

STRATEGY, RESOURCES AND PERFORMANCE COMMITTEE MINUTES-ACTION LOG

This is the updated action log as of 9th December 2024 and captures the actions arising from the most recent Strategy, Resources and Performance Committee meeting and updates Members on the progress on compliance in delivering the necessary actions.

Minutes of 31st October 2024					
Minute number	Item title	Responsible officer(s)	Action	Comments	Status
219.	Integrated Finance Monitoring Report for Period 5 2024-25	M Hudson	Provide Members with a briefing on the Chancellor's budget statement and following the local government settlement in December.	December 2024 - A briefing on the Chancellor's statement was issued, as well as on the MHCLG Policy Statement issued 28 November 2024. The Provisional Settlement though is not expected until 19 December 2024 after which a briefing will be provided, as well as an update to Strategy, Resources and Performance in January 2025.	Ongoing
		Councillor Meschini E Duncan	Consider whether a solution can be identified to address continued concerns about the limited time available for submitting amendments to recommendations.	This item will be considered as part of the ongoing review of the Constitution on the Constitution and Ethics Committee workplan.	Ongoing
		Chief Executive	To delegate to the Chief Executive, in consultation with the Chair and Vice Chair of the committee, to draw-down up to £1.6m from earmarked reserves to cover the legal costs and preparation of the case relating	Delegated authority has been exercised by the Chief Executive to draw-down from the earmarked reserve to ensure appropriate legal costs are funded as the case proceeds.	In progress

			to the guided busway prosecution.		
220.	Waterbeach Train Station Relocation – Funding Agreement	N Matthews M Hudson	Information requested on changes to timetabling and on how many trains currently stopped at Waterbeach and Cambridge North every hour, particularly during peak times. Delegate authority to the Executive Director of Finance and Resources, in consultation with the Chair and Vice Chair of the Committee, to agree the final terms and execute documents to enable this funding approach	Currently, during peak hours: <ul style="list-style-type: none"> • Going North to Ely - 2 trains an hour stop at Waterbeach • Going South towards Cambridge - Between 3 and 4 trains an hour currently stop at Waterbeach. Between 7am – 8am there are 3 and between 8am – 9am there are 4. 	Complete Ongoing
227.	Corporate Performance Report	S Grace B Stevenson	To compare the response to Freedom of Information requests to the Council's statistical neighbours.	Information has been gathered from a number of other councils and we are preparing this benchmarking to share with the committee at the next meeting.	Ongoing

228.	Corporate Risk Register	M Hudson	The owner of risk 3 to consider why a review of short and medium-term objectives was not included as a possible control for consideration in the CRR, as there was a difference strategically and financially in the Council providing its mandatory services and its objectives.	December 2024 – Risk 3 updated for points raised and continued consideration of the medium to longer term will be assessed alongside further announcements on the Funding Review expected from Government 19 December 2024.	Ongoing
		M Hudson	To review the clarity of a trigger relating to horizon scanning to reflect a substantial budget change from central government.	Funding consultation expected 19 December after which point a clearer view can be taken and the action addressed.	Ongoing
	Agenda Plan, Training Plan, Appointments to Outside Bodies and Internal Advisory Groups and Panels	E Duncan	The Monitoring Officer to clarify whether it was possible for the committee, with its overarching role, to instruct a policy and service committee to revise its agenda plan. This was in relation to a motion considered by Council in July with a report scheduled to come to committee in November 2025.	Strategy, Resources and Performance Committee can request that another Policy and Service Committee consider an item, it is not able to instruct a committee to do so as the Policy and Service Committees set their own workplan.	Complete

Minutes of 9th July 2024

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
203.	Minutes – 26th March 2024 and Action Log	M Hudson	Reopen action below (197 – second action) relating to energy projects.	<p>The Executive Director of Finance and Resources to share further updates to the Audit and Accounts Committee.</p> <p>October 2024 - a consultancy report on lessons learned from a review of the north angle solar farm project has been issued as final by Internal Audit and noted in the report going to, and available to, the October Audit and Accounts Committee. In addition, a briefing was prepared for Environment and Green Investment Committee members and issued in September. It is understood this is being followed up and further clarifications are pending.</p> <p>December 2024 – A further update was provided to the Audit & Accounts Committee.</p>	Complete
205.	Integrated Finance Monitoring Report for year ending 31 March 2024	M Hudson S Howarth	Briefing note on what the review of forecasting methodology for the high needs block was likely to involve, as well as a briefing on the cost of home to school transport.	December 2024 – Work is ongoing around deeper dives into both areas following Government funding announcements and latest forecasts and response being co-ordinated.	Ongoing
206.	Integrated Finance Monitoring Report for the period	M Hudson S Howarth	The Chair agreed to update the Councillor Boden with more information if possible on the	October 2024 – At this stage officers are still working with advisors on a full business case appraisal and determining options and actions.	Ongoing

	ending 31 May 2024		timing of the figures for waste management for the remainder of the year.	As such further progress will be reported through both future Finance Monitoring Reports and the Business and Budget Planning papers reported to this and a special Environment and Green Investment Committee at the end of November 2024. December 2024 – A separate report was issued and considered by the Strategy, Resources and Performance Committee. This remains ongoing.	
213.	Agenda Plan, Training Plan, Appointments to Outside Bodies and Internal Advisory Groups and Panels, and the Appointment of Member Champions	M Hudson	To defer the appointment of a Member Technology Champion to provide more information on the role.	October 2024 - This is a matter for the committee to appoint a Champion. The role will seek to champion the change strategy around both Customer Engagement and the Data, Digital and Technology Programmes. Promoting our work and confidence with communities, partners and other stakeholders. December 2024 – A member champion, Cllr Beckett has been appointed and officers will work with him to develop cross Cambridgeshire forums.	Complete

Minutes of 26th March 2024

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
197.	Integrated Finance Monitoring Report for the period ending 31 January 2024	M Hudson M Purbrick	The Chair asked officers to check if an in depth report on the Safety Valve Programme had been presented to Children and Young People Committee	The Department for Education has agreed that the County Council can resubmit its forecast in the Autumn. Once this revised position has been agreed a full update report will be shared with the Children and Young People Committee. An	Complete

			<p>and for any reports to be circulated, and if that was not the case for a detailed briefing note to be circulated.</p>	<p>update will also be provided to the Strategy, Resources and Performance Committee via the Integrated Financial Management Report at the same point in the committee cycle.</p> <p>There is a full report going to Children and Young People Committee on 26th November 2024 and the report will be published in advance of that meeting. It will include updates from the revised submission assuming that DfE have made a decision in that time.</p> <p>December 2024 – A separate report was presented to the Children and Young People Committee in November 2024.</p>	
		<p>M Hudson F Jordan/ D Allatt</p>	<p>The Executive Director of Finance and Resources agreed to investigate whether the deep dive analysis of the energy projects had been considered by E&GI Committee and to circulate the reports and other briefing notes to the committee.</p>	<p>A detailed overview of the energy projects (Report) was discussed at the Assets and Procurement Committee in November 2023 - Minutes</p> <p>This report covers the operational status and financial metrics for the completed, in construction and in development energy schemes, as well as commentary on governance, performance, procurement and key learning points. The report also references individual committee reports concerning the projects. Subsequent specific updates to project financials have continued to be received at Environment and Green Investment Committee and Strategy, Resources and Performance Committee, as appropriate.</p>	<p>Complete</p>

				<p>The report and information relating to actions arising was e-mailed to the committee on 24 June 2024.</p> <p>October 2024 – A further briefing was issued to the Environment and Green Investment Committee in September 2024.</p> <p>December 2024 – the matter was raised and noted also at the last Audit and Accounts Committee.</p>	
		M Hudson	<p>Risk 8 – The Council is a victim of cyber-crime. The Executive Director of Finance and Resources agreed to provide a written response in relation to all the actions set out on page 132, and to provide written response to the comments raised at the meeting.</p>	<p>A number of these items will be addressed at the Risk Workshop with members, and following that any other matters raised at the workshop and previously will be responded to.</p> <p>October 2024 – A workshop was held with councillors to cover more details as requested. Further updates will be reported to Strategy, Resources and Performance Committee throughout 2025, in particular relating to the Cyber Assessment Framework for Local Government recently launched by Government.</p> <p>December 2024 – The Council will be undertaking a peer review and will feedback the response from that alongside the update on actions for the Summer of 2025.</p>	Ongoing