

**CHILDREN AND YOUNG
PEOPLE COMMITTEE**

Minutes-Action Log



Introduction:

This log captures the actions arising from Children and Young People Service Committee meetings and updates Members on progress. It was last updated on **8 May 2018**.

Minutes of 12 September 2017					
32.	Educational Outcomes: Provisional Results	Jonathan Lewis	To ask the Executive Director: People and Committees to suggest to the Social Mobility Opportunity Fund Strategy Group that some funds from a successful bid might be used to fund research into the causes of the gap in educational achievement between those in vulnerable groups and their peers.	14.11.17: To task the new Service Director for Education to provide a report in March 2018 on what was currently known about the causes for the gap in educational attainment between those in vulnerable groups and their peers in Cambridgeshire, how this was most effectively addressed and to identify if any further work was needed. 13.02.18: Rescheduled to July 2018 following discussion at the Committee agenda setting meeting.	Report to be provided in July 2018

Minutes of the Meeting on 5 December 2017

66.	Capital Investment for Sawtry Village Academy	Wendi Ogle-Welbourn	To report back to the Committee as soon as possible on her investigation of the circumstances at Sawtry Village Academy and the lessons learned.		Report to be provided in May 2018
------------	------------------------------------------------------	----------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------	--	------------------------------------------

Minutes of the meeting on 9 January 2018

82.	Contracts for delivery of home to school/ college transport	Hazel Belchamber	To review the discretionary elements of the home to school/ college transport policy and provide further advice.	11.04.18: The briefing note on home to school/ college transport sent to all Committee members on 10 January 2018 set out the rationale for the discretionary elements of the Council's policy.	Completed
87.	Agenda plan, appointments and training plan	Dee Revens/ Richenda Greenhill	To arrange a two hour workshop on children's services and education services on a committee meeting date, led by the respective Service Directors.	15.01.18: A workshop arranged for Tuesday 22 May 2017. Meeting invitations sent to all Committee members and substitutes.	On-going
		Dee Revens/ Jenny Goodes	To add a visit to the multi-agency safeguarding hub (MASH) for members of CYP and the Corporate Parenting Sub-Committee, either individually or as a group.	10.04.18: A visit to the MASH arranged for 10 April 2018.	Completed

88.	Legal support plan: six month update	Eve Chowdhury/ Kathryn MacFarlane	To circulate a report to committee members in March 2018 reporting feedback from clients on the LGSS Improvement Plan.	29.03.18: Only one client response received by LGSS. P&C to encourage colleagues using LGSS services to provide feedback. Report to be provided by the end of May 2018.	On-going
-----	---------------------------------------------	----------------------------------------------	------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------

Minutes of the meeting on					
98.	Child and Family Centres Update	Helen Freeman	To confirm the correct/ consistent usage of names before the 'What's On' guides were issued.		
		Jon Lewis	To keep the Committee informed of developments relating to The Field's Centre.		
		Wendi Ogle-Welbourn/ Richenda Greenhill	To provide a performance update report in 12 months' time.	28.03.18: Added to the Forward Agenda Plan for March 2019.	Completed
101.	Educational Performance in Cambridgeshire in the 2016/ 17 Academic Year	Hazel Belchamber	To recast the data to show where Cambridgeshire was placed in comparison to the highest and lowest performing local authorities at Key Stage 4, rather than at its ranking.		
		Hazel Belchamber	To reflect on how elements of the detailed supporting data might be included with future reports, perhaps via a separate document or web link.		
102.	Delivering the Extended Entitlement to an additional 15 hours free childcare for eligible 3-4 year olds	Sam Surtees	To discuss with District and City Council colleagues how best to make families from the Traveller community aware of the extended entitlement.		

		Sam Surtees	To explore running a pilot project with a group of GP surgeries and to provide information on the extended entitlement to town and parish councils to enable them to signpost their residents.		
		Clare Buckingham/ Richenda Greenhill	To bring a further update report to the Committee in November 2018 providing more detailed information on the areas experiencing pressure on demand and those with surplus places and the work being done to balance these.	28.03.18: Added to the Forward Agenda Plan for November 2018.	Completed
103.	Finance and Performance Report: January 2018	Wendi Ogle- Welbourn/ Martin Wade	To look with Finance colleagues at ways of including more up to date information in future reports.		