

# Audit and Accounts Committee Forward Agenda Plan

Agenda Item No: 11

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Minutes Action Log
- Financial Reporting and Related Matters Update, covering progress with the production and audit of the Council’s statement of accounts
- Internal Audit Progress Report including progress of Implementation of Management Actions, Internal Audit Plan Update, Update on the value of the National Fraud Initiative and Risk Register
- Agenda plan
- Training plan

+ indicates a report which is exempt from publication

Meeting Date	Report title	Frequency of report	Lead officer/ Report author	Final reports to reach Democratic Services	Agenda publication
04/06/25	Annual Internal Audit Report 2024/25	Annual	Head of Internal Audit & Risk Management		27/05/25
	Global Internal Audit Standards Self-Assessment		Head of Internal Audit & Risk Management		
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	External Audit Plan 2024/25	Annual	KPMG		
	Debt Management Update	Biannual	Head of Finance Operations		
	Children, Education and Families Directorate Assurance Report	One directorate assurance report at each meeting	Executive Director: Children, Education and Families		
	Committee Training Plan	Each meeting	Executive Director of Finance and Resources		

Meeting Date	Report title	Frequency of report	Lead officer/ Report author	Final reports to reach Democratic Services	Agenda publication
23/07/25	Internal Audit Progress Report	Each meeting	Head of Internal Audit & Risk Management		15/07/25
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Finance and Resources and Strategy and Partnerships Directorates Assurance Report	Each meeting	Executive Director: Finance and Resources Executive Director: Strategy and Partnerships		
	Draft Annual Governance Statement	Annual	Service Director: Legal and Governance		
	Risk Management Policy and Strategy		Head of Internal Audit & Risk Management		
28/11/25	Internal Audit Progress Report	Each meeting	Head of Internal Audit & Risk Management		20/11/25
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Debt Management Update	Biannual	Head of Finance Operations		
	Executive Director Assurance Report	Each meeting	TBC		
05/02/26	Internal Audit Progress Report	Each meeting	Head of Internal Audit & Risk Management		28/01/26
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Executive Director Assurance Report	Each meeting	TBC		

Meeting Date	Report title	Frequency of report	Lead officer/ Report author	Final reports to reach Democratic Services	Agenda publication
26/03/36	Internal Audit Progress Report	Each meeting	Head of Internal Audit & Risk Management		18/03/26
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Executive Director Assurance Report	Each meeting	TBC		
21/05/26	Internal Audit Progress Report	Each meeting	Head of Internal Audit & Risk Management		13/05/26
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Executive Director Assurance Report	Each meeting	TBC		