



## MINUTES

## Executive Partnership

Date: 9 December 2015  
Time: 10.00am – 12.02pm  
Place: SET Office meeting room, Huntingdonshire Regional College, California Road, Huntingdon, Cambridgeshire, PE29 1BL

Membership:		Attendance	Apologies
Adrian Loades (in the chair)	Executive Director: Children, Families and Adults Services (CFA), Cambridgeshire County Council	Yes	
Mike Hill	Area Partnership – South Cambs & City	Yes	
Susanne Stent	Area Partnership – Huntingdonshire	Yes	
Carin Taylor	Area Partnership – East Cambs & Fenland	Yes	
Councillor J Whitehead	Lead Councillor for Children's Services, Cambridgeshire County Council	Yes	

Officers: G Hanby (Area Partnership Manager), K John (Democratic Services Officer) and M Teasdale (Service Director: Strategy and Commissioning (S&C))

### 1. CONFIRMATION OF CHAIR

It was noted that the draft terms of reference, to be considered later at agenda item 4, provided for the County Council's Executive Director: Children, Families and Adults Services (CFA) to be the Chair of the Executive Partnership. The Executive Partnership indicated their agreement to this. The Executive Director accordingly took the Chair.

### 2. WELCOME & INTRODUCTION

The Chair welcomed those present. There were no apologies for absence.

### 3. MINUTES – 8<sup>th</sup> JULY 2015

The minutes of the meeting of 8<sup>th</sup> July 2015 were agreed as a correct record and signed by the Chair.

With reference to the action points in minutes 6 and 7, the Service Director (S&C) commented that the updated model and terms of reference for the Children's Trust Executive Partnership had been circulated with the agenda for this meeting and were included for discussion later on the agenda. An apology was given that these documents had not been circulated sooner.

### 4. FUTURE ARRANGEMENTS FOR THE CHILDREN'S TRUST AND TERMS OF REFERENCE

The Executive Partnership received the updated paper on the future arrangements for the Children's Trust and the revised draft terms of reference, reflecting the

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changes agreed at the meeting of the Executive Partnership on 8<sup>th</sup> July 2015. In introducing the item, the Service Director (S&C) noted that the County Council's dashboard and performance indicators had not been submitted to the meeting, as previously requested by the Executive Partnership. It was her intention to bring this information to the next meeting.

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In the course of discussion, those present raised a number of points, including:-

- The aim for the Executive Partnership to allow sharing of information and good practice and to enable Area Partnership Chairs to feed back up from the Partnerships, as well as receiving reports from the County Council.
- Where common issues of concern were identified by the Area Partnerships these could be fed into the Executive Partnership and then escalated up as appropriate.
- It would be appropriate for the Vice-Chairman of the County Council's Children and Young People Committee to act as named substitute for the Lead Member for Children's Services.
- The revised arrangements model and terms of reference appeared appropriate at this time and could be adjusted in future, as necessary, in the light of experience.

**It was agreed to approve the future arrangements paper (attached at item 4 (a) to the agenda) and the terms of reference (attached at item 4 (b)).**

## **5. PRIORITY 1 HEALTH AND WELLBEING STRATEGY**

The Service Director (S&C) reported on the update given to the Health and Wellbeing Board on 19<sup>th</sup> November 2015 on Priority 1 of the Health and Wellbeing Strategy – “Ensure a positive start to life for children, young people and their families”. A copy of the report which had been submitted to the Health and Wellbeing Board was tabled at the meeting. The Service Director (S&C) apologised to Area Partnership Chairs that it had not been possible to invite their comments on the report prior to publication but reported that she would ensure that the timetable provided for this in future. She requested that Area Partnership Chairs take the document back to their Area Partnerships with a view to providing feedback on any changes or updates required. It was agreed that a list of questions should be circulated for the Chairs to raise with their Area Partnerships and that they should then provide any feedback to the Service Director.

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Clarification was sought on how achievement of the priorities could be measured. Reference was made to the need for key performance indicators that related to Priority 1 of the Health and Wellbeing Strategy and it was suggested that ideally these should be presented at Area Partnership level.

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The main focus of the ensuing discussion was on emotional health and wellbeing, which was acknowledged as being a key pressure area. The Service Director (S&C) updated the Executive Partnership on the establishment of a Joint Emotional Health and Wellbeing Board for Cambridgeshire and Peterborough. As well as ensuring delivery of the Cambridgeshire Mental Health Strategy, this Board was providing governance for the Mental Health Transformation plan and for the additional funding that Cambridgeshire and Peterborough were receiving for children and adolescent emotional health and wellbeing. It was noted that Lee Miller, Head of Transformation and Commissioning at Cambridgeshire and Peterborough Clinical Commissioning Group (CCG), was leading the work on the Transformation plan and would be holding a series of workshops for key partners and stakeholders.

During discussion:

- It was noted that information concerning the mental health transformation work had been sent to all Primary, Secondary and Special School Head teachers but, for completeness, should also be sent to Principals of post-16 education and training providers.
- It was agreed that the additional funding should be directed at prevention and early intervention, rather than areas of clinical specialisation.
- The Executive Partnership concurred that primary schools should be the priority area for investment of the additional funding for children’s emotional health and wellbeing.
- It was hoped that adoption of the “Think Family” approach to working with children with emotional and mental health needs, with early intervention by the locality teams and partners, might reduce the need for escalation to specialist services.
- It was suggested that the voices of young people and their parents should also be involved in the Mental Health Transformation plan consultation. It was noted that Jenny Swain (Children and Young People’s Voice Co-ordinator) was developing a model to support young people to participate in the work of the Area Partnerships. The Area Partnerships Manager would speak with Lee Miller with a view to involving Jenny Swain’s group in the consultation. The CCG was understood to already be setting up Focus groups.
- It was important that the Area Partnership Chairs had the opportunity to engage with the CCG workshops on the Transformation plan. The Service Director would make contact with the CCG to arrange for the necessary invitations to be sent and would also provide further information about the Mental Health Transformation plan and the dates of workshops to the Area Partnership Chairs.

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**6. UPDATE FROM AREA PARTNERSHIPS AND CROSS-CAMBRIDGESHIRE OPPORTUNITIES**

The Area Partnership Chairs provided an update on the key areas of activity of their Area Partnership.

During discussion:

- It was agreed that any engagement by the voluntary and community sector with the Executive Partnership should be through the relevant Area Partnership, with the Chair feeding any concerns back to the Partnership.
- It was noted that the voluntary and community sector were concerned at the absence of a mechanism for them to communicate with each other. The Service Director (S&C) reported that she was due to meet with Mark Freeman of the Cambridge Council for Voluntary Service and Julie Farrow of Hunts Forum and would discuss this with them.
- It was noted that the District and City Councils were now able to provide the data the County Council needed to identify and contact those eligible for Free School Meals but that that the Educational Welfare Benefits team lacked capacity to process the information. The Chair agreed to pursue this to see if progress could be made.
- Accelerating Achievement was on the agenda for the January meetings of the South Cambs and Cambridge City and East Cambs and Fenland Area Partnerships. It was agreed that data on Free School Meals (FSM) take up and performance, ideally split by District/City, together with any other

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relevant analysis, should be sent to each Area Partnership Chair.

- The Chair of the Huntingdonshire Area Partnership sought views from other Chairs on how they were working to support children and families in new communities. The Chair of the South Cambs and City Partnership commented on the support he had received from the New Communities Team at the County Council in respect of the Northstowe Development. The Service Director (S&C) would arrange for a representative of the New Communities Team to attend a meeting of the Huntingdonshire Area Partnership.
- Following a question around supporting skills and how to engage with the business community and Local Enterprise Partnership (LEP), reference was made to work of the skills group EDGE in Huntingdonshire. It was acknowledged that the landscape for skills support services was quite fractured across the County, although it was understood that the LEP was intending to launch a Cambridgeshire wide skills service. The Service Director (S&C) agreed to discuss further with the Head of Adult Learning and Skills how skills provision could be better joined up across the County. The Huntingdonshire Area Partnership Chair reported that EDGE was hosting a Business Breakfast event at Wood Green, Godmanchester, on 16<sup>th</sup> December 2015. The South Cambridgeshire and Cambridge City Area Partnership Chair indicated that he would welcome an invitation to the event.
- It was noted that Huntingdonshire Area Partnership was struggling to attract a schools representative. It was acknowledged that Area Partnerships should be the forum in which other partners could engage with schools and that there was therefore a need to think further about how Area Partnerships could build effective relationships with schools.
- The East Cambs and Fenland Partnership Chair highlighted the success of the Rosmini project which had been awarded a £40k LEP grant to fund a pilot childcare project with the Eastern European community. There was scope to roll out this project elsewhere in the County.

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Following the reports back from Area Partnership Chairs, the Area Partnership Manager highlighted the common themes emerging from the Area Partnerships, together with a number of “good news” stories.

## 7. ANNUAL EVENT

The Executive Partnership was invited to consider arrangements for the Annual Event for partners.

The Area Partnership Manager tabled a paper which presented two alternative themes for event:

- Option 1 – Adding Value through Partnership Working; or
- Option 2 – Mental Health and Young People

Given that the Executive Partnership had already identified mental health as a priority issue, it was agreed that Option 2, Mental Health and Young People, should be the topic for the Annual Event.

During discussion, it was agreed that:-

- The event should link to the work being undertaken on the Mental Health Transformation plan and ideally should be designed to “test” the model emerging following the workshops with partners and key stakeholders.
- The event should focus on pre-CAMHs intervention and prevention.

- There should be an opportunity for partners to review how service provision could be better co-ordinated and what changes might be needed to support a more joined up approach.
- It was important that the event was not County Council led and involved a range of speakers and presentations, including input from service users.
- The Service Director (S&C) would speak with Lee Miller on proposals for the event and its timing, although it was considered that it would be appropriate to hold the event in June 2016.
- The Area Partnerships should be asked to consider the outline proposals for the Annual Event at their meetings in January 2016.

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## **8. UPDATE FROM THE COUNTY COUNCIL**

The Service Director (S&C) referred to the Strategy for Children, Families and Adults Services (CFA) in Cambridgeshire 2016/17 to 2020/21 which had been circulated to the Area Partnership Chairs and which set out new service models to transform the way CFA worked over the next five years. The Strategy and any associated changes to services and savings proposals would be considered by the Children and Young People Committee in January before going to the Full Council for approval in February.

Area Partnership Chairs were invited to provide any feedback on the strategy to the Service Director (S&C). A request was made for an indication of where the proposals were likely to impact on partners. The Chair indicated that the County Council would be willing to make presentations to partners on the savings and hear suggestions for any alternative proposals. The Service Director (S&C) indicated that she would be happy to attend meetings of Area Partnerships in January if this would be of assistance.

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A question was asked as to whether the County Council had measured the impact of the cuts in services which had already taken place over the last few years. It was important that performance reporting was set in context and reflected that reduced resources impacted on results. The Chair reported that the County Council was currently reflecting on its Key Performance Indicators (KPIs) and a mix of KPIs and activity management information might emerge.

Following a comment by the Area Partnership Chair for East Cambs and Fenland, the Chair agreed to discuss with the Service Director: Learning, arrangements for making performance data relating to poverty and education available to schools.

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The importance of articulating areas of strong performance in schools and to set any disappointing performance in the context of reducing resources, was emphasised.

## **9. DATES FOR FUTURE MEETINGS**

It was agreed to hold future meetings as follows:

- Wednesday, 29<sup>th</sup> June 2016 – 10.00am – 12.00pm
- Wednesday, 30<sup>th</sup> November 2016 – 10.00am – 12.00pm

Venues to be agreed.

Chair