

**CHILDREN AND YOUNG  
PEOPLE COMMITTEE**

**Minutes-Action Log**



**Introduction:**

This log captures the actions arising from Children and Young People Service Committee meetings and updates Members on progress. It was last updated on **07 October 2019**. Updates included since the action log was published on 30 September 2019 are shown in red.

Minutes of the meeting on 11 September 2018					
139.	Recommissioning of Young Carers Services across Cambridgeshire and Peterborough (KD2018/064)	Will Patten/ Oliver Hayward/ Richenda Greenhill	The Service Director for Commissioning to advise when he has exercised delegated authority to commit funding at the time of the award of the contract.	08.01.18: It is expected that the contract will be awarded in October 2019.  07.10.19: Update circulated to the committee by email. A revised timeline looks to have the service in place by August 2020.	<b>Completed</b>

**Minutes of the meeting on 21 May 2019**

<b>217.</b>	<b>Community Short Breaks for Disabled Children and Young People</b>	<b>Wendi Ogle-Welbourn/ Helene Carr</b>	To advise the Committee when the Executive Director exercises here delegated authority, in consultation with the Chair of the Children and Young People Committee, to award an Open Framework for Community Short Breaks for Disabled Children and Young People.	01.07.19: Likely to be September/ October 2019.  10.09.19: Further work taking place around delivery models which is expected to be completed in November/ December 2019.	<b>Expected to be November/ December 2019</b>
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## Minutes of the meeting on 9 July 2019

226.	<b>Service Director's Report: Children and Safeguarding</b>	<b>Wendi Ogle-Welbourn</b>	To take an action to the Council's Recruitment and Retention Group to look at the work which could be done with local colleges and health service partners to develop new pathways into social care professions, including apprenticeships, and report back to the Committee in due course.	10.09.19: The Executive Director for People and Communities is chairing a Joint Apprenticeship Group across Cambridgeshire County Council and Peterborough City Council. Work is also taking place as part of the Adult Health and Skills Sustainable Transformation Partnership. A committee report or briefing note was offered for later in the year as this work progressed.	<b>Completed</b>
227.	<b>Service Director's Report: Education</b>	<b>Jon Lewis/ Dawn Cave</b>	To consider: i. running a small pilot project in relation to on Member engagement in education, perhaps with members of the Committee and a small number of schools to test it out before it was rolled out across the county; ii. writing to all Members when the guidance is circulated to schools.	08.08.19: Alastair Hale to lead on the work around support for Members. The aim is to get something out in September 2019.  10.09.19: An item on the proposed guidance to Members on their role in relation to local schools and education would be added to the Members' Seminar programme when a slot was available.  03.10.19: Added to the Members' Seminar on 15 November 2019.	<b>Completed</b>

230.	Fenland and East Cambridgeshire Opportunity Area Update	Jamie Weatherhead	To share the national evaluation of the Opportunity Area programme with the Committee when available.	<p>22.08.19: This will be shared with the Committee when available.</p> <p>02.10.19: Those reports of the national evaluation that have been published so far are available online at <a href="http://www.gov.uk/government/publications/opportunity-area-programme-research-and-analysis">www.gov.uk/government/publications/opportunity-area-programme-research-and-analysis</a></p> <p>The final evaluation reports will be published in early 2021. Case studies of projects (known as Individual Level Evaluations) and a full qualitative evaluation will be published before the end of March 2021 and a full impact evaluation will be published later that year. Should the Department choose to extend the Opportunity Area programme then the timetable for publishing evaluations will change. A further update will be requested by Democratic Services in early 2021.</p>	Completed
		Jon Lewis	To highlight schools within the Opportunity Area which had accessed support and include some of the qualitative information available around the programme when presenting the unvalidated 2019 examination results in the autumn.	<p>14.08.19: The date of the report containing unvalidated examination reports to be confirmed.</p> <p>10.09.19: Unvalidated results will be included in the Service Director's report in November 2019.</p>	To be reported 12 November 2019

## Minutes of the meeting on 10 September 2019

238.	Finance Monitoring Report	Martin Wade	A Member suggested that it would be helpful in future to follow any overspends with details of the planned mitigations.	03.10.19: Finance Monitoring Report covering report has been updated to include planned mitigations where relevant.	Completed
239.		Jon Lewis/ Lou Gostling	The Chairman suggested that it would be helpful to include figures as well as percentages to provide context and make clear the numbers of people involved. The example of persistent absenteeism was given. Officers undertook to reflect on how best to present this type of information in future reports.	02.10.19 This feedback has been passed on to Tom Barden and Andy Mailer who have been leading on the report design. They have been collecting feedback from every committee and will be collating this to make changes to the next report.	Completed
		Sarah-Jane Smedmor/ Lou Gostling	To review the narrative around referrals to children's social care to provide greater context to the figures.	02.10.19: This feedback has been passed on to Tom Barden and Andy Mailer and officers are working on a process of collecting the narratives for all Key Performance Indicators to ensure a complete and useful narrative is presented each time.	Completed
241.	Draft Joint Best Start in Life (BSiL) Strategy	Wendi Ogle-Welbourn/ Richenda Greenhill	A report would be brought back around March 2020 to look at progress with the new delivery model.	23.09.19: Added to the agenda plan for 10.03.20.	Completed

		<b>Helen Gregg</b>	Draft BSiL Strategy Appendix 2: Commented that language was crucial to educational success and socialisation and should be shown as a central risk factor. Officers undertook to make this change.	01.10.19: The comments raised will be shared with BSiL implementation group members on 15 October.	<b>Completed</b>
		<b>Helen Gregg</b>	Suggested involving the East of England Ambulance Service in the work.	01.10.19: The comments raised will be shared with BSiL implementation group members on 15 October.	<b>Completed</b>
<b>242.</b>	<b>Youth Justice Plan 2019-22</b>	<b>Anna Jack</b>	To amend the draft report to reflect the discussion about county lines.	26.09.19: Report amended accordingly.	<b>Completed</b>