

CHILDREN AND YOUNG PEOPLE POLICY AND SERVICE COMMITTEE AGENDA PLAN

Published 2 July 2018

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00am seven clear working days before the meeting.

The agenda dispatch date is a minimum of five clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
10/07/18	Minutes and Action Log	Democratic Services	Not applicable	28/06/18	02/07/18
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		
	Special Educational Needs and Disability (SEND) Sufficiency and Social, Emotional and Mental Health (SEMH) Reviews	H Phelan	Not applicable		
	Update on progress made by the Children's Health Joint Commissioning Unit on the Integration of Children, Young People and Families Services and the plan for the Healthy Child Programme (0-19)	W Ogle-Welbourn	Not applicable		
	Transforming Outcomes for Children in Care - Regional Adoption Agency	L Williams	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Joint Cambridgeshire and Peterborough Youth Justice Plan	S Ferguson/ T Watt	Not applicable		
	Update on Domestic Abuse and Sexual Violence work in Children and Education services	S Ferguson	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
<i>[14/08/18] Provisional Meeting</i>					
11/09/18	Minutes and Action Log	Democratic Services	Not applicable	30/08/18	03/09/18
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		
	Future Capacity of Cambridge City Primary Schools	H Belchamber/ R Pinion	2018/004		
	Amalgamation of Eastfield Infant and Westfield Junior Schools, St Ives	C Buckingham	2018/049		
	Education Strategy and Plan	J Lewis	Not applicable		
	Annual Complaints and Customer Care Report 2017/18	L Williams	Not applicable		
	Local Safeguarding Children Board Annual Report	L Williams	Not applicable		
	Options appraisal in relation to Coram Cambridgeshire Adoption	L Williams tbc	TBC		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Care Leavers and Council Tax	L Williams	Not applicable		
	Placement Sufficiency for Looked After Children: Six Month Update Report	L Williams	Not applicable		
	Risk Register	T Barden	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
09/10/18	Minutes and Action Log	Democratic Services	Not applicable	27/09/18	01/10/18
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		
	Progress for review of children's services (update from May)	L Williams	Not applicable		
	School Admissions and Transport Outcome Focused Review: Phase 2 Update	A Askham/ P Tadd	tbc for final decision		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
13/11/18	Minutes and Action Log	Democratic Services	Not applicable	01/11/18	05/11/18
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Delivering the Extended Entitlement to an Additional 15 Hours Free Childcare for Eligible 3-4 Year Olds: Update	C Buckingham	Not applicable		
	Annual Corporate Parenting report	L Williams	Not applicable		
	Cambridge University Science and Policy Exchange (CUSPE) research projects 2018	tbc	Not applicable		
	East Cambs Secondary School Review – Phase 1	I Trafford	TBC		
	Establishment of new Secondary School in Wisbech. – outcome of competition to seek an Academy sponsor	I Trafford	Not applicable		
	Admission Arrangements for Community and Voluntary Controlled Primary Schools	S Surtees	Not applicable		
	Review of development of shared services in Children’s Services to date: The Multi-Agency Safeguarding Hub (MASH) and QA and possible areas for future development	L Williams	TBC		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
04/12/18	Minutes and Action Log	Democratic Services	Not applicable	22/11/18	26/11/18
	Estimating Demand for Education Provision (multipliers)	H Belchamber	Key Decision		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		
	Children and young people at risk as a result of being missing, including Child Sexual Exploitation (CSE) and County Lines	L Williams	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
15/01/19	Minutes and Action Log	Democratic Services	Not applicable	03/01/19	07/01/19
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		
	Schools Funding Formula Approval	J Lee	Not applicable		
	Cambourne – review of current proposals for primary school provision	I Trafford	TBC		
	Determination of Admission Arrangements for Community and Voluntary Controlled Primary Schools	S Surtees	Not applicable		
	Developing Family Safeguarding in Cambridgeshire	L Williams	TBC		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable		
<i>[12/02/19] Provisional Meeting</i>					

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
12/03/19	Minutes and Action Log	Democratic Services	Not applicable	28/02/19	04/03/19
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		
	Review of Children's Centres Changes	L Williams	Not applicable		
	Corporate Parenting Sub-Committee Annual Report	S-J Smedmor	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
<i>[16/04/19] Provisional Meeting</i>					
21/05/19	Notification of the Appointment of the Chairman/ Chairwoman and Vice Chairman/ Chairwoman	Democratic Services	Not applicable	09/05/19	13/05/19
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice should be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Fiona McMillan 01733 452361 or at Fiona.McMillan@peterborough.gov.uk