

Children and Young People Committee Action Log

Purpose:
This log captures the actions arising from Children and Young People Committee meetings and updates Members on progress.

Minutes of the Meeting on 30 November 2021

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| 41. | Free School Proposal – Wisbech Secondary School | Jonathan Lewis | The Chair endorsed the suggestion that an invitation should be extended to the new Regional Schools Commissioner (RSC) to meet committee members. | <p>The new RSC, Jonathan Duff, took up post on 1 April 2022 so a meeting in Autumn 2022 would be suggested. Service Director for Education has approached the RSC's office to agree a date.</p> <p>05.07.22: The Director of Education would provide an update before the Committee's next meeting.</p> <p>14.09.22: Potential dates have been shared with the RSC's office.</p> | In progress |
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Minutes of the meeting on 1 March 2022

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| 67. | Corporate Parenting Sub-Committee Annual Report 2020/21 | Nicola Curley/ Myra O'Farrell | The Director of Children's Services offered a briefing note on trends over time in relation to criminal exploitation cases. | 09.09.22: Circulated to committee members by email. | Closed |
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Minutes of the meeting on 5 July 2022

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| 84. | Response to the LGO report | Jonathan Lewis | To confirm that appropriate provision has been agreed with the family. | 26.09.22: An annual review meeting was held and led to the agreement of a package of alternative provision. The package was agreed for the remaining period of the academic year and the authority agreed to a further payment to provide additional support for a period when the package was less than the parental request. The alternative provision package will increase from September 2022 and has been agreed in the form of an education personal budget. | Closed |
| | | Jonathan Lewis | The Director of Education stated that reports on educational provision could be expanded in future to include alternative provision. | 26.09.22: Director of Education will include updates in future Committee Reports where relevant. | Closed |
| 85. | Finance Monitoring Report: Outturn 2021/22 | Nicola Curley | To update the Committee when a project lead had been appointed in relation to Children's Services vacancies. | 26.09.22: Workforce Project Lead took up post 11 July 2022. Briefing note circulated to committee members electronically. | Closed |
| | | Martin Wade | To simplify the narrative in future outturn reports and review how the detailed information in the appendix is presented and whether this could be improved. | 26.09.22 This will be on-going, and the Finance team will work with the service to review the narrative. The content of the appendix is aligned with the Council's Directorate structure and will be reviewed in due course to reflect any organisational changes. | Closed |

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| | | Jonathan Lewis | The Director of Education undertook to look at the potential for raising awareness childcare training options among local school children. | 26.09.22: Assistant Director for Schools and Settings Improvement to develop a strategy for recruitment in the early years sector and circulate briefing. | In progress |
| 86. | Finance Monitoring Report May 2022 | Jonathan Lewis/ Martin Wade | The Director of Education offered a briefing note outside of the meeting on the reasons behind the slippage on the Waterbeach New Town primary school project. | 15.08: Briefing note circulated to Committee members. | Closed |
| 87. | Proposed approach to developing capacity for school placements for children with SEND | Jonathan Lewis | Officers would be delivering a workshop on education transport with the intention of bringing a report to the October committee meeting. | 26.09.22: Transport Transformation is on the agenda plan for November's committee. Date to be confirmed for workshop with CYP committee members. | In progress |
| | | Jonathan Lewis | The Director of Education offered a briefing note around teaching assistants and encouraging diversity within this group | 26.09.22: Director of Education to review Workforce Census and circulate briefing note. December 2022. | In progress |
| 88. | Family Safeguarding Services | Nicola Curley | To provide an explanatory note on what a Section 75 agreement entailed outside of the meeting. | 09.09.22: Circulated to committee members by email. | Closed |
| 89. | Family Hubs Feasibility Study | Nicola Curley/ Lisa Riddle | Officers undertook to explore whether local businesses might be interested in supporting the Family Hubs initiative. | 12.09.22: Liaison with local business linked to support for Family Hubs will be explored as part of our delivery plan which will be worked up in Autumn 2022 once a lead officer is in post (recruitment is scheduled to commence in September 2022). | Closed |

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| 90. | Re-Commissioning of Translation and Interpretation Services | Helen Andrews/ Gavin Mullin | Officers undertook to provide a note outside of the meeting on whether voice to text provision could be offered. | 26.09.22: Capita have confirmed that they do offer a voice to text provision (transcription - audio to text). Requestors go through the normal process of contacting the Capita translation team who then work with the requestor to understand the file, length, language etc and take it from there. | Closed |
| 91. | Children's Complaints Annual Report 2022/22 | Alison Bennett/ Jo Shickell | Officers undertook to reflect on acknowledged a Member's suggestion that future reports should show a balance between the numbers of compliments and complaints received, the quotes provided relating to each and an analysis of what these showed. | 20.09.22: Based upon this feedback, the Complaints Team have already amended the format of their internal quarterly reports and are routinely collating case studies for inclusion for the re-formatted 2022/23 Annual Report. | Closed |
| | | Alison Bennett/ Jo Shickell | Officers confirmed that the next annual report could include specific reference to the number of complaints received in relation to education, health and care plans (EHCPs), and also to how learning and actions taken in response to complaints are monitored. | 26.09.22 The contract has only just been awarded for a two-year period, so an update can be provided in December 2023. | Closed |
| 92. | Additional Public Health Funding for activities supporting children and young people 2022/23 | Raj Lakshman | The Chair stated that the Committee would be interested in seeing see the outcomes of the pilot study on supporting the families of children and young people who self-harmed. | 26.09.22 The contract has only just been awarded for a two-year period, so an update can be provided in December 2023. | Closed |

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| | | Raj Lakshman | Officers undertook to share Members' comments around the importance of the Gypsy/ Traveller Education Support Officer building trust with the community and the suggestion that it would be helpful for the postholder to have some lived experience to inform their work with the Gypsy/ Traveller Public Health team. | 26.09.22: The postholder is embedded within the Public Health Gypsy/Traveller team. | Closed |
| | | Raj Lakshman | To provide an update report after a year. | 26.09.22: Noted for the 2023/24 committee agenda plan. | Closed |
| 93. | Corporate Performance Report Q4 2021/22: CYP | Jonathan Lewis/ Hannah Parkinson | Officers undertook to provide an explanation for the RAG ratings which were described as 'contextual' in the report and give consideration to how this could be better explained in future reports. | <p>20.09.22: The use of 'contextual' is documented within the performance report. These measures track key activity being undertaken, but where a target has not been deemed pertinent by the relevant service lead.</p> <p>Service leads and Business Intelligence have reviewed the contextual indicators within the CYP report and have agreed to add targets for two of the indicators (116: Rate of referrals to Children's Social Care referrals per 10,000 of population under 18 and 118: Number of young first time entrants into the criminal justice system, per 10,000 of population). Indicators 6: Proportion of young people with SEND who are NEET, per 10,000 of population compared to statistical neighbours and 129: Number of young people who are NEET, per 10,000 of population compared to statistical neighbours will remain contextual as it is not deemed pertinent to add a target to these indicators.</p> | Closed |