

CHILDREN AND YOUNG PEOPLE COMMITTEE



Date: Tuesday, 10 July 2018

Democratic and Members' Services
Fiona McMillan
Deputy Monitoring Officer

14:00hr

Shire Hall
Castle Hill
Cambridge
CB3 0AP

Kreis Viersen Room
Shire Hall, Castle Hill, Cambridge, CB3 0AP

AGENDA

Open to Public and Press

CONSTITUTIONAL MATTERS

1. **Apologies for absence and declarations of interest**
Guidance on declaring interests is available at
<http://tinyurl.com/ccc-conduct-code>
2. **Minutes of the meeting on 22 May 2018** **5 - 18**
3. **Action Log** **19 - 26**
4. **Petitions**

DECISIONS

5. **Free School Proposals**
Standing item. No business to discuss.

MONITORING AND INFORMATION ITEMS

- | | | |
|------------|---|----------------|
| 6. | Update on progress made by the Children's Health Joint Commissioning Unit on the Integration of Children, Young People and Families Services and the plan for the Healthy Child Programme (0-19) | 27 - 34 |
| 7. | Special Educational Needs and Disabilities Sufficiency and Social, Emotional and Mental Health Review | 35 - 54 |
| 8. | Transforming Outcomes for Children in Care - Regional Adoption Agency | 55 - 60 |
| 9. | Joint Cambridgeshire and Peterborough Youth Justice Plan | 61 - 84 |
| 10. | Update on Domestic Abuse and Sexual Violence work in Children and Education Services | 85 - 92 |

DECISIONS

- | | | |
|------------|--|------------------|
| 11. | Finance and Performance Report - May 2018 | 93 - 138 |
| 12. | Agenda Plan, Appointments and Training Plan | 139 - 158 |

Date of Next Meeting

The Committee is due to meet next on Tuesday 11 September 2018 at 2.00pm in the Kreis Viersen Room, Shire Hall, Cambridge.

The Children and Young People Committee comprises the following members:

Councillor Simon Bywater (Chairman) Councillor Samantha Hoy (Vice-Chairwoman)

Councillor Anna Bradnam Councillor Peter Downes Councillor Lis Every Councillor Anne Hay Councillor Simone Taylor Councillor David Wells Councillor Joan Whitehead and Councillor Julie Wisson

Andrew Read (Appointee) Flavio Vettese (Appointee)

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact

Clerk Name: Richenda Greenhill

Clerk Telephone: 01223 699171

Clerk Email: Richenda.Greenhill@cambridgeshire.gov.uk

The County Council is committed to open government and members of the public are welcome to attend Committee meetings. It supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens. These arrangements operate in accordance with a protocol agreed by the Chairman of the Council and political Group Leaders which can be accessed via the following link or made available on request: <http://tinyurl.com/ccc-film-record>.

Public speaking on the agenda items above is encouraged. Speakers must register their intention to speak by contacting the Democratic Services Officer no later than 12.00 noon three working days before the meeting. Full details of arrangements for public speaking are set out in Part 4, Part 4.4 of the Council's Constitution <https://tinyurl.com/ProcedureRules>.

The Council does not guarantee the provision of car parking on the Shire Hall site and you will need to use nearby public car parks <http://tinyurl.com/ccc-carpark> or public transport.

CHILDREN AND YOUNG PEOPLE COMMITTEE: MINUTES

Date: Tuesday 22 May 2018

Time: 2.00pm – 4.30pm

Venue: Kreis Viersen Room, Shire Hall, Cambridge

Present: Councillors S Bywater (Chairman), S Hoy (Vice Chairwoman), A Bradnam, A Costello, P Downes, L Every, J Gowing, A Hay, S Taylor and J Whitehead

Apologies: Councillors D Wells (substituted by J Gowing) and J Wisson (substituted by A Costello)

Also present: Councillors C Richards and S Tierney

CONSTITUTIONAL MATTERS

107. NOTIFICATION OF THE APPOINTMENT OF THE CHAIRMAN/CHAIRWOMAN AND VICE CHAIRMAN/CHAIRWOMAN

The Democratic Services Officer reported that Councillor Simon Bywater had been appointed Chairman of the Children and Young People Committee and Councillor Samantha Hoy had been appointed Vice Chairwoman of the Committee for the municipal year 2018/19 by Council on 15 May 2018.

108. CHAIRMAN'S ANNOUNCEMENTS

The Chairman stated that the County Council would be observing a minute's silence at 2.30pm in memory of all those who had lost their lives or been affected by the Manchester Arena bombing a year ago. The meeting would pause at that point to allow those present to observe the silence.

109. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies for absence had been received from Councillor D Wells, substituted by Councillor J Gowing, and Councillor J Wisson, substituted by Councillor A Costello. There were no declarations of interest.

110. MINUTES OF THE MEETING ON 13 MARCH 2018

The minutes of the meeting on 13 March 2018 were approved as an accurate record and signed by the Chairman.

111. ACTION LOG

The Action Log was reviewed and the following verbal updates noted:

- Minute 89: Legal Support Plan Six Month Update
A report containing client feedback on the LGSS Improvement Plan was expected by the end of May 2018.
- Minute 103: Finance and Performance Report January 2018
Due to the timing of the publication deadlines for Committee papers compared to the monthly deadlines for completion of Finance and Performance Reports there would always be an unavoidable time lag in the financial information being presented. Although the main published report might refer to the previous period, presenting officers would provide a verbal update on any key changes at each Committee meeting. Alongside this, the Chairman and Vice-Chairwoman of the Committee would receive the latest version of the Finance and Performance Report at the earliest available date within the month.

112. PETITIONS

No petitions were received.

DECISIONS

113. FREE SCHOOL PROPOSALS

The Strategic Policy and Place Planning Manager stated that since publication of the report the Department for Education (DfE) had announced Wave 13 of the central free school programme. This would have a closing date of 17 September 2018 with the announcement of approved applications expected in early 2019. The DfE was looking to approve around thirty five mainstream schools nationally across all phases as part of Wave 13. The criteria would target areas with the lowest educational performance where there was a demonstrable basic need for places and lowest capacity to improve. East Cambridgeshire, Fenland, Huntingdonshire and Peterborough were all identified as target areas within the maps published with the announcement. Applications would be particularly encouraged where there were no current free schools established through the central free school programme. The DfE would seek comments from the local authority on whether applications would meet a basic need and whether any application would fit with local school improvement strategies.

The following comments arose in discussion of the report and in response to questions:

- A Member commented that they found it bizarre that the DfE was able to put a figure to the number of schools it was likely to approve in advance of any applications being submitted. Officers noted that the DfE's definition of 'need' for a new school was based on demonstrable basic need plus a number of additional criteria. The Council's comments on any applications within Cambridgeshire would make clear whether there was an identified basic need based on demography;
- A Member asked whether this might be the last Wave of free schools. Officers stated that they did not know if this would be the case, but confirmed that the projected number of new schools under Wave 13 had dropped from previous Waves;

- Officers stated that there was no way of knowing how many of the predicted 35 new schools might be located within Cambridgeshire, but noted that three of the county's districts had been identified as target areas;
- Paragraph 3.2 – Godmanchester Secondary Academy: Officers stated that a meeting would be arranged with the Chairman and local Members. This was likely to happen in July 2018 and officers would be in touch directly to arrange it.
(**Action**: Strategic Policy and Place Planning Manager)

A Member commented that they had attended the public engagement event described at paragraph 3.2.1 and had found it very unsatisfactory. There had been no plenary session and what they had taken to be a signing-in sheet at the reception desk had in fact been headed 'Support for Godmanchester's new secondary school'. They were not persuaded that this event provided satisfactory public engagement. Another Member commented that existing members of staff could find these engagement sessions quite intimidating. Officers undertook to feed these comments back to the Trust.

(**Action**: Strategic Policy and Place Planning Manager)

- Members noted that there had been a reference to a note about academisation at the meeting of Council on 15 May 2018 and asked that a copy of this should be circulated to all Members.
(**Action**: Democratic Services Officer)

It was resolved to:

- a) note the latest position regarding Wave 11, Wave 12 and Wave 13 free schools in Cambridgeshire.

114. THE PROVISION OF ADDITIONAL SECONDARY SCHOOL PLACES IN WISBECH

The Area Education Officer stated that following a review of secondary school provision in Fenland the Committee had decided to establish a new secondary school in Wisbech. Officers had subsequently received representations from the Brooke Weston Trust (BWT) regarding the timing of the opening of the new school and the possibility of expanding the Thomas Clarkson Academy (TCA) to meet the need for additional secondary school places in the town. At the invitation of BWT the Chairman, Vice Chairwoman, Lead Members, local Members and officers met with the Chief Executive in March 2018 to discuss their concerns about the potential impact of a new school on TCA and its possible expansion. At this meeting officers had re-affirmed the Council's wish to avoid impacting on the progress being made at TCA and noted that student numbers at TCA were already expected to increase in advance of the new school opening in 2020. As the timing for the delivery of the major new housing sites identified in the Local Plan remained uncertain, officers deemed it prudent to open the new school at a relatively small size and build it from Year 7 up in accordance with the Council's usual practice. The school could subsequently be expanded as part of a second phase when housing development increased.

The new school would be located in the west of Wisbech where a significant number of local children were currently attending schools outside of the town or county. A new school in this location could have an impact upon this pattern and retain more Wisbech pupils within the Town. This option would also enable the co-location of the TBAP alternative provision facility and a primary school on the same site.

Officers acknowledged that TCA was an improving school and confirmed that they were committed to working with the BWT and TCA to draw up a detailed transition plan to manage the impact of moving from a one school to a two school Town. However, they judged that expansion of TCA alone would not meet the anticipated long term need for additional secondary places in Wisbech even on the basis of a conservative forecast of pupil numbers. This did not though close the door to using extra capacity at TCA in the future if this was justified.

The Chairman stated that he had received a request to speak on this item from Dr Andrew Campbell, CEO of the Brooke Weston Trust. A summary of the points which Dr Campbell intended to make had been circulated to the Committee in advance. Dr Campbell stated that the success of Thomas Clarkson Academy was in the Committee's hands. Whilst he acknowledged the need to build a new secondary school in Wisbech he believed the timing of this was critical. He urged the Committee to think about the unintended consequences of precipitous action. The BWT had been invited by the Council to take on TCA and it was committed to playing an integral role in Wisbech's future, working in partnership with other Trusts. However, if a new school was opened before the improvements at TCA had been finalised and had time to become embedded he believed that it could undo all of the good work that had already been achieved.

The Chairman invited questions of clarification to Dr Campbell from the Committee. A Member asked when Dr Campbell felt the best time would be to open the new secondary school if 2020 was too early. Dr Campbell said that this was not clear and noted the difficulty in predicting demographics. The Vice Chairwoman thanked Dr Campbell for his comments and welcomed having a public speaker on an item concerning Wisbech. TCA was located within her Division and she knew both the school and BWT well. Dr Campbell had made a good case and the decision was finely balanced. However, in her judgement Wisbech was a sufficiently large town to have two secondary schools. The site of the new school was two miles away from TCA which was a reasonable distance and even if TCA expanded to maximum capacity it would not be able to accommodate the town's full demand for secondary places in the longer term. Many local children were going out of county to attend secondary school and a new school would encourage them to continue their education within their local community. The decision to establish a new secondary school had been made as long ago as January 2017 and it had only been BWT who had raised concerns. She called on the Committee to show leadership and get the additional school built.

The Chairman thanked Dr Campbell for attending to share his views. The Committee would take these into consideration in reaching a decision.

The Chairman stated that he had received a request to speak on this item from Councillor Steve Tierney in his capacity as the Member for Wisbech West. Councillor Tierney stated that two years ago the Council had agreed proposals for a much needed new secondary school in Wisbech. He was a big supporter of TCA and the fantastic work which had been achieved there by the BWT. He appreciated the Trust's concerns, but believed that these were unfounded. Parents were increasingly choosing to send their children to TCA as a positive choice. The new school would meet the overspill of demand currently being met at the Neale Wade Academy and by students attending schools out of county. All three Wisbech councillors fully supported the decision taken previously to establish a new school. The poor Ofsted report and transport issues relating to Marshland High School might lead to increased numbers at TCA whilst the

District Council would be considering plans for around 1500 new homes in the summer. If approved this would create significant additional demand for places in the longer term. He commended the good work which had been done to date both by TCA and BWT and his hope that this would continue.

The following comments arose in discussion of the report and in response to questions:

- A Member commented that Wisbech would fulfil the criteria for the recently announced Wave 13 of the central free schools programme. If the Council did not approve the current proposals a new secondary school might be located in Wisbech anyway via Wave 13. By acting now the Council would retain at least some control over the process;

Another Member questioned where the costs would fall if a new school was approved under Wave 13. The Service Director for Education stated the cost of a free school opened under the central free schools programme would be deducted from Council funding so it was not a cost-free option, although it might generate some savings. The current process could be overtaken by a successful Wave 13 application, and the decision on this would rest with Ministers on the advice of the Regional Schools Commissioner. However, the Council could proactively begin to consider who its preferred candidate would be from amongst any Wave 13 applications alongside the current process.

- A Member commented that they had every sympathy with TCA. It was moving in the right direction and they acknowledged that the BWT was doing a good job. However, there remained a need for a new secondary school in Wisbech;
- A Member highlighted the issue of school size in relation to viability and the need for secondary schools to be of a reasonable size in order to be able to deliver a full curriculum. Previously this had assumed a minimum six form entry, but more recently this had been revised to suggest a minimum eight form entry at Key Stage 4 was desirable;
- A Member commented that there was an underlying issue relating to the democratic process and locality planning and questioned the extent to which the Council had control over the most sensible course of action. They commented that a failure to be able to exercise democratic control at a local level could lead to conflict and noted a number of occasions where promises of phased openings had not transpired, with damaging consequences for existing schools. The Chairman acknowledged these concerns, but stated that the Council could only control those elements of the process within its statutory powers;
- A Member thanked the local Members who had spoken for their valuable knowledge and insights into the situation in Wisbech which they had found very helpful;
- Officers re-stated their commitment to continuing to work with TCA and BWT, to listen to their concerns and to work together to see how these might be allayed or addressed;
- A Member commented that building a new school was always a complex process. They were totally supportive of the need for the Council to be as proactive in the process as possible. They welcomed officers' assurance of a continued dialogue

with TCA and BWT, but commented that the numbers involved meant a new school was needed;

- A Member thanked officers for a thorough and comprehensive report setting out the implications of the various issues to be considered. They were concerned that lessons should be learned from the experience in Northstowe where a school had opened ahead of the proposed time;
- Officers confirmed that the tenant farmers on the site of the proposed new school were aware of the plans;
- A Member commented that there was never a perfect time to build a new school, but that it was no good waiting until students were left without places;
- A Member commented that there was a dilemma regarding timing. In terms of viability and need a short delay would be preferable, but if the Council wanted to be proactively involved in the process it needed to act quickly. Whilst the latter course would create a difficult period when the new school was small and numbers at TCA would be impacted, on balance they deemed this was the better course;
- A Member commented that there were currently large numbers of children travelling from Wisbech to Marshland High School and that the bus service they used was ending. More Wisbech children were travelling to other schools out of county so the Committee needed to act now to make the necessary additional places available.

Summing up, the Chairman thanked Dr Campbell and Councillor Tierney for their contributions and for the detailed discussion by Members of this important decision.

It was resolved to:

- a) re-affirm the decision it made at the conclusion of the review of secondary school provision in Fenland in January 2017 to establish a new secondary school in Wisbech;
- b) authorise officers to launch a competition under the academy presumption process to invite proposals from potential sponsors to establish and run the new school; and
- c) support a continued dialogue with the Brooke Weston Trust to ensure the most effective management of the period of transition from one to two secondary schools in Wisbech town.

115. LESSONS LEARNED: SAWTRY VILLAGE ACADEMY

The Service Director: Education stated that Sawtry Village Academy (SVA) had experienced a period of extended challenge which had culminated in criminal convictions of the former Principal and Vice Principal. The report before the Committee set out the findings of the Internal Audit report which had been commissioned by the Executive Director: People and Communities following completion of those criminal proceedings to ensure that all relevant lessons were learned from this case. The report had identified four key areas of concern as a basis for future learning:

- i. whistleblowing
- ii. school culture and staff experiences;
- iii. school financial governance; and
- iv. the schools causing concern process.

Key elements included a commitment to refresh and renew the whistleblowing process for schools and to ensure that this was widely publicised amongst staff; the need to challenge an unacceptable culture; a commitment to phase out private funds during the next 18 months so that all expenditure was reported via schools' audited accounts; and to focus on the Council's wider relationship with schools in addition to published measures of success to enable the Council to offer constructive challenge.

The following points arose in discussion of the report and in response to questions:

- A Member sought clarification of the reference to public and non-public funds, noting that schools received income from a variety of sources and that there could be sensitivities about treating these in the same way as statutory funding. Schools would need clear practical instructions about what was required of them if changes were to be made. Officers stated that the intention was that all funds should be held in a single audited account; the concerns raised related to the existence of separate bank accounts for specific funds;
- Paragraph 2.5.3: A Member commented that councillors were responsible for the wellbeing of children in academies, but that 'responsibility for intervention in academies no longer rests with the Local Authority'. The Service Director: Education stated that officers did now take a more holistic interest in the academies within the county and that any concerns would be actively addressed;
- Paragraph 3.2: A Member asked that the 'lessons learned' report which was shared with schools should be kept clear, concise and specific;
- A Member expressed their thanks to officers for providing a full and frank report. They commented that whistleblowing was not always easy in practice and that it was important to be mindful of the climate which had existed at Sawtry Village Academy at the time the offences took place. They welcomed the steps taken both by the school itself and Cambridge Meridian Academies Trust (CMAT) to move forward and wished them every continued success;
- A Member asked how the Council recorded Governor training in maintained and academy schools. Officers stated that a series of financial training courses for Governors were offered across the year. Attendance at these was not mandatory, but formed part of the free offer to maintained schools via Governor Services. Going forward officers would be routinely reviewing academies' published accounts and they had direct routes of access to the Education and Skills Funding Agency (ESFA) to raise any concerns if needed. The Chairman stated that the recent Governors' Conference had highlighted the responsibility of governors to provide constructive challenge to senior managers in schools;
- A Co-opted Member commented that financial issues were not restricted solely to academy schools and were a more generic issue across both the maintained and academy sectors;

- A Member commented that they were not comfortable with the concept of formal and informal whistleblowing and questioned whether an external audit had been carried out on SVAs accounts. Officers stated that they understood that SVAs accounts had been externally audited and that academy trusts were responsible for commissioning external auditors. Any concerns about this process would be a matter for the ESFA. Maintained schools accounts' were externally audited on a sample basis;
- A Member asked whether the Council had the power to seek an assurance from an academy that their accounts had been subject to external audit. Officers stated that this would be a matter for the EFSA and that the Council had no powers to this effect, but that this information would be shown on the academy's published accounts;
- Officers confirmed that the refreshed whistleblowing strategy was on the County Council website and would be advertised within schools;
- A Member commented that they felt that there had been insufficient separation between the governing body and the school management team and voiced concern about Trusts appointing governors which they felt was a national issue. Officers stated that there should be clear accountability at a local level and that they could encourage academies to take account of this, although they could not require them to do so. The Service Director for Education stated that he had established a new forum with Trust chief executives from across Cambridgeshire and Peterborough to discuss this type of issue. The Chairman commended the constructive relationships with local Trusts which senior officers were developing which would allow them the opportunity to create a dialogue on important issues of this type.
- A Co-opted Member commented that they had perceived a cultural shift in officers' attitude towards multi-academy trusts within the last 12-18 months which they found very positive.

Summing up, the Chairman thanked the Executive Director and officers for the significant time and attention they had given to matters arising from events at Sawtry Village Academy and asked that Members should be kept abreast of any future developments.

(**Action:** Service Director; Education)

It was resolved to:

- a) note the actions proposed in the report.

116. A NEW SYLLABUS FOR THE TEACHING OF RELIGIOUS EDUCATION

The Chairman noted that Julia Ewans, Chair of Cambridgeshire Standing Advisory Council on Religious Education (SACRE) and Chair of the Agreed Syllabus Conference was present in the public gallery and welcomed her to the meeting.

The Senior Adviser: Curriculum, Teaching and Leadership noted that consideration of the report had been deferred from the previous meeting due to the omission of the full text of the proposed syllabus. The launch conference organised in conjunction with the other local authorities involved in producing the syllabus had gone ahead as planned due to the logistical difficulties in re-arranging it, but she apologised that Members had

not been made aware of this in advance. The Committee's decision on whether or not to adopt the proposed syllabus was neither presumed nor constrained by the holding of the launch event.

The teaching of religious education was compulsory in all schools, but the curriculum followed in maintained schools was locally determined. The syllabus was designed to promote religious literacy and was distinct from collective worship. Extensive consultation had informed the production of the proposed new syllabus and it reflected the principles of the National Curriculum in being flexible and non-prescriptive. Feedback from Cambridgeshire schools had been positive.

The Chairman invited Councillor Claire Richards to address the Committee in her capacity as one of its two appointees to SACRE. Councillor Richards stated that she had been impressed by the process of engagement with maintained, special and academy schools and pupil referral units. She described the proposals as a flagship syllabus and stated that she had been very impressed by the quality of the provision.

The following comments arose in discussion of the report and in response to questions:

- A Member commented that the proposals sounded reasonable and desirable, but questioned what powers existed to insist that they were delivered. Officers stated that all maintained schools must follow the local Agreed Syllabus. Academy schools were required to teach religious education, but could choose which Agreed Syllabus to teach. SACRE had a statutory duty to obtain information relating to the teaching of the syllabus, but there was no duty on schools to provide it. SACRE encouraged all schools to engage and provide information on how they delivered the syllabus both through formal routes and more informally through contact with individual head teachers and religious studies teachers;
- Officers confirmed that by the end of Key Stage 2 all five major religions and a secular world view (humanism) must be studied.

It was resolved by a majority to:

- a) approve the adoption of a new syllabus for the teaching of Religious Education in Cambridgeshire from 2018.

117. TRANSFORMING OUTCOMES FOR CHILDREN IN CARE

The Service Director: Children's Services and Safeguarding stated that his report was by necessity quite long in order to include sufficient technical detail to inform the Committee's decision. It included the findings of a peer review of the operation of the Multi-Agency Safeguarding Hub (MASH) and First Response Team, a detailed analysis of the probable causes for the growing number of children in care in Cambridgeshire carried out by Oxford Brookes University between January and April 2018 and the findings of a focused visit by Ofsted in March 2018 which had examined the journeys of children in need and children in need of protection. Workshops and roadshows had been organised to obtain the views of staff and key stakeholders about the services provided. The aim of the review was to retain the strengths of the current model including the skilled practitioners already in post whilst addressing key issues such as the volume of work being directed to the 'front door' service access point.

The following comments arose in discussion of the report and in response to questions:

- A Member commented that the service delivery model had undergone significant change quite recently and asked whether sufficient time had been allowed for those changes to fully take effect. Officers stated that the previous changes had been largely sound, including seeing services based increasingly around a district model and a focus on early help and intervention. However, the expectation that consultant social workers would both direct and manage teams of social workers whilst still having their own caseload had proved too broad to be manageable. This was in no way a criticism of the staff in post, but was an areas where change was needed. Timeframes for adoption had also become longer which was undesirable for the children and young people involved as well as being more costly to the Council. The changes proposed would produce the type of delivery model seen in many other local authorities whilst retaining the positive elements of previous reforms and prioritising the needs of the children and young people;
- Officers stated that most social workers preferred to specialise in a single area of practice whereas under the current model they were expected to generalise across a number of areas;
- Paragraph 2.11: Recommendation 2 – Adopt a single children’s information system within the MASH: Proposals to move to an aligned IT system across children’s services in Cambridgeshire and Peterborough would be considered by the General Purposes Committee on 29 May 2018 as the Committee with responsibility for IT;
- Paragraph 2.47: Recommendation 8 – Develop case-holding alternatively qualified roles: Officers stated that a range of qualifications were accepted which created a range of differently skilled practitioners who combined to deliver an enhanced offer. Reducing reliance on qualified social workers and drawing on the skills of alternatively qualified practitioners who tended to live more locally could deliver dedicated workers who reflected the communities in which they lived and worked;
- Paragraph 2.35: A Member commented that the proposed structure of assessment teams, children’s teams and adolescent teams would mean each child having at least three changes in social worker. Officers acknowledged this, but stated that the research by Oxford Brookes University had found that children could experience several changes in social worker under the existing arrangements due to the need to balance caseloads;
- Paragraph 2.37: Officers stated that the proposed county-wide specialist service for children and young people in care, care leavers and unaccompanied asylum seeking children would focus on early help work with schools and local services. The district teams would reflect local need;
- A Member asked about the training and support offered to frontline staff in the MASH. Officers stated that the MASH continued to require significant resource and management oversight. It was handling around 1200 contacts per month, but in most cases the response needed was quite clear and could have been handled by the contact centre. Where the MASH added real value was in

sharing information between partners and the proposed changes would allow it to do more of that;

- A Member commented that they were glad to see that the report paid proper tribute to frontline staff who did an emotive and difficult job. They noted with interest that it was proposed to restore some manager roles in the new delivery model and contrasted this with the decision taken in relation to Children's Centres. They expressed concern about the long-term financial and social implications if early interventions were missed and expressed the hope that the ruling political group on the Council would allocate additional funding to avoid the overspend which had occurred in previous years. Officers stated that the Hertfordshire safeguarding model currently being trialled in Peterborough was already seen in many local authorities where it had proven both safe and secure. If adopted it was felt that this could be achieved mainly by reconfiguring existing services, although some transitional funding might be needed. A report was being prepared for the Council's Senior Management Team which would explore this further;
- A Member asked whether officers were satisfied that the proposed model would be better than the system currently in place given that change was disruptive and would impact on staff. Officers stated that many successful elements of the existing model would be retained and that the proposed changes would definitely be beneficial. Some roles would be directly affected, but on the day the report was published both the Service Director and Assistant Director: Cambridgeshire had held briefing sessions with staff. An Outlook address had been set up to handle queries, but relatively few had been received and these had been mainly job-specific enquiries.

Summing up, the Chairman thanked the Service Director: Children's Services and Safeguarding and his team for their work on this issue. He also highlighted the external findings of the peer review, Oxford Brookes University study and Ofsted which he had found to be persuasive.

It was resolved to:

- a) endorse recommendations 1-8 as briefly described in the report and in more detail in Appendix 1;
- b) agree that a progress update on implementation should be submitted to the Committee meeting in September 2018.
(**Action:** Democratic Services Officer)

118. FINANCE AND PERFORMANCE REPORT: OUTTURN 2017/18

The Group Accountant reported an end of year overspend of £6,953k across the whole of the People and Communities Directorate. This represented a slight worsening of the position reported in February 2018 when the predicted outturn had been £6,586k. The Executive Director stated that there remained a continued pressure on costs relating to children in care. Funding had been approved for a major campaign to recruit more in-house foster carers with a target of achieving a net increase of 30 new fostering households this year. Whilst measures were being put in place to reduce the number of children in care these would take time to feed through. There was also an on-going pressure on the High Needs Block which would be carried forward.

In discussion of the report:

- Paragraph 1.3: A Member commended the table as being clear, simple and accessible;
- Appendix 3 - Earmarked reserves for re-approval: Officers stated that the earmarked reserve for which the Committee's re-approval was sought should read £60k rather than £60;
- A Member commented that the question of home to school transport for children with special educational needs remained an issue;
- Paragraph 2.1: A Member queried why there were two budget columns in the table and asked whether the second column should be labelled 'Final Budget' to make its status more clear;
(**Action:** Strategic Finance Business Partner)

It was resolved to:

- a) view and comment on the report;
- b) recommend the earmarked reserve listed in Appendix 3, which is continuing in 2018/19, to the General Purposes Committee for their re-approval.

119. AGENDA PLAN, TRAINING PLAN AND APPOINTMENTS

The Chairman thanked the Service Directors for Education and Children's Services and Safeguarding for a very useful training session that morning and welcomed news of a further training session being planned on data training.

Members noted that:

- The New Street Raged School Trust had been disbanded;
- Councillor Downes was regularly attending meetings of the F40 Group and reporting back to the Schools Forum;
- Responsibility for the appointment to Centre 33, a charity supporting young people in Cambridgeshire with a range of free and confidential services, had transferred from the Health Committee to the Children and Young People Committee. Officers undertook to confirm if Councillor Meschini was content to continue as the Council's representative.
(**Action:** Democratic Services Officer)

It was resolved to:

- a) note the following changes to the published agenda plan:
 - i. options appraisal in relation to Coram Cambridgeshire Adoption: moved from July 2018 to September 2018;

- ii. school admissions and transport outcome focused review: Phase 2 update: likely to be moved from September 2018 to October 2018.
- b) review and comment on the Committee training plan;
- c) agree the appointments to outside bodies as detailed at Appendix 3;
- d) agree the appointments to internal advisory groups and panels, as detailed in Appendix 4;
- e) delegate, on a permanent basis between meetings, the appointment of representatives to any outstanding outside bodies, groups, panels and partnership liaison and advisory groups within the remit of the Children and Young People Committee to the Executive Director; People and Communities in consultation with the Chairman/woman of the Children and Young People Committee, and to notify the Committee of these appointments at its next meeting.

120. DATE OF NEXT MEETING

The Committee is due to meet next on Tuesday 10 July 2018.

Chairman
(date)

**CHILDREN AND YOUNG
PEOPLE COMMITTEE**

Minutes-Action Log



Introduction:

This log captures the actions arising from Children and Young People Service Committee meetings and updates Members on progress. It was last updated on **2 July 2018**.

Minutes of 12 September 2017

32.	Educational Outcomes: Provisional Results	Jonathan Lewis	To ask the Executive Director: People and Committees to suggest to the Social Mobility Opportunity Fund Strategy Group that some funds from a successful bid might be used to fund research into the causes of the gap in educational achievement between those in vulnerable groups and their peers.	<p>14.11.17: To task the new Service Director for Education to provide a report in March 2018 on what was currently known about the causes for the gap in educational attainment between those in vulnerable groups and their peers in Cambridgeshire, how this was most effectively addressed and to identify if any further work was needed.</p> <p>13.02.18: Rescheduled to July 2018 following discussion at the Committee agenda setting meeting.</p> <p>29.06.18: Report rescheduled to the September meeting.</p>	Report to be provided in September 2018
-----	--	-------------------	---	---	--

Minutes of the meeting on 9 January 2018

88.	Legal support plan: six month update	Eve Chowdhury/ Kathryn MacFarlane	To circulate a report to committee members in March 2018 reporting feedback from clients on the LGSS Improvement Plan.	<p>29.03.18: Only one client response received by LGSS. P&C to encourage colleagues using LGSS services to provide feedback. Report to be provided by the end of May 2018.</p> <p>08.06.18: Report due to be completed by 15.06.18.</p> <p>22.06.18: Report circulated to all Committee members.</p>	Completed
-----	--------------------------------------	--------------------------------------	--	---	-----------

Minutes of the meeting on 13 March 2018

98.	Child and Family Centres Update	Helen Freeman	To confirm the correct/ consistent usage of names before the 'What's On' guides were issued.	12.06.18: This was done. New 'What's On' guides for the summer programme and Autumn term are currently being developed.	Completed
		Jon Lewis	To keep the Committee informed of developments relating to The Field's Centre.	12.06.18: A balanced budget has been received and adjustment to offer shared with parents.	Review in Autumn term.
101.	Educational Performance in Cambridgeshire in the 2016/ 17 Academic Year	Hazel Belchamber	To recast the data to show where Cambridgeshire was placed in comparison to the highest and lowest performing local authorities at Key Stage 4, rather than at its ranking.		
		Hazel Belchamber	To reflect on how elements of the detailed supporting data might be included with future reports, perhaps via separate document or web link.		

102.	Delivering the Extended Entitlement to an additional 15 hours free childcare for eligible 3-4 year olds	Sam Surtees	To discuss with District and City Council colleagues how best to make families from the Traveller community aware of the extended entitlement.	28.06.18: Update below.	Completed
		Meeting held with the Early Years Access Officer to discuss this action. They work with families on accessing their Early Years entitlement. Having worked in this area for a number of years their view is that the Traveller community are largely aware of and accessing their entitlement to Early Years learning and education including from the age of two years and are supporting each other to access the entitlement with a reduced need for input from officers from the Local Authority, District or City Councils.			
		Sam Surtees	To explore running a pilot project with a group of GP surgeries and to provide information on the extended entitlement to town and parish councils to enable them to signpost their residents.	29.06.18: This will be explored during the Autumn and a further update provided then.	On-going

Minutes of the Meeting on 22 May 2018

113.	Free School Proposals	Hazel Belchamber/ Clare Buckingham	To arrange a meeting regarding Godmanchester Secondary Academy with the Chairman and local Members.	22.05.18: Officers would contact Members direct to arrange this.	On-going
		Clare Buckingham	To provide Member feedback to the Trust about the public engagement event regarding Godmanchester Secondary Academy.	02.07.18: Lead Members will have the opportunity to talk directly to representatives of the Trust at a meeting with officers arranged for 16 July 2018.	On-going
		Rob Sanderson	To confirm that a copy of the note about academisation referred to at Council on 15 May 2018 had been circulated to all Members, or to arrange for this to be done.	29.05.18: Advice requested from officers. 11.06.18: Advice expected by 15.06.18. 28.06.18: Details sent by email to all Members for information.	Completed

115.	Lessons Learned: Sawtry Village Academy	Jon Lewis	To keep Members abreast of any future developments at Sawtry Village Academy.	02.07.18: Information has been shared with the Cambridgeshire Secondary Heads Group. Work on updated whistle-blowing documents will be completed over the summer.	Completed
117.	Transforming Outcomes for Children in Care	Richenda Greenhill	A progress update report on implementation should be submitted to the Committee meeting in September 2018.	25.05.18: Added to the Forward Agenda Plan for the CYP meeting on 11 September 2018.	Completed
118.	Finance and Performance Report: Outturn 2017/18	Martin Wade	See below.	See below.	Completed

Action:

To clarify why there were two budget columns in the table at Paragraph 2.1 and to consider whether the second column should be labelled 'Final Budget' to make its status more clear.

Update 13.06.18:

To ensure financial information is presented in a consistent way to all Committees in 2018/19 a standardised format has now been applied to the summary tables and service level budgetary control reports included in each Finance and Performance Report. The same format is also applied to the Integrated Resources and Performance Report (IRPR) presented to General Purposes Committee (GPC). As part of these changes the original budget column has been removed so the only budget figure visible will be the final budget. The revised data shown will provide the key information required to assess the financial position of the service and provide comparison to the previous month.

119.	Agenda Plan, Training Plan and Appointments	Richenda Greenhill	To confirm whether Cllr Meschini was content to continue as the Council's representative to Centre 33.	11.06.18: Cllr Meschini has confirmed that she is happy to continue with this appointment unless another member of the Committee would like to take it on.	Completed
------	--	---------------------------	--	---	------------------

Agenda Item No: 6

Update on progress made by the Children's Health Joint Commissioning Unit on the integration of children, young people and families service and the plan for the Healthy Child Programme (0-19 year)

To: **Children & Young People's Committee**

Meeting Date: **10 July 2018**

From: **Executive Director: People and Communities and Director of Public Health**

Electoral division(s): **All**

Forward Plan ref: **n/a** *Key decision:* **No**

Purpose: **To update Members on progress made by the CHJCU in developing an Integrated Children Young People and Families (CYPF) service.**

Recommendation: **To be aware of work done to date and what the CHJCU is trying to achieve.**

<i>Officer contact:</i>		<i>Member contact:</i>	
Name:	Wendi Ogle-Welbourn	Name:	Councillor Simon Bywater
Post:	Executive Director people and communities	Position:	Chairman, Children and Young People Committee
Email:	wendi.ogle-welbourn@cambridgeshire.gov.uk	Email:	Simon.Bywater@cambridgeshire.gov.uk
Tel:	01733 863749	Tel:	01223 706398 (office)

1. BACKGROUND

- 1.1 The Commissioning of children's and young people's health and care services including the 0-19 service in Cambridgeshire and Peterborough is strategically managed by the Children's Health Joint Commissioning Unit (CHJCU). Membership of the CHJCU consists of senior commissioners from Cambridgeshire County Council (CCC) Peterborough City Council (PCC) and Cambridgeshire and Peterborough Clinical Commissioning Group (CPCCG), and a children's public health specialist. The lead is the Executive Director People & Communities Cambridgeshire & Peterborough, Wendi Ogle-Welbourn. The CHJCU was set up with the following vision:

“That all children and families in Cambridgeshire and Peterborough have the right to be kept safe and healthy, have excellent health services, enjoy school, play and family, helped to help themselves and are part of strong and inclusive networks of support.”

- 1.2 To fulfil this vision, the aim and outcomes for this joint approach to commissioning is to:

- Truly integrate health and care services
- Better outcomes for children and their families in Cambridgeshire and Peterborough
- High quality experiences when children and families access the service
- Investment in prevention and moving care to lower cost settings
- Where possible integrate and rationalise contracts for children
- Having the right service, in the right place, at the right time.

- 1.3 It is driven by the understanding that better integration between different types of health and care services is universally accepted as the right direction of travel for meeting the changing and growing needs of children, young people and families. Recognising that fragmented and disjointed services and poor alignment of health and care interventions can have a negative impact on children and families and lead to poor outcomes.

- 1.4 This aligns with the collective vision for Cambridgeshire's and Peterborough's transformation plans for children and young people's emotional and mental health needs over the next 5-years:

We will work together with children, young people and their families/carers, connecting with schools and communities to improve the lives, health and emotional wellbeing of Cambridgeshire's and Peterborough's children and young people.

2 NATIONAL CONTEXT

- 2.1 The Public Sector is experiencing unprecedented pressure, the symptoms of which present as huge demand for some health and wellbeing services in a climate of diminishing funding.
- 2.2 These issues have developed incrementally over many years and although significant efforts have been made to improve capacity and maintain quality, layering over long established services such as the NHS have created highly complex services which are not as effective as they could be and are often difficult to navigate.

- 2.3 The Government recognises this and in 2014, published the 5-year forward view which describes transformational models of health and care. Implementation of the 5-year forward view is managed by 44 Sustainability and Transformation Partnerships (STPs) across the country which are made up of local commissioners and providers charged with developing whole system Sustainability and Transformation Plans. Cambridgeshire and Peterborough is one of the 44 STPs. The CHJCU is a critical part of the STP Governance and provides leadership to the design and implementation of plans related to children's health and wellbeing, and upward reporting of progress to the STP board.
- 2.4 The role of the Children's Health Joint Commissioning Unit has involved bringing together a range of existing contracts across the three commissioning organisations (CCC, PCC, and CPCCG). The majority of these contracts are with two providers - Cambridgeshire Community Services (CCS) and Cambridgeshire and Peterborough Foundation Trust (CPFT) and a few are with the Voluntary sector. It is acknowledged that delivering a project of this size and complexity needs careful planning and time required to ensure that the appropriate specifications are developed.

3. PROGRESS TO DATE

- 3.1 The CHJCU has made good progress to formalise joint commissioning arrangements and work with providers to identify an exciting programme that will deliver transformation of Children, Young People and Families (CYPF) services to an integrated model in line with policy directives, improving the quality of services for children and families including:
- **Speech and language therapy (SALT)** – total review of services with investment and alignment across the county resulting in 9 month waitings list now 6 weeks for the majority of children
 - Jointly delivering **Emotional Health and Wellbeing (EHWB) Practitioners Service** to help and support EHWB in schools – service is now in place with complete joint arrangements, single management over staff from both organisations (CCS & CPFT), shared approach and fully thought through and defined governance/accountability.
 - **Neurodevelopment** – joint clinics of Psychiatrist and Paediatricians for defined children and backed up through a service level agreement for children with Autistic Spectrum Disorder (**ASD**) and Attention Deficit Hyperactivity Disorder (**ADHD**). CPCCG funded joint **ADHD training**.
 - **Physiotherapy / Occupational therapy review** – now completed and will be implemented along the same lines as SALT
 - **CCS infant mental health training** for CPFT Health Visitors (HVs) in place and will happen on an on-going basis
 - **Parenting groups** for children with behavioural problems – alignment and support across geographical boundaries
 - **CCS dietitian** working fully within the in CPFT Child and Adolescent Mental Health (CAMH) eating disorders team
 - **Joint training for Children's Community Nursing across Cambs and Peterborough**
 - **Joint / cross-organisational training** for Health Visitors

- **Collaboration when Healthy Child Programme** moved to Local Government as the local authority (LA) boundaries necessitated transfer of children's cases seamlessly between the organisations
- Through CCG transformation investment and a pooling of budgets (CCC, PCC and CPCCG) to develop a **comprehensive Mental Health and Emotional Wellbeing Service** (counselling service) across the county. Contract awarded to CHUMS and service started in January 2018.

3.2 The CHJCU is receiving good feedback and improved performance from the work that has been jointly undertaken, but there is more that we need to do. We know from feedback that children and young people continue to have issues with accessing some services, and continue to be referred from one service to another sometimes without a satisfactory conclusion.

3.3 Over the last two years there has been considerable engagement with children, young people, families, staff and provider organisations. For example:

- Countywide workshops
- Attendance at key meetings such as schools' forum and patient participation groups
- One to one meetings with parents, GPs, children's groups and staff.

3.4 Additionally, whenever the CHJCU have re-commissioned or re-configured services, it has sought involvement from service users, patients, the public and staff.

4. WHAT HAVE PEOPLE SAID

4.1 Feedback from events and consultations has been consistent and can be summarised as: People want access to services when they need them, don't want to repeat their story time and time again and want their information to be shared. They want to be involved in decisions about them and want to be kept informed about their progress.

5. WHAT THE CHILDREN'S HEALTH JOINT COMMISSIONING UNIT WANTS TO ACHIEVE: NEXT STEPS

5.1 We are seeking a much closer working arrangement between commissioners and providers to deliver services within the defined budget, flexing services to manage local need and peaks within demand. Given national and local financial pressures, we need to have open and transparent financial accounting and focus efforts on solutions that ensure that we maintain high quality, safe and accessible services.

5.2 The CHJCU would like to move to 'one point of contact' for all organisations providing Children's services in the community to ensure consistency and continuity of services across both areas (CCC and PCC)

5.3 We are exploring the feasibility of coming together as commissioners through the CHJCU under a more formal section 75 arrangement rather than the current memorandum of understanding and aligning budgets and staff to commission a single specification across providers. Transforming service provision from multiple complex pathways to a less complicated streamlined provision where the emotional and physical health and wellbeing of a child, young person and their family is everyone's business.

- 5.4 Over the next year, we will be working intensively with providers to transform services based on these key principles:
- Children, Young People and Families Focused
 - 'Think Family' whole family approach, Multi-disciplinary team (MDT) with lead professional
 - Focus on health promotion, prevention, early intervention
 - Need-led using i-THRIVE principles
 - Integrated, accessible, flexible (Integrated front door/Single Point of Access, sharing information)
 - Single service ethos, no hand-offs, thresholds & criteria minimised
 - Outcomes focused
 - Evidence based
 - Consistent across the two Local Authorities (CCC & PCC)
- 5.5 In addition to an improved service for children and young people, we are investigating how we can reduce costs by means of integration whilst maintaining or where required, improving performance. We plan to do this with a systems approach for the benefit of children and young people rather than the more traditional commissioner/ provider approach which can often create tensions which distract the system from its focus of children and young people being at the heart of our purpose.
- 5.6 The CHJCU has developed and shared a high level specification based on the principles above (section 5.4) and an outcomes framework with CCS and CPFT working together to design how they will deliver the outcomes. In addition, key performance indicators will be developed to provide assurance that the activities required to achieve the outcomes are being delivered. The overarching outcomes for the integrated CYPF service are:
- The very youngest children have the best start in life with a good pregnancy and birth
 - Children experience good development in the early years and are school ready
 - Families, Communities and services have high aspirations for all children
 - Children and young people (CYP) are in good physical health and can make healthy lifestyle choices
 - Children and young people live free from harm in their families and communities
 - Children and young people and their parents have good emotional wellbeing and mental health
 - Children are supported to be resilient in the face of adversity
 - The outcomes for vulnerable CYP is as good as their peers
- 5.7 Progress will be driven through a robust programme management framework which will be operationally monitored through a Transformation Board including commissioners, providers and public health and strategically through the CHJCU.

6. FUTURE UPDATES

- 6.1 Officers will continue to provide updates to Children and Young People's committee on the implementation of this integrated CYPF service.

7. ALIGNMENT WITH CORPORATE PRIORITIES

7.1 Developing the local economy for the benefit of all

Children contribute to the future economy. Good physical and mental health of children is important to make the NHS and the economy sustainable.

7.2 Helping people live healthy and independent lives

The outcomes and vision the integrated CYPF service is trying to achieve is to promote health and self-help (sections 1.1 & 5.6).

7.3 Supporting and protecting vulnerable people

One of the outcomes for the CYPF service is to narrow the gap in outcomes between the most vulnerable children and their peers

8. SIGNIFICANT IMPLICATIONS

8.1 Resource Implications

Provided savings are made as expected, this will result in a saving to the public health ring-fenced grant. 2018/19 savings have been deferred and funded through reserves in order to allow the transformation to happen.

8.2 Procurement/Contractual/Council Contract Procedure Rules Implications

Section 75 of the National Health Service Act 2006 contains powers enabling NHS bodies to exercise certain local authority functions and for local authorities to exercise various NHS functions. The Partners (CHJCU, CCS and CPFT) are committed to better integration of the NHS Functions and the Authority Health-Related Functions, and therefore could legally enter into a Section 75 agreement.

8.3 Statutory, Legal and Risk Implications

There is always a possibility that the Council may be challenged by another NHS, Voluntary or Private Sector provider.

8.4 Equality and Diversity Implications

Each service change has an impact assessment as part of the process.

8.5 Engagement and Communications Implications

Over the last two years there has been considerable engagement with children, young people, families, staff and provider organisations (section 3.3, 3.4). Healthwatch, Family Voice and Pin Point will be involved in the Transformation.

8.6 Localism and Local Member Involvement

The Health Committee and Children and Young Peoples Committee will be provided with updates.

8.7 Public Health Implications

The foundations for virtually every aspect of human development including physical, intellectual and emotional; are established in early childhood. Professor Sir Michael Marmot and the Chief Medical Officer have highlighted the importance of giving every child the best start in life and reducing health inequalities throughout life through universal provision and targeted support. Public Health is responsible for commissioning the Healthy Child Programme 0-19 years included in this integrated children's service and the 18/19 budget is approximately £9 million in Cambridgeshire County Council (CCC). The success of this transformation programme in achieving improved outcomes for children while also delivering on the savings will be essential to improving population health now and in the future.

The Health and wellbeing strategy seeks to ensure a positive start to life for children, young people and their families. The provision of high quality, integrated CYPF will be fundamental to this.

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	n/a
Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by the LGSS Head of Procurement?	n/a
Has the impact on statutory, legal and risk implications been cleared by LGSS Law?	No
Have the equality and diversity implications been cleared by your Service Contact?	Each service change has an impact assessment as part of the process
Have any engagement and communication implications been cleared by Communications?	No
Have any localism and Local Member involvement issues been cleared by your Service Contact?	Yes Name of Officer: Wendi Ogle-Welbourn

Have any public health implications been cleared by Public Health	Yes Name of Officer: Raj Lakshman/ Liz Robin
--	---

Source Documents	Location
Best start in life and beyond: Improving public health outcomes for children, young people and families Guidance to support the commissioning of the Healthy Child Programme 0-19: Health visiting and school nursing services.	https://www.gov.uk/government/publications/healthy-child-programme-0-to-19-health-visitor-and-school-nurse-commissioning
Public health contribution of nurses and midwives: Guidance:	https://www.gov.uk/government/collections/developing-the-public-health-contribution-of-nurses-and-midwives-tools-and-models#pregnancy-to-child-aged-5

SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND) SUFFICIENCY AND SOCIAL, EMOTIONAL AND MENTAL HEALTH (SEMH) REVIEW

To: **Children and Young People**

Meeting Date: **10th July 2018**

From: **Executive Director, People and Communities**

Electoral division(s): **All**

Forward Plan ref: **n/a** *Key decision:* **No**

Purpose: **The Committee is asked to consider the report on the work completed to date for the SEMH Review and the SEND Sufficiency/Needs analysis. The Committee is asked to give a view on next steps that have been identified to co-design an improved model of support and provision that will provide a clear graduated response to needs and target funding to meet special educational needs early and locally.**

Recommendation: **The Committee is asked to:**

- a) Give a view on the work completed to date and the next steps identified to take the work forward;**
- b) Agree that a progress update should be submitted to the Committee's meeting in September 2018.**

<i>Officer contact:</i>	<i>Member contacts:</i>
Name: Helen Phelan Post: Head of SEND Service 0 - 25 Email: Helen.phelan@cambridgeshire.gov.uk Tel: 01223 703541	Names: Councillor Simon Bywater Post: Chairman Email: Simon.Bywater@cambridgeshire.gov.uk Tel: 01223 706398 (office)

1. BACKGROUND

- 1.1 The Children and Families Act 2014 requires local authorities to keep the provision for children and young people with special educational needs and disabilities (SEND) under review, including its sufficiency of provision. The local authority must do this with parents, young people and providers.
- 1.2 The Children and Families Act also makes it clear that when considering any reorganisation of SEND provision, decision makers must be clear about how they are satisfied that the proposed alternative arrangements will lead to improvements in standards, quality and range of educational provision for children and young people with SEND.
- 1.3 To this end, external support was commissioned in 2017 to undertake a review of provision for children and young people with a primary need of social, emotional and mental health (SEMH) in Cambridgeshire. Cambridgeshire and Peterborough have also commissioned external support to undertake an analysis of current and projected needs and SEND sufficiency. Findings from the SEND Sufficiency/Needs analysis work will inform the joint SEND Strategy for Cambridgeshire and Peterborough which is currently being drafted and will be at the final drafting stage at the end of September 2018. The SEMH Review in Cambridgeshire is closely aligned to the wider sufficiency work.
- 1.4 The overarching aims of the SEND Sufficiency work and SEMH Review are to identify the level of sustainable provision that is required to meet needs locally in Cambridgeshire, taking account of demographic growth. As part of this work, a review of out of county placements is taking place to establish what specialist provision is needed in county to meet very complex needs, often requiring a multi-agency approach with Health and Social Care. Other work includes reviewing high needs packages of support for individual pupils and looking at more cost effective ways of meeting needs.

2. MAIN ISSUES

- 2.1 There has been an extensive programme of data/information gathering across all areas of SEND for children and young people 0 – 25 years, including sufficiency in mainstream and specialist provision and SEN transport. Data has been collected at the individual pupil level for type of need and provides a five year projection of all areas of need. Maps have been produced to show where the needs are across the county, home to school transport, where our current specialist provision is, and the sufficiency of every school in Cambridgeshire.
- 2.2 Analysis of the data has started, ensuring accuracy and that the sufficiency exercise is taking account of the local arrangements and use of space within and around schools. The analysis is also taking account of finance and the developments within the SEMH Review.
- 2.3 While the primary focus of the SEMH Review is on the specialist end of the provision, this cannot be looked at in isolation and needs to be seen in the context of analysis of the profile of needs of children, young people and their families across the different areas of Cambridgeshire. The Review will contribute towards the development of a clear graduated approach to meeting the needs of children and young people and their families who have behaviour that is difficult to manage and in some cases dangerous to themselves and/or those around them.

- 2.4 The SEMH Review will support the development of clear guidance that reflects the most effective practice and interventions through a graduated approach, from SEND support in settings and schools and early help, to more specialist support from different agencies. Cambridgeshire has produced a Guidance document for SEND Support and Education, Health and Care Plans which emphasises the expectations of the SEND Code of Practice (2015) in relation to a graduated approach.
- 2.5 A SEND Strategy is being developed that will provide a framework for the delivery of this work as well as other areas of SEND. This will set out the vision for SEND across Cambridgeshire and Peterborough and the key strands of activity that will support its delivery, ensuring transparency and accountability through a formal governance framework.
- 2.6 One of the underpinning principles of the SEND Strategy will be a renewed focus on social inclusion, where the majority of children and young people with special educational needs are able to access appropriate provision as local to them as possible.
- 2.7 Information for the SEMH Review has been obtained from a variety of sources including a Primary Head teacher group; feedback from parents of children attending specialist SEMH provision in Cambridgeshire; meetings with Head teachers and staff at the specialist SEMH provisions; census data; Service and funding data; data on fixed term and permanent exclusions. A stakeholder event was held on 4th June 2018. This was very positive and generated a lot of potential actions and follow up areas of work. These are being taken to the SEMH Steering group on 5th July 2018 to agreed actions to take forward.

3 CURRENT DESIGNATED SEMH SCHOOLS

- 3.1.1 The Centre School caters for secondary aged pupils (11 – 16 years) and is part of the Astrea Academy Trust. It is co-located on the site of Cottenham Village College secondary school, and is the only SEMH school in Cambridgeshire that has been at or over the number of funded places for the last four years. It received a short inspection in 2017 and was judged as continuing to be a good school.
- 3.1.2 The majority of the accommodation that the school occupies has had alternative uses in the past, is limited, and is not designed for this group of pupils. However the school has been flexible and creative in making best use of a difficult environment. Outside space is also limited, but the pupils benefit from joint access to some of the secondary school's accommodation and facilities.
- 3.1.3 There is significant strength in the co-location with a secondary school as this can provide an opportunity for shared professional development activities, access to subject specialists if needed, moderation and potentially shared staff.
- 3.1.4 Pupils are offered a broad curriculum which includes a range of accredited courses as well as enrichment opportunities which are necessary to engage and motivate the pupils to make good progress and achieve. The school is flexible and personalises the curriculum offer to reflect the needs and aspirations of their pupils.
- 3.1.5 Many pupils travel long distances, and pupils come from all parts of Cambridgeshire and some from beyond its borders.

- 3.1.6 The Centre School is 6.5 miles from the Harbour School. In planning future provision, consideration should be given to the spread across Cambridgeshire in order to minimise travel distances and support more local provision for pupils.
- 3.2.1 Harbour School caters for boys aged 5 – 16 and is located in Wilburton, Ely. It was inspected in December 2016 and was judged to Require Improvement, and received a positive monitoring visit in June 2017, which recognised the improvements being made at the school.
- 3.2.2 There is excellent space in the newer accommodation at the back of the site, but the rest of buildings are not adequate to meet these types of needs. The open nature of the site can make management of behaviour difficult.
- 3.2.3 As with the Centre School, many pupils travel long distances, and pupils come from all parts of Cambridgeshire, with a number coming from the top part of the county.
- 3.3.1 Unity Academy (previously Trinity) caters for secondary aged pupils and is part of the TBAP Multi Academy Trust. It has two sites, one in St Neots and one in Wisbech. It has not been inspected since it became part of TBAP.
- 3.3.2 The distance between the two sites means that they operate as two distinct schools and this creates some challenges.
- 3.3.3 The St Neots site has had significant investment in the accommodation, and the Wisbech site has had some cosmetic improvements. The accommodation on the Wisbech site is not sufficient to best provide for pupils longer term. The proposal of a new learning campus with the development of a further secondary school is currently developed for the long term home for this provision. There has been a recent agreement to use some of the vacant places to provide a small number of post 16 places for some of the existing pupils.

4 EMERGING THEMES

- 4.1 The initial analysis of the SEND sufficiency work highlights the need to reduce out of county placements and placements in independent schools, ensure that the right children are attending special schools in county, and support mainstream schools to meet the needs of the majority of children with SEND through a combination of specialist resource bases for SEMH and Autism, and high quality training and support for staff.
- 4.2 The profile of needs of pupils in specialist SEMH provision would suggest that the right needs are not always being identified early enough and the right interventions/support put in place. Some of the pupils' behaviours are exacerbated by unmet learning needs/disability needs which have not been addressed at an earlier stage.
- 4.3 Mainstream schools want advice and support that is in addition to and different from what they already have in place.
- 4.4 There needs to be a coherent and clearly articulated graduated response for all aspects of special educational needs and disability 0 – 25 years. This should include SEND Support as well as support for those children and young people with more complex and significant

needs.

- 4.5 While permanent exclusions are low across Cambridgeshire, it is not clear whether the alternatives are leading to better outcomes for children and young people.
- 4.6 The number of days lost due to Fixed term exclusions has increased year on year for the past three years. In 2016/17, 61% of all the pupils who had at least one Fixed term exclusion had special educational needs (43% at SEND Support; 18% EHCP).
- 4.7 The tuition budget for children and young people with an Education, Health and Care Plan (EHCP) where there has been a breakdown of education placement, or the young person has not been placed has consistently overspent over the last three years:

Financial Year	Budget £	Expenditure £	Overspend £
2017/18	£1.2m	£2.0m	£0.8m
2016/17	£0.9m	£1.7m	£0.8m
2015/16	£0.8m	£1.2m	£0.4m

- 4.8 Specialist SEMH provision is not dispersed geographically or dispersed on the basis of need, with many pupils having to travel long distances to school.
- 4.9 The pupils in specialist SEMH provision are predominantly boys. There is a need to reflect on why this is the case and also consider the needs of girls with challenging behaviours, often manifesting as internalised behaviours and mental health difficulties.
- 4.9.1 61 pupils are placed in maintained special schools and academies outside Cambridgeshire.
- 4.9.2 149 pupils are placed in independent and non-maintained special schools. 91 of these pupils have a primary need of Autism (61 aged between 9 and 16 years).
36 of the 149 pupils have a primary need of SEMH (32 aged between 9 and 16 years).

5 LINES OF ENQUIRY

- 5.1 For the next stage of the review, the following lines of enquires will be followed -
- 5.2 What do we need to do differently to ensure that children and young people in receipt of SEN Support have their needs met?
- 5.3 What factors are contributing to the increases and decreases in children and young people accessing different types of provision?
- 5.4 Do we always match need to provision?

- 5.5 Do we have the right type of provision in Cambridgeshire? This is particularly in relation to SEMH provision and Autistic Spectrum Condition (ASC) provision. What should this provision look like, and where does it need to be?
- 5.6 We appear to have some physical capacity in mainstream schools – how best can we make use of this?
- 5.7 How best do we meet the needs of young people with SEND over the age of 16 years?

6 RECOMMENDATIONS FOR NEXT STEPS

- 6.1 A SEMH Review Workshop was held on 4th June 2018. It was attended by representatives from specialist SEMH providers, mainstream special schools, mainstream primary schools, Health, Social Care (Children's Disability) and Local Authority Officers from different departments within the Education Directorate. A copy of the data handout is attached at Appendix 1.
- 6.2 Representatives from the parent/carer forum and mainstream secondary schools were invited but unable to attend. The parent/carer forum have been involved in discussions to date, and will continue to have involvement at every stage of development.
- 6.3 Information was presented to the Secondary Head teacher meeting in June 2018 and representatives from mainstream secondary schools will be actively included in developments.
- 6.4 An Action Plan will be developed in the next two weeks, with short (6 months), medium (12 months) and long term (1- 3 years) goals and associated activities. Each action will have a dedicated Task and Finish group which will report to the SEMH Steering Group.
- 6.5 Membership of the Task and Finish Groups will be from a range of partners, including parents, specialist and mainstream schools/settings, early years providers, Health and Social Care.
- 6.6 The data and information already collated will be used to inform the evidence base of the design of options for future delivery locally.
- 6.7 Possible options for future provision will be developed by the end of July 2018.
- 6.8 Further analysis of the needs of children and young people to be undertaken to establish what needs to be developed locally:
- Exclusion data for non-maintained special school and out of county independent placements;
 - Attendance data for children and young people with SEMH, including those in receipt of part-time timetables;
 - Alternative provision including tuition packages, and outcome data for young people in receipt of these;
 - Electively home education children with SEMH needs where parent has lost confidence in school provision;
 - Pupils supported through medical needs services, such as Pilgrim Pupil Referral Unit

- (PRU);
- Not in Education, Employment or Training (NEET).

6.9 Part of this review work needs to include a co-developed training offer with other agencies, including Pinpoint and Teaching Schools to meet the needs of:

- Early years providers;
- Schools;
- Further Education (FE) colleges;
- LA staff and health partners;
- Families.

6.10 As part of the training offer, there needs to be agreed approaches/interventions which are endorsed by the LA and specialist practitioners that have a strong evidence base for achieving the best outcomes for children and young people with SEMH needs.

7. ALIGNMENT WITH CORPORATE PRIORITIES

7.1 Developing the local economy for the benefit of all

There are no significant implications within this category at this stage of the reviews.

7.2 Helping people live healthy and independent lives

There are no significant implications within this category at this stage of the reviews.

7.3 Supporting and protecting vulnerable people

The purpose of the reviews are to ensure we deliver improved outcomes for vulnerable pupils. Full consideration of this will be made when recommendations are made.

8. SIGNIFICANT IMPLICATIONS

8.1 Resource Implications

There are no significant implications within this category at this stage of the reviews.

8.2 Procurement/Contractual/Council Contract Procedure Rules Implications

There are no significant implications within this category at this stage of the reviews.

8.3 Statutory, Legal and Risk Implications

There are no significant implications within this category at this stage of the reviews.

8.4 Equality and Diversity Implications

There are no significant implications within this category at this stage of the reviews.

8.5 Engagement and Communications Implications

There are no significant implications within this category at this stage of the reviews.

8.6 **Localism and Local Member Involvement**

There are no significant implications within this category at this stage of the reviews.

8.7 **Public Health Implications**

There are no significant implications within this category at this stage of the reviews.

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	N/A
Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by Finance?	N/A
Has the impact on statutory, legal and risk implications been cleared by LGSS Law?	N/A
Have the equality and diversity implications been cleared by your Service Contact?	N/A
Have any engagement and communication implications been cleared by Communications?	N/A
Have any localism and Local Member involvement issues been cleared by your Service Contact?	N/A
Have any Public Health implications been cleared by Public Health	N/A

Source Documents	Location
<i>None</i>	

Workshop – 4th June 2018
Data Handout
Section 1 Population Growth
2014 – 2017

Age band	Increases/decreases
0 – 4	Decreased by 70
5 – 10	Increased by 4,310
11 – 16	Increased by 1,590
17 – 19	Increased by 170
20 – 25	Increased by 870
Total increase in 0 – 25 population	Increased by 6,890

2018 – 2023

Figures below are based on the Cambridgeshire County Council Research Groups 2015 population projections, which are also used to support school place planning. There will be different rates of growth forecast in different areas of Cambridgeshire

Age band	Forecast Increases by 2023
0 – 4	Increase by 3,970
5 – 10	Increase by 2,780
11 – 16	Increase by 8,360
17 – 19	Increase by 1,360
20 – 25	Increase by 2,460
Total forecast increase in 0 – 25 population	18,930

Section 2: SEND Profile - type and level of need.

SEND Support

Number and percentage of pupils identified as receiving SEND support in a state funded primary school.

	2014	2015	2016	2017
Cambridgeshire Number	6,785	5,467	5,537	5,876
Cambridgeshire %	14.3	11.3	11.0	11.5
SN %	14.9	12.8	12.0	12.2
England %	15.2	13.0	12.1	12.2

Number and percentage of pupils identified as receiving SEND support in a state funded secondary school.

	2014	2015	2016	2017
Cambridgeshire number	5,168	4,332	3,386	3,041
Cambridgeshire %	16.1	13.6	10.7	9.5
SN %	14.3	11.9	11.0	11.1
England %	15.9	12.4	11.0	10.7

EHCP

Number and percentage of pupils with an EHCP (was statement) in a state funded primary school

	2014	2015	2016	2017
Cambridgeshire number	923	942	860	825
Cambridgeshire %	1.8	1.9	1.7	1.6
SN %	1.4	1.4	1.4	1.5
England %	1.4	1.4	1.3	1.3

Number and percentage of pupils with an EHCP (was statement) in a state funded secondary school

	2014	2015	2016	2017
Cambridgeshire number	945	929	846	825
Cambridgeshire %	2.9	2.9	2.7	2.5
SN %	1.6	1.6	1.6	1.6
England %	1.9	1.8	1.7	1.7

SEND Support and EHCP by type of need in Cambridgeshire schools (January 2017 school census)

Type of Need		Primary	Secondary	Special
Specific Learning Difficulty - SpLD	Cambs %	13.7	29.2	2.7
	SN %	12.9	25.6	1.3
	England %	9.7	21.1	1.4
Moderate Learning Difficulty - MLD	Cambs %	22.9	22.9	12.7
	SN %	23.6	21.9	17.9
	England %	23.3	24.0	14.5
Severe Learning Difficulty - SLD	Cambs %	0.9	0.5	30.6
	SN %	0.6	0.3	25.8
	England %	0.7	0.5	23.2
Profound and Multiple Learning Difficulty - PMLD	Cambs %	0.4	0.2	7.7
	SN %	0.2	0.0	6.0
	England %	0.3	0.1	7.8
Social, Emotional and Mental Health - SEMH	Cambs %	16.0	14.9	17.4
	SN %	16.3	16.7	13.1
	England %	15.7	18.4	12.5
Speech, Language and Communication - SLCN	Cambs %	23.1	6.7	3.1
	SN %	27.9	10.8	7.1
	England %	29.0	10.8	6.4

Hearing Impaired - HI	Cambs %	1.6	2.4	0.2
	SN %	1.4	1.9	3.1
	England %	1.7	2.3	1.3
Visually Impaired - VI	Cambs %	0.9	1.1	0.9
	SN %	0.9	1.1	0.9
	England %	0.9	1.3	0.7
Multi-Sensory Impaired - MSI	Cambs %	0.3	0.4	0.6
	SN %	0.3	0.2	0.2
	England %	0.3	0.2	0.2
Physical and Neurological Impaired - PNI	Cambs %	2.5	2.3	1.1
	SN %	2.8	2.9	3.6
	England %	2.9	2.9	3.4
Autistic Spectrum Condition - ASC	Cambs %	6.5	10.9	23.2
	SN %	5.9	8.7	18.6
	England %	6.7	8.9	26.9
Other	Cambs %	4.9	6.3	0.3
	SN %	4.6	7.1	2.4
	England %	-	-	1.5
SEND Support No identified need	Cambs %	6.2	2.2	-
	SN %	2.7	2.8	-
	England %	-	-	-

All EHCPs (were statements) of Cambridgeshire children and young people, whether placed in or outside Cambridgeshire as a percentage of the 0 – 25 population¹

EHCP/Statement	#	%	SN %	Eng %
2014	3114	3.30	2.74	2.80
2015	3143	3.30	2.77	2.80
2016	3204	3.10	2.83	2.80
2017	3429	3.00	2.83	2.80
2018	3822			

¹ LAIT

Section 3 – SEND Profile: type of provision

Number and percentage of children and young people with a statement/EHCP in the different types of schools/provision² (Jan SEN2 data)

	2016		2017		2018	
Placement type	#	%	#	%	#	%
Mainstream school	1799	56.4	1647	48.0	1606	43.0
Base/unit in mainstream	*	*	116	3.4	105	2.8
LA Maintained Special school or Special Academy	920	28.9	932	27.2	1012	27.1
OLA special or special academy	47	1.5	51	1.5	60	1.6
Independent and non-maintained special	133	4.2	152	4.4	149	4.0
PRU	0	0	1	0.0	0	0
Further Education	206	6.5	388	11.3	642	17.2
Elective Home Education	31	1.0	43	1.3	58	1.6
Pre School (PVIs)	15	0.5	25	0.7	37	1.0
Other ³	21	0.7	74	2.2	65	1.7
Total	3187		3429		3734	

² SEN2 return – percentage denominator is total number of children with EHCP/Statement

³ Other is arrangements made by the LA in accordance with section 319 of the Education Act 1996 or section 61 of the Children and Families Act 2014. This includes private tuition etc or those awaiting placement

**Children and young people with statements and EHCPs accessing education outside
Cambridgeshire⁴**

**Out of County placements (maintained special schools and academies in other LAs) by type of
need 2016/2017**

ASC	SEMH	HI	MLD	MSI	PNI	PMLD	SLCN	SLD	SPLD	VI	Unknown	Total
20	11	0	14	*	*	*	7	*	0	0	3	61

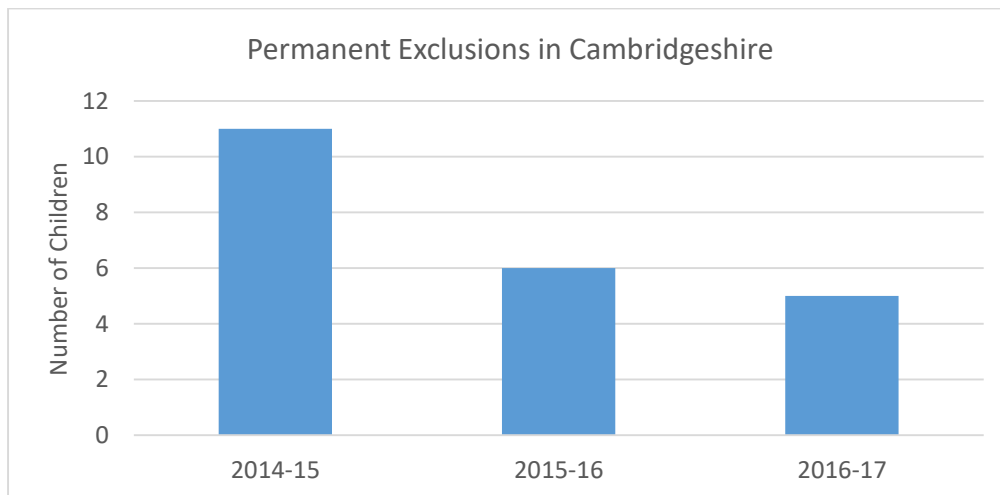
Independent and non-maintained special schools placements 2016/2017 by primary need

	ASC	SEMH	HI	MLD	MSI	PNI	PMLD	SLCN	SLD	SPLD	VI	TOTAL
Ind	87	36	0	5	0	0	5	*	*	*	*	141
NMSS	*	0	*	0	0	0	0	*	0	0	0	8

⁴ SEN2 return

Section 4: Exclusions

Permanent Exclusions



Fixed Term Exclusions

Percentage of pupil enrolments with and without SEND with at least 1 fixed term exclusion

Primary

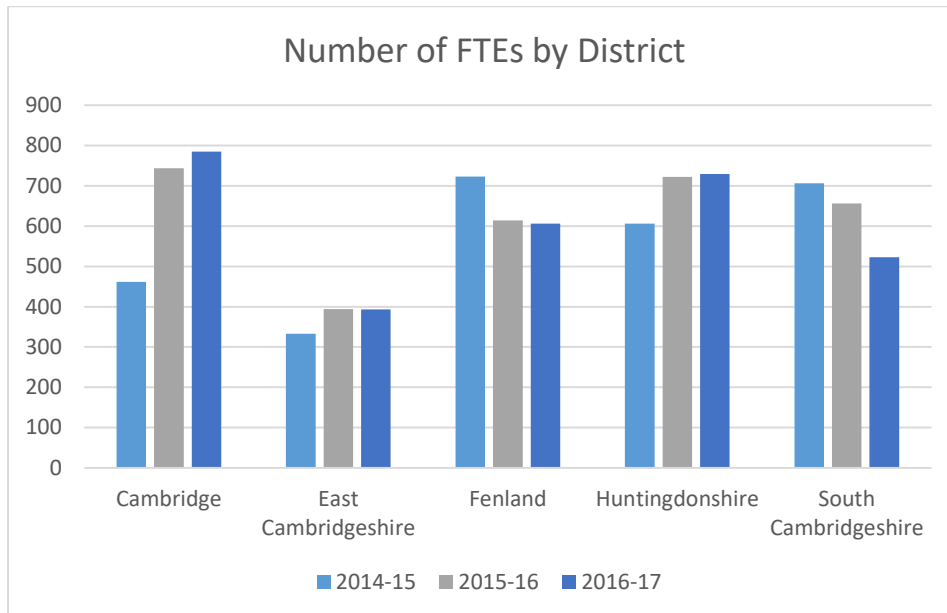
	2014/2015	2015/2016	2016/2017
No identified SEND			
Cambridgeshire %	4.2%	5.0%	6.9%
SEND Support			
Cambridgeshire %	8.1%	12.4%	15.6%
EHCP			
Cambridgeshire %	7.7%	7.6%	5.3%

Percentage of pupil enrolments with and without SEND with at least 1 fixed term exclusion -

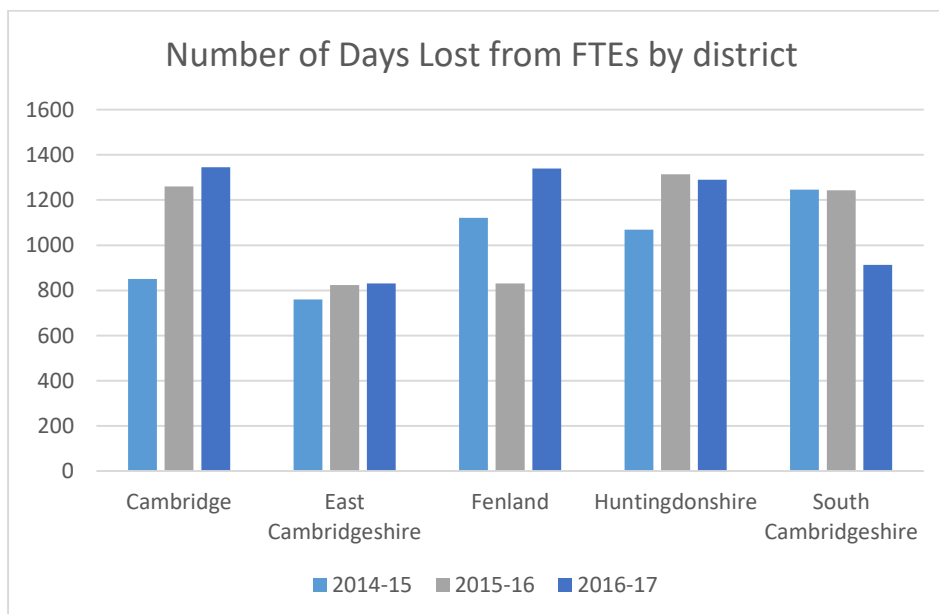
secondary

	2014/2015	2015/2016	2016/2017
No identified SEND			
Cambridgeshire %	39.0%	38.5%	42.9%
SEND Support			
Cambridgeshire %	26.8%	22.0%	17.8%
EHCP			
Cambridgeshire %	4.8%	6.4%	4.6%

Number of FTE by district



Number of days lost to FTE by district



FTE of children known to social care 2016/2017

Total Number FTEs: 3036		
	Number of pupils	% of FTE
Child in Need (CIN)	734	24.2
Child Protection (CP)	176	5.8

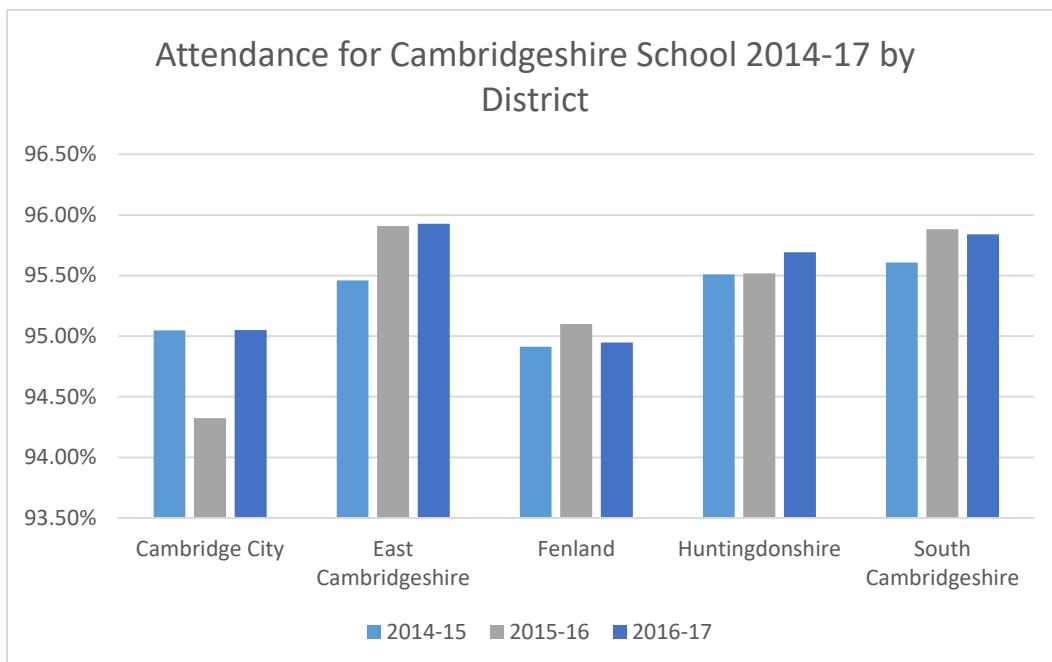
Children Looked After (CLA)	124	4.1
Total	1,034	34.1

Section 5: Other data and information

Attendance

Analysis of school attendance data helps identify where to prioritise actions and support, particularly when it is considered alongside other sets of data and information. There is evidence to show that children and young people make best progress when their attendance is high.

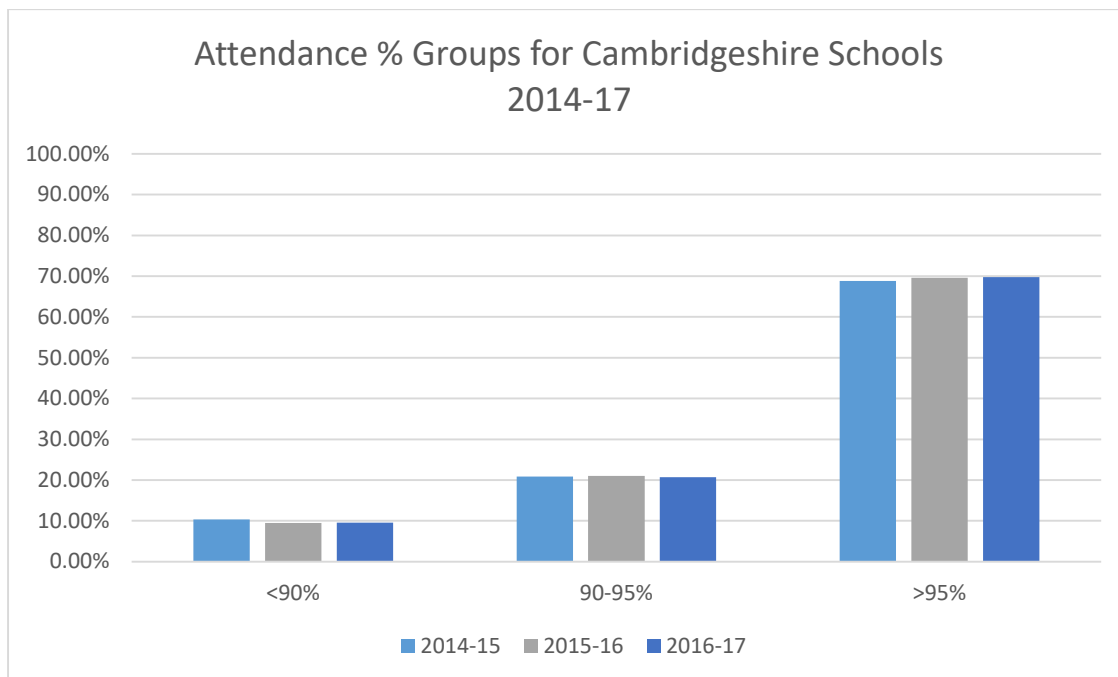
The table below sets out the attendance figures across Cambridgeshire by district between 2014 and 2017.



Further interrogation with schools will help to understand the key challenges around good attendance in each district.

Looking at attainment against attendance bands can help demonstrate this. The table below sets out the attendance figures against the following attendance bands by district:

- Below 90% (persistent absence)
- 90 – 95% attendance
- Above 95% attendance



It is helpful to consider the profile of pupils attending between 90% and 95% as well as those who attend below 90% and are deemed persistently absent so see how many have additional needs that could be supported to improve outcomes.

Alternative provision

The table below represents those pupils included in the 2018 AP census data (those receiving funding for the 2017 calendar year)

SEN Stage	No. Pupils
Statement/ Education Health and Care Plan	189
No Special Provision	2
Grand Total	191

SEN Need	Number	%
Autistic Spectrum Disorder	92	
SEMH	74	
HI	2	
MLD	8	
PNI	3	
SLCN	4	
SLD	1	
SPLD	4	
VI	1	
Total	189	

NEET
From Aspire All SEND – 18/01/18

Primary Need												
NEET	ASC	SEMH	HI	MLD	MSI	PD	PMLD	SLCN	SLD	SPLD	VI	Total
	22	45	*	22	0	*	*	6	*	12	0	114

From Aspire, those with EHCP & statement - 18/01/18

Primary Need												
NEET	ASC	SEMH	HI	MLD	MSI	PD	PMLD	SLCN	SLD	SPLD	VI	Total
	15	17	*	10	0	0	0	*	0	*	0	50

TRANSFORMING OUTCOMES FOR CHILDREN IN CARE: REGIONAL ADOPTION AGENCY

To: **Children and Young People**

Meeting Date: **10 July 2018**

From: **Executive Director People and Communities.**

Electoral division(s): **All**

Forward Plan ref: **n/a**

Key decision: **No**

Purpose: **At this stage, the Committee is being informed of developments taking place to meet the requirements for all top tier local authorities to develop a Regional Adoption Agency.**

Recommendation: **Committee are asked to:**

a) note the content of the report.

<i>Officer contact:</i>		<i>Member contacts:</i>	
Name:	Lou Williams	Names:	Councillor Simon Bywater
Post:	Service Director, Children and Safeguarding	Post:	Chairman, Children and Young People Committee
Email:	Lou.williams@cambridgeshire.gov.uk	Email:	Simon.Bywater@cambridgeshire.gov.uk
Tel:	01733 864139	Tel:	01223 706398

1. BACKGROUND

- 1.1 In 2015, the Government announced its intention to establish new Regional Adoption Agencies (RAAs) across the country by 2020. The rationale for introducing RAAs is based around the belief that existing structures have in-built inefficiencies linked to their scale of operation, and that there are barriers around adoption created by individual local authorities and voluntary adoption agencies working separately to deliver the same core aspects of adoption provision.
- 1.2 The government has said that Regional Adoption Agencies must be fully operational by 2020 at the latest. Every top tier Local Authority must be able to demonstrate significant progress by early 2019.
- 1.3 The Department for Education has confirmed that a Regional Adoption Agency consisting of Cambridgeshire and Peterborough passes the necessary tests. A small amount of funding has been allocated to support some implementation costs including legal costs.

2. MAIN ISSUES

- 2.1 The government expects that establishing Regional Adoption Agencies will deliver a system with a larger footprint, improving adoption recruitment, matching and support and avoiding duplication. More formalised collaborative working should help drive innovation, sharing of best practices and staff development. It is also anticipated that the new structure will give a stronger voice to children and adopters.
- 2.2 Cambridgeshire and Peterborough councils have both committed to exploring closer working relationships and the development of shared services where to do so improves outcomes for children and young people, increases the resilience of services and/or increases efficiency. We believe that developing a Regional Adoption Agency across the two authorities will achieve all of these aims.
- 2.3 Peterborough and Cambridgeshire have already and separately commissioned their adoption services from Voluntary Adoption Agencies; Coram Cambridgeshire Adoption Service in Cambridgeshire and the TACT Permanency Service in Peterborough. This demonstrates the commitment of both local authorities to innovation in securing improved outcomes for adopted children and their families.
- 2.4 Both adoption services are recognised as 'good' by Ofsted. Our vision is to build on the strengths of each authority, share best practice and develop an outstanding adoption service across the region and beyond.
- 2.5 Developing the proposed Regional Adoption Agency will require the development of a shared service specification and an open procurement process. Relevant officers from both local authorities will form a delivery board in order to complete the necessary preparatory work.
- 2.6 The contract with Coram Cambridgeshire Adoption comes to an end in summer 2019, meaning that we would need to explore options for continued delivery of adoption

services in Cambridgeshire from this point in any event. We will do all we can to ensure that we are able to complete the procurement process before the end of the contract with Coram Cambridgeshire Adoption.

- 2.7 Clearly, it is important that adoption performance is not affected in the intervening period. We will continue to work with Coram Cambridgeshire Adoption to ensure that performance continues to be good. As noted above, the current contract is due to end in any case, meaning that we would be needing to either re-procure the service or bring the service back in-house.

3. ALIGNMENT WITH CORPORATE PRIORITIES

3.1 Developing the local economy for the benefit of all

There are no significant implications for this priority.

3.2 Helping people live healthy and independent lives

The following bullet points set out details of implications identified by officers:

- Children and young people who live in permanent family arrangements have much better lifelong healthy outcomes and develop greater resilience, helping them to live successfully and independently as adults.

3.3 Supporting and protecting vulnerable people

The following bullet points set out details of implications identified by officers:

- Children and young people in care are highly vulnerable;
- Good quality adoptive placements result in some of the best long term outcomes when compared with other types of placement;
- Children and families affected by adoption do require good quality support, and this element of our adoption service will be included within the RAA.

4. SIGNIFICANT IMPLICATIONS

4.1 Resource Implications

The following bullet points set out details of significant implications identified by officers:

- There are no implications for Cambridgeshire County Council members of staff;
- Implications for adoption staff currently working within Coram Cambridgeshire Adoption will depend on the outcome of the procurement exercise.

4.2 Procurement/Contractual/Council Contract Procedure Rules Implications

- New contracts resulting from this development will be procured in line with the Contract Procedure Rules of the authority leading the Procurement, which in this case is Cambridgeshire County Council

4.3 Statutory, Legal and Risk Implications

The following bullet points set out details of significant implications identified by officers:

- The Government is requiring local authorities to develop Regional Adoption Agencies; the Council would suffer reputational damage if it does not seek to comply with government requirements.

4.4 Equality and Diversity Implications

There are no significant implications within this category

4.5 Engagement and Communications Implications

The following bullet points set out details of significant implications identified by officers:

- As noted above, these proposals have no direct implications for Cambridgeshire staff;
- There are clear potential implications for Coram Cambridgeshire Adoption and staff employed by the organisation. As noted above, however, the contract with Coram to provide this service is ending in summer 2019, meaning that a re-procurement exercise is inevitable;
- Engagement with Coram Cambridgeshire Adoption will continue within procurement rules to ensure that services continue to be delivered effectively.

4.6 Localism and Local Member Involvement

There are no significant implications within this category.

4.7 Public Health Implications

There are no significant implications within this category.

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	Yes Name of Financial Officer: Martin Wade 25/06/18
Have the procurement/contractual/Council Contract Procedure Rules implications been cleared by Finance?	Yes Name of Officer: Paul White - 22/06/18

Has the impact on statutory, legal and risk implications been cleared by LGSS Law?	No response. Sent to Virginia Lloyd on the 22/06/18.
Have the equality and diversity implications been cleared by your Service Contact?	Yes Name of Officer: Lou Williams
Have any engagement and communication implications been cleared by Communications?	Yes Name of Officer: Jo Dickson - 22/06/18
Have any localism and Local Member involvement issues been cleared by your Service Contact?	Yes Name of Officer: Lou Williams
Have any Public Health implications been cleared by Public Health	Yes Name of Officer: Tess Campbell - 25/06/18

SOURCE DOCUMENTS

Source Documents	Location
n/a	

**JOINT CAMBRIDGESHIRE AND PETERBOROUGH YOUTH JUSTICE PLAN
2017/18**

To: Childrens and Young Peoples Committee

Meeting Date: 10 July 2018

From: Executive Director: People and Communities

Electoral division(s): All

Forward Plan ref: n/a **Key decision:** No

Purpose: To consider the Joint Cambridgeshire and Peterborough Youth Justice Plan 2017/18

Recommendation: To note and comment on the Joint Cambridgeshire and Peterborough Youth Justice Plan 2017/18.

<i>Officer contact:</i>		<i>Member contacts:</i>	
Name:	Sarah Ferguson/Anna Jack	Name:	Councillor Simon Bywater
Post:	Service Director Housing Communities and Youth/Head of Youth Support (Cambridgeshire and Peterborough)	Position:	Chairman, Children and Young People Committee
Email:	Sarah.ferguson@cambridgeshire.gov.uk anna.jack@cambridgeshire.gov.uk		Simon.bywater@cambridgeshire.gov.uk
Tel:	01223 507220		01223 706398 (office)

1. BACKGROUND

- 1.1** This report describes the objectives and priorities set out within the Joint Cambridgeshire and Peterborough Youth Justice Plan 2017/18 (copy attached at Appendix 1). It is a statutory requirement under the 1998 Crime & Disorder Act for local authorities and the wider partnership to have a Youth Justice Management Board and strategic Youth Justice Plan. In 2017 Cambridgeshire and Peterborough developed a Joint Youth Justice Board and Strategic Plan. The Youth Justice Plan is endorsed by the local Management Board and the central Youth Justice Board prior to release of the Youth Offending Team's Youth Justice Grants.

2. MAIN ISSUES

- 2.1** The Youth Justice Plan reviews performance for 2016/17 when Cambridgeshire Youth Offending Service were the subject of a Full Joint Inspection and received 'Satisfactory' (rating 3) and 'Good' (rating 4) Judgements. The service implemented an Improvement Plan that has been presented to and monitored by the Youth Justice Board, Joint Management Board and Children's Services Performance Board. The service was evaluated through a Youth Justice Board central National Standards Audit and received the highest rating of 'Standard Met' across 4 standards and 'Standard Met with Improvements' for 1 standard.
- 2.2** During 2016/17 the service continued to work with a cohort of young people with complex needs and whilst numbers have reduced at the higher of the system, their needs and risk levels are increasing. This has seen an increase and impact upon re-offending performance, however it is still low in comparison to national performance. The service are also seeing an increase of police administered pre-court disposals entering the system and an increase in First Time entrants into the Criminal Justice System. The use of custody for young people remains low in Cambridgeshire and we have been endorsed as delivering effective robust high risk community interventions.
- 2.3** The service continues to receive statutory financial, staff and payment in kind contributions from Clinical Commissioning Group, Public Health, the Constabulary and Probation Service. There has been a static position in relation to grant contributions from the youth Justice Board in respect of the Effective Practice Grant for 2017/18. However, we have seen a 100% reduction in our Youth Justice Board Remand grant which will be covered through the core local authority budget.
- 2.4** The risk to service delivery for 2017/18 are increasing first time entrants and re-offending, managing the cost of young people remanded to custody, retention and recruitment of a skilled workforce, the changing nature and complexity of the young people who offend, and the changing structure and landscape for partner agencies and the need to adapt to sustain joint working relationships.
- 2.5** In 2017 the Joint Youth Justice Management Board agreed that they should invite an independent chair from the wider Youth Justice Partnership and appointed Dan Vajzovic, Assistant Chief Constable as Chair of the board in January 2018. The Board are confident that an Assistant Chief Constable will be in a position to engage partners and increase multi-agency accountability for the youth justice agenda, objectives and

priorities. Board members agreed the following shared youth Justice vision, objectives and service priorities.

The following strategic objectives were also agreed by the Joint Management Board:

- To increase young people's engagement in Education Training and Employment and reduce the number of young people who are NEET or missing from Education
 - To ensure young people have effective transitions and support to move from young people's to adult facing services
 - To ensure that health and social care services are integrated with youth justice and that young people have access to services that promote and improve their health, wellbeing and life chances
 - To greater understand the criminal justice data available to partners and create clear plans to respond to what it is telling us
 - To develop a partnership wide Prevention Strategy to reduce the number of young people entering the youth justice system and going on to be adult offenders
 - To ensure that there are robust partnership arrangements to prevent custodial sentences/remands and facilitate effective post custody resettlement
 - To respond to proposals outlined within the Charlie Taylor Youth Justice Review and Government Response
 - As partner Management Board leads to advocate within our own agencies on behalf of young People who offend or are at risk of offending
- The operational service delivery priorities are:
- Launching a Re-offending Live Tracker Toolkit to monitor performance and our response with the current cohort
 - Reviewing and implement Multi-Agency Public Protection Arrangement Procedures and Practice.
 - Developing and implementing a multi-agency partner agency response to County Lines and Criminal Exploitation. Ensuring effective and appropriate interventions are available to young people who offend.
 - Implementing a consistent early help offer across prevention and early help for those at risk of offending.
 - Ensuring victim remain at the focus off all work with young people.
 - Reviewing and identifying access to appropriate health interventions for young people known to youth justice services

3. ALIGNMENT WITH CORPORATE PRIORITIES

3.1 Developing the local economy for the benefit of all

The report above sets out the implications for this priority in paragraph 2.5 above in respect of:

- Increasing young people's engagement in Education Training and Employment and reduce the number of young people who are NEET or missing from Education

3.2 Helping people live healthy and independent lives

The report above sets out the implications for this priority in paragraph 2.5 above in respect of:

- Ensuring young people have effective transitions and support to move from young people's to adult facing services
- Ensuring that health and social care services are integrated with youth justice and that young people have access to services that promote and improve their health, wellbeing and life chances

3.3 **Supporting and protecting vulnerable people**

The report above sets out the implications for this priority in paragraph 2.5 above in respect of:

- Ensuring young people have effective transitions and support to move from young people's to adult facing services
- Ensuring that health and social care services are integrated with youth justice and that young people have access to services that promote and improve their health, wellbeing and life chances
- Develop greater understand of the criminal justice data available to partners and create clear plans to respond to what it is telling us
- Develop a partnership wide Prevention Strategy to reduce the number of young people entering the youth justice system and going on to be adult offenders
- Ensuring there are robust partnership arrangements to prevent custodial sentences/remands and facilitate effective post custody resettlement
- As partner Management Board leads to advocate within our own agencies on behalf of young People who offend or are at risk of offending

4. **SIGNIFICANT IMPLICATIONS**

4.1 **Resource Implications**

There are no significant implications within this category.

4.2 **Procurement/Contractual/Council Contract Procedure Rules Implications**

There are no significant implications within this category.

4.3 **Statutory, Legal and Risk Implications**

There are no significant implications within this category.

4.4 **Equality and Diversity Implications**

There are no significant implications within this category.

4.5 **Engagement and Communications Implications**

There are no significant implications within this category.

4.6 **Localism and Local Member Involvement**

There are no significant implications within this category.

4.7 Public Health Implications

There are no significant implications within this category.

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	n/a
Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by Finance?	n/a
Has the impact on statutory, legal and risk implications been cleared by LGSS Law?	n/a
Have the equality and diversity implications been cleared by your Service Contact?	n/a
Have any engagement and communication implications been cleared by Communications?	n/a
Have any localism and Local Member involvement issues been cleared by your Service Contact?	n/a
Have any Public Health implications been cleared by Public Health	n/a

Source Documents	Location
Full Joint Inspection of Youth Offending Work	https://www.justiceinspectorates.gov.uk/hmiprobation/wp-content/uploads/sites/5/2017/02/Cambridgeshire-FJI-report-final.pdf

**Cambridgeshire and Peterborough
Joint Youth Justice Plan
2017 – 18**

Forward

This Youth Justice Plan reviews the performance outcomes and service delivery of Cambridgeshire and Peterborough Youth Offending Services over the past 12 months. The plan also outlines key strategic objectives and priorities for the forthcoming 12 months to ensure the services continue to improve, achieve effectiveness and deliver value for money.

The last 12 months have seen changes for both Cambridgeshire and Peterborough Local Authorities with a Joint Strategic Leadership Team across both Cambridgeshire and Peterborough Councils confirmed in July 2017, and a shared Executive Director for: People & Communities for both Councils. As a result the Youth Offending Services have implemented a Joint Strategic Management Board to oversee the joint governance of youth justice and the new Councils structure places both services within a new People and Communities Directorate. Local operational boards will be retained to enable a deeper focus on Performance monitoring.

Cambridgeshire local authority have seen a children's change programme review the Youth Offending Service (YOS) position within Children's services in the last 12 months and they currently sit within the Children's Social Care and Early Help Structure. Peterborough are also involved in a pending re-structure that proposes that targeted adolescent services are wrapped around the YOS to provide an end to end Targeted Youth Support Service.

Peterborough have not been subject to a HMIP Inspection during the last 12 months and service qualitative and quantitative performance information indicates that the YOS continue to deliver a 'Good' quality identified within their 2013 Full Joint Inspection.

Cambridgeshire YOS were the subject of a Full Joint Inspection in November 2016 with 'Satisfactory' and 'Good' Judgements. The service has now implemented an Improvement Plan that will be monitored by the Youth Justice Board, Joint Management Board and Children's Services Performance Board.

Structure and Governance

Cambridgeshire and Peterborough launched a Joint Youth Justice Management Board in February 2017 that is chaired by Adrian Chapman, Director for Community and Safety, Cambridgeshire and Peterborough Council, and Sarah Ferguson, Assistant Director for Housing, Communities and Youth, Cambridgeshire and Peterborough. The Board will move to an independent chair arrangement over the next 12 months. The formation of this joint board has assisted a renewed commitment from across the partnership and consistent membership of senior representatives from the National Probation Service, Cambridgeshire Constabulary, the Police and Crime Commissioners Office, Clinical Commissioning Group, Education and voluntary sector.

The Joint Youth Justice Management Board holds the partnership to account and oversees the delivery of Youth Justice Services in Cambridgeshire and Peterborough. The Board will continue to oversee Inspection Improvement Plans for both services

Reports and updates are regularly provide to the Board with regards to Performance against:

- National Indicators: Re-offending, First Time Entrants, Disproportionality, Custody
- Locally agreed Indicators: Education, Training and Employment, Accommodation and Remands
- National Standards Audits
- Qualitative Core Case and Thematic Audits in line with HMIP Criteria
- Transfer of Information to the Secure Estate
- Community Safety and Public Protection Incidents, subsequent reviews, Action Plans and recommendations
- Case Studies and recommendations prepared by the YOS and wider partnership

) The board supports the Youth Offending Team (YOT in overcoming barriers to effective multi-agency working and ensures that partner agencies make an effective contribution to delivering against key youth justice outcomes. Youth Justice Priorities sit within the wider Directorate Service Plans, Strategic Needs Assessments, Community Safety Plan and Police and Crime Commissioners Plan. The partnership is currently supporting the YOS in respect of multi-agency working arrangements and any challenges in respect of youth justice outcomes are raised through the board successfully. A particular focus throughout the next 12 months will be to consider how best to engage colleagues in Cambridgeshire's district councils and to harness the capacity, knowledge and insight they can provide in helping us to continue to improve outcomes.

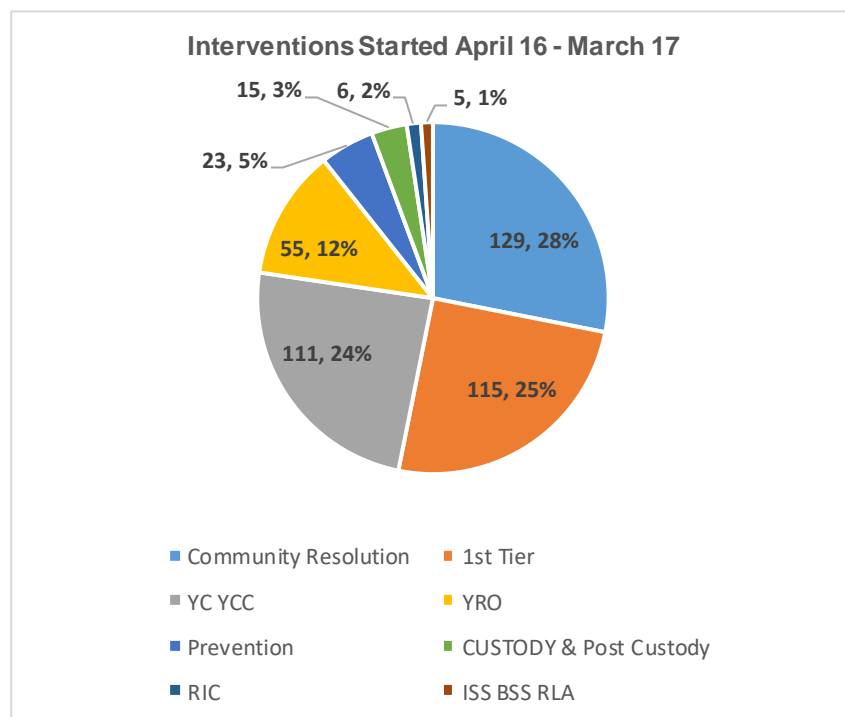
In June 2016 the partnership committed to support the implementation of a Live Re-offending Toolkit exercise across Cambridgeshire and Peterborough. The Toolkit will provide access to current data on a cohort of young people across all intervention from early help, out of court disposals and post court interventions. The services and partnership aim is to understand more about the cohort in respect of age, ethnicity, offence type, gender, disposals, geographic location, pattern of repeat offending, other needs and status, intervention effectiveness. It is also

intended that the tool can be used as management supervision tool to identify our priority young people and assign, monitor and evaluate tasks allocated to cases.

Practice and Performance

Cambridgeshire

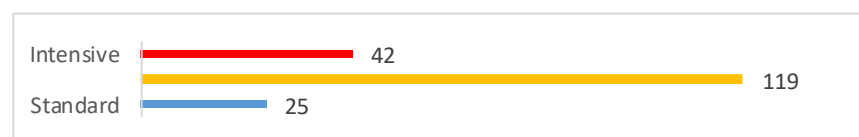
How much are we doing?



In 2016/17 there were 459 active YOT programmes for a total of 392 young people. The most frequent disposal was Community Resolution (28%) followed by 1st tier (Referral Orders and Reparation)

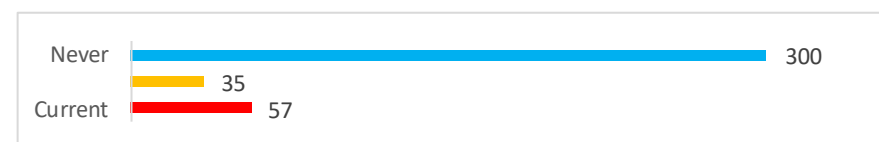


Scaled Approach level at start of intervention



Young people assessed using Asset plus (i.e. all except community resolution, Youth Conditional caution and youth caution & Conditions) the most frequent level was enhanced.

Number of Children Looked After

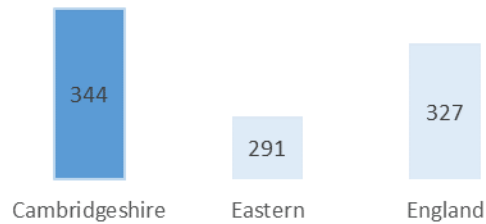


Programmes starting in 2016/17, 15% were for currently looked after children whilst a further 9% had been looked after previously

Jan 2018 Review

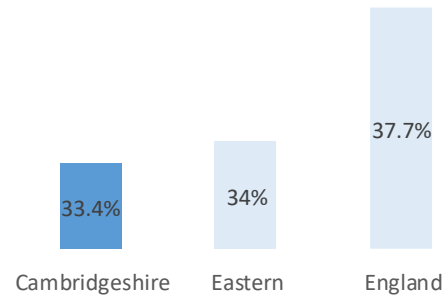
How well are we doing?

First Time Entrants

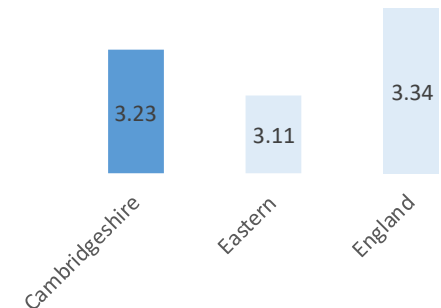


The latest Police National Computer (PNC) derived first-time entrant rate period is Jan - Dec 16. Cambridgeshire had a rate of 344 per 100,000 population compared to 291 per 100,000 for the Eastern Region and 327 per 100,000 for England.

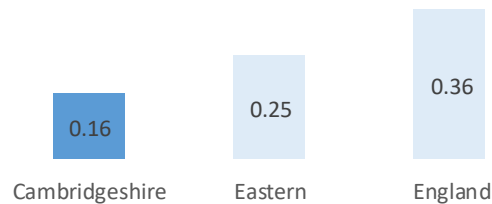
Reoffending Rate



Reoffenders Frequency Rate

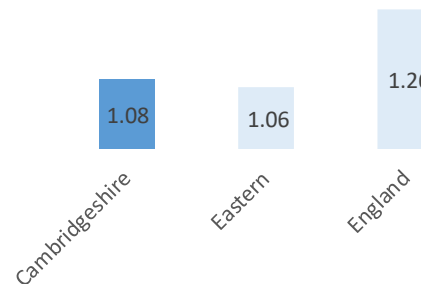


Use of Custody



The custody rate for Cambridgeshire in 2016/17 was 0.16 per 100,000 population compared to 0.25 per 100,000 for the Eastern region and 0.36 per 100,000 for England. Custodial sentences accounted for 2.7% of all court disposals

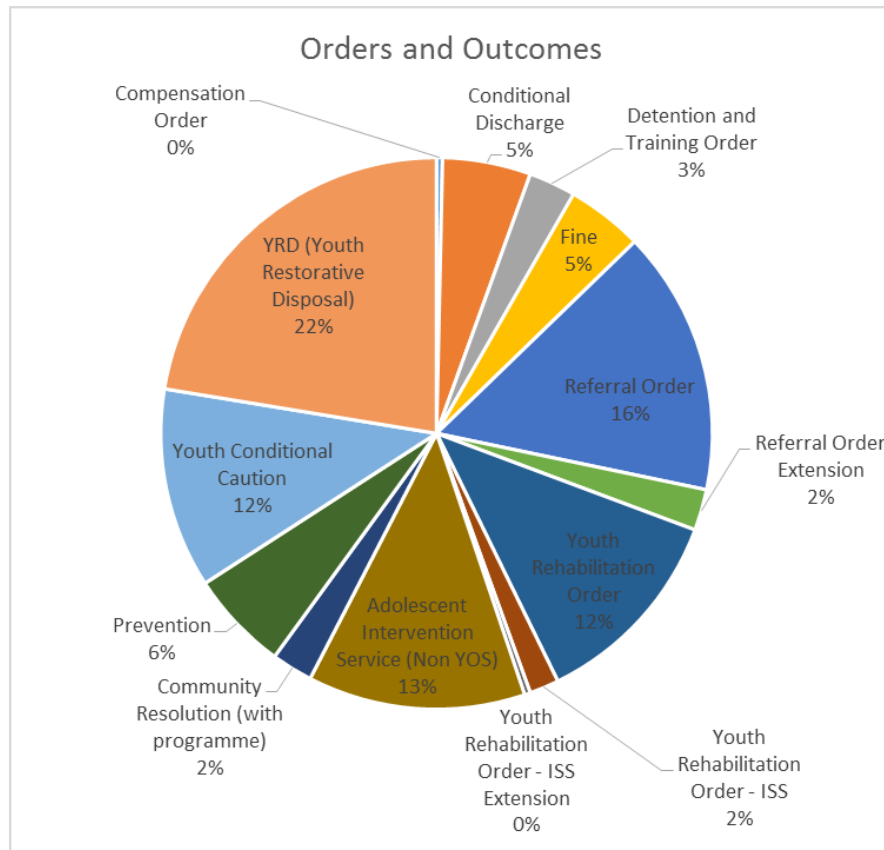
Whole Cohort Frequency Rate



The latest reoffending rate period is Jul 14 - Jun 15. Cambridgeshire had a binary rate of 33.4% compared to 34% for the South East and 37.7% for England. Reoffenders Frequency rate (re-offenders only) for Cambridgeshire was 3.23 compared to 3.11 for the South East and 3.34 for England. The whole cohort frequency rate (rate 2) was 1.08 for Cambridgeshire compared to 1.06 for the Eastern Region and 1.26 for England

Peterborough

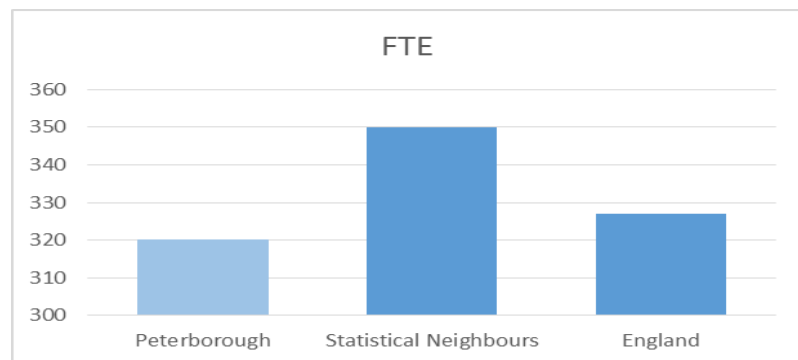
How much are we doing?



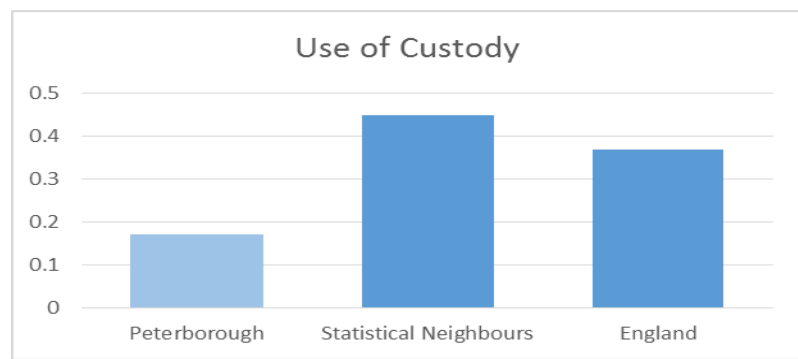
In 2016/17 there were 290 active YOT programmes of which 160 were Prevention or Pre-court Disposal. The most frequent disposal was Youth Restorative Disposals of which there were 65 (22%), followed by 1st tier Referral Orders of which there were 52 disposals (18%).

There is currently no data available to breakdown scaled approach levels and Children Looked after comparisons. This information will be analysed and presented following the implementation of the new case management system later in 2017

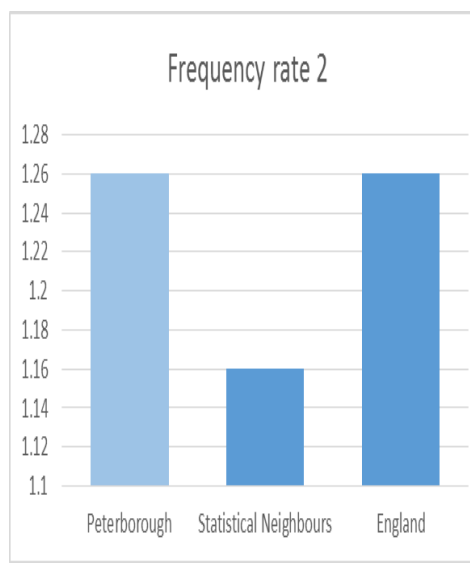
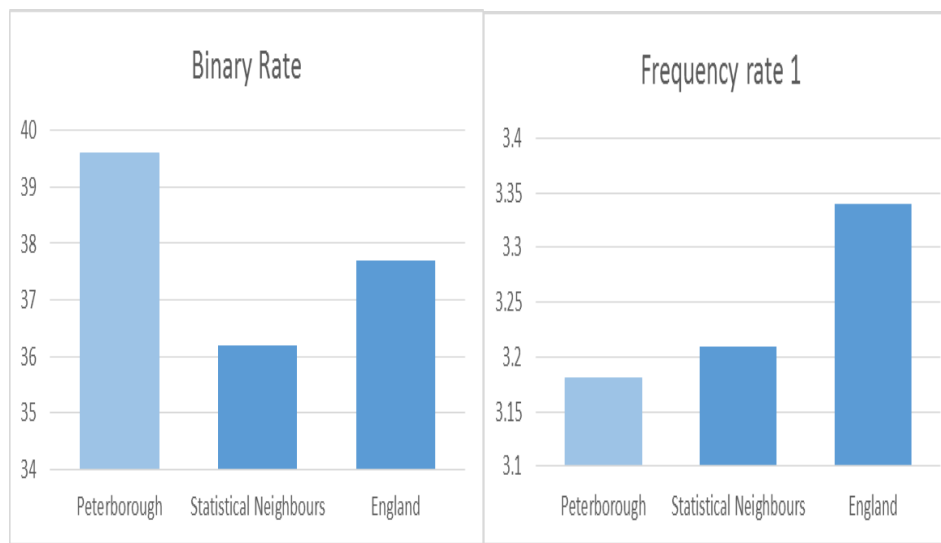
How well are we doing?



The latest PNC derived first-time entrant rate period is Jan - Dec 16. Peterborough had a rate of 320 per 100,000 population compared to 356 per 100,000 for statistical neighbours and



The custody rate for Peterborough 2016/17 was 0.17 per 100,000 population compared to 0.45 per 100,000 for the Statistical Neighbours and 0.36 per 100,000 for England.



The latest reoffending rate period is Jul 14 - Jun 15. Peterborough had a binary rate of 39.6% compared to 36.2% for the Statistical neighbours and 37.7% for England. Reoffenders Frequency rate (re-offenders only) for Peterborough was 3.18 compared to 3.21 for the Statistical neighbours and 3.34 for England. The whole cohort frequency rate (rate 2) was 1.26 for Peterborough compared to 1.16 for the Statistical neighbours and 1.26 for England

National Standards

National Standard	Rating	
	Cambridgeshire	Peterborough
NS 3: Bail & Remand Management	Standard Met	Standard met with improvements
NS 5: Reports for courts, panels and civil courts	Standard Met	Standard met with improvements
NS 6: Work in Courts	Standard Met	Standard met with improvements
NS 7: Work with victims of crime	Standard met with improvements	Standard Met
NS 10: Long-term custody sentences	Standard Met	Standard met with improvements

Explanation of rating

Greater than 85%	Standards met
65 – 84%	Standards met with recommendations for improvement.
Less than 65%	Standards not met with improvements required.

Resources and Value for Money

Cambridgeshire and Peterborough submitted and implemented ambitious plans for service development last year and as outlined above this has led to positive outcomes across many areas. For the coming year the services will seek to at least maintain their current performance in each of the key national performance areas, with a sharp focus on achieving improvements and ensuring the Youth Justice Board grant is used for its intended purpose. The Grant will also be used to achieve the strategic objectives outlined in this year's plan.

Both Cambridgeshire and Peterborough YOS continue to be funded by a full range of partnership contributions as detailed in table 1.

Jan 2018 Review

Peterborough have however experienced a number of budget reductions imposed on the service during the last 2 years. The impending creation of an integrated Targeted Youth Support Service will see the Youth Justice budget deployed as part of a wider set of resources supporting the highest need adolescents.

Cambridgeshire have also experienced budget reductions over the last 5 years, however 2017/18 budget is stable in comparison to 2016/17. It is to be noted that the Local Authority are currently providing funds to cover the zero remand allocation budget from the YJB.

Contributions to the youth offending partnership pooled budget 2016/17, Table 1

	Cambridgeshire		Peterborough		
Agency	Financial Contribution	Payment in Kind	Financial Contribution	Payment in Kind	Total
Local Authority	£789,501	-	£443,179	-	£1,232,680
Police	-	£90,000	-	£45,000	£135,000
PCC Office	£127,296	-	£136,000	-	£263,296
Public Health	£95,000	-	-	£70,000	£165,000
Clinical Commissioning Group	£28,220	£45,150	-	-	£73,370
National Probation Service	£10,000	£60,000	£5,000	£20,000	£95,000
YJB Effective Practice Grant	£528,484	-	£431,449	-	£959,933
YJB Attendance Centre Grant	£18,625	-	£21,807	-	£40,432
YJB Remand Grant	£0	-	£50,386	-	£50,386
Total	£1,597,126	£195,150	£1,087,821	£135,000	
	£1,792,276		£1,222,821		£3,015,097

In line with the Crime and Disorder Act 1998 Cambridgeshire and Peterborough Youth Offending Services have their full

complement of seconded staff. Both services have Social Workers, Psychologists, Police Officer, Probation Officers and Education, Training and Employment workers. All of these staff make a significant and valued contribution to the work of the service. The services now share a full time seconded Probation Officer which will assist transitions for young people within the county and to adulthood.

Detailed below is how Cambridgeshire and Peterborough propose they will use their expenditure including spend against Key Youth Justice Indicators.

Peterborough Expenditure Breakdown, Table 2

		Reduce Re-offending	Reduce FTE	Reduce Custody	Remands and Custody	Total
Staffing Costs	YJB	£290,443	£53,891	£72,661	£0	£416,995
	Partnership	£443,116	£156,102	£36,958	£0	£636,113
Running / Building Costs	YJB	£16,435	£0	£2,806	£0	£19,241
	Partners	£17,320	£26,008	£17,310	£0	£60,638
Other Costs	YJB	£8,705	£1,225	£7,090	£50,386	£67,406
	Partners	£9,675	£8,568	£4,185	£0	£22,428
Total		£785,694	£245,794	£141,010	£50,386	£1,222,884
% of YJB contribution		40%	22%	62%	100%	100%
% spend of total budget		60%	76%	38%	0%	100%

Cambridgeshire Expenditure Breakdown, Table 3

		Reduce Re-offending	Reduce FTE	Reduce Custody	Remands and Custody	Total
Staffing Costs	YJB	£370,948	£0	£74,563	£0	£445,511
	Partners	£673,356	£120,500	£135,350	£0	£929,215
Running / Building Costs	YJB	£38,315	0	£17,760	£0	£56,076
	Partners	£69,552	£6,500	£32,240	£0	£188,341
Other Costs	YJB	£47,711	0	0	£0	£47,711
	Partners	£86,607	0	0	£80,050	£86,607
Other Corporate Costs- Overheads	YJB	£0	0	0	£0	£0
		£134,148	£13,243	£27,102	£0	£174,493
Total		£1,420,646	£140,243	£287,015	£80,050	£1,927,954
% of YJB contribution		83%	0%	17%	0%	100%
% spend of total budget		74%	7%	15%	4%	100%

Junior Attendance Centre Grant

Cambridgeshire and Peterborough YOS Services continue to manage and run Attendance Centres both in Peterborough, Fenland and Cambridge City using the allocated Attendance Centre Grant. New sessional and volunteers have been recruited to support this service provision and a programme of work continues to be delivered through the centres lead by both Officers in Charge.

Cases are now referred to the centres across all interventions offered other than Prevention, which includes Intensive Supervision and Surveillance programme, Youth Rehabilitation Order, Referral Order and Pre-court disposals such as Youth Conditional Cautions and Youth Cautions. Both service will continue to develop their programmes of interventions and ensure spaces are utilised for the future across the caseload and as directed by the Courts.

Police and Criminal Evidence Act (PACE)/Appropriate Adult Service

The Appropriate Adult provision in Cambridgeshire and Peterborough is currently contracted externally and will be reviewed and retendered as a joint contract in 2017/18. This externally delivered services is monitored through a contract review process to ensure appropriately delivered quality services to children and young people and vulnerable adults in custody. In addition both Local Authorities are exploring joint commissioning of a PACE bed that is accessible and meets the needs of vulnerable young people as an alternative to being held in police custody.

Youth Justice Service Objectives 2017/18

During 2016/17 Cambridgeshire and Peterborough Youth Offending Services have worked with their Management Board, stakeholders and staff to create a service vision and strategic objectives that can be owned and aspired to by all. The vision and strategic objectives can be seen below along with other service priorities for 2017/18.

Youth Justice Vision

‘Working together with our partners to support families, reduce and prevent offending and harm caused by young people, and keep victims safe’.

Strategic Objectives

Objective	6 month Progress	Forward Actions	Progress Rating
To increase young people’s engagement in Education, Training and Employment (ETE) and reduce the number of young people who are Not in Education, Employment or Training (NEET) or missing from Education	Regular NEET reduction meeting implemented county wide in Cambs. P&C School and post school ETE representatives now attending Board. Peterborough Performance 15% Not in Education, however higher over school age NEET at 40%. Cambridgeshire Not in Education 40% and over school NEET 50%	<ul style="list-style-type: none">Review and implement Cambridgeshire YJ NEET Reduction Strategy	Amber

Objective	6 month Progress	Forward Actions	Progress Rating
To ensure young people have effective transitions and support to move from young people's to adult facing services	National Probation Service Transfer protocol in place across Cambridgeshire and Peterborough. AMHs Protocol Signed off in Cambridgeshire and shared with Peterborough. Effective joint working in Cambs with 14-25 team and TYS to be implemented in Peterborough by Sept 2018	<ul style="list-style-type: none"> Review of NPS contribution and joint working. Finalise TYS specification and offer in Peterborough. Conduct an NPS and Transitions Deep dive in July 2018 	Green
To ensure that health and social care services are integrated with youth justice and that young people have access to services that promote and improve their health, wellbeing and life chances	Peterborough TYS implementation delayed until Sept 2018, service spec now received from SC. Cambridgeshire joint working at strategic and operational prioritised through CFLT and YOS/SC audit. YJ and Health Deep Dive analysis presented to board	<ul style="list-style-type: none"> YJ and Social care Deep Dive at Board in April 2018 Develop TYS offer against SC specification Peterborough ISLAC Inspection preparation and YOS audit result analysis Take YJ/Health to Health and Wellbeing Board 	Green
To greater understand the criminal justice data available to partners and create clear plans to respond to what it is telling us	Re-offending Live Tracker launched in January 2018 in Cambridgeshire with plan to extend to Peterborough in 2018. Re-offending Case Monitoring to be implemented in Cambs in Jan 2018.	<ul style="list-style-type: none"> Further develop Live tracker and areas of analysis Extend Live Tracker to Peterborough 	Green
To develop a partnership wide Prevention Strategy to reduce the number of young people entering the youth justice system and going on to be adult offenders	Current review of YOS prevention services based in district teams in Cambs. TYS development in Peterborough with planned implementation in Sept 2018	<ul style="list-style-type: none"> Review required of Community Resolution disposals Development of partnership wide strategy Prevention agenda item at management board in April 2018 	Amber

Objective	6 month Progress	Forward Actions	Progress Rating
To ensure that there are robust partnership arrangements to prevent custodial sentences/remands and facilitate effective post custody resettlement	Annual custody and remand figures remain low in Cambridgeshire and Peterborough. Exploring opportunities to deliver Countywide High risk interventions. Development of Cambridgeshire and Peterborough wide Criminal Exploitation and Gangs Strategy and procedures	<ul style="list-style-type: none"> Analysis of custody disproportionality Criminal Exploitation Strategy and procedures Implementation Review high risk, ISS and gang intervention delivery 	Green
To respond to proposals outlined within the Charlie Taylor Youth Justice Review and Government Response	Cambridgeshire and Peterborough Board keep regularly updated on Youth Justice Review matters. Discussion with MOJ about possible pilot site for secure school Complaint to Youth Custody Service regarding secure estate care	<ul style="list-style-type: none"> To agenda YJB and MOJ updates re Youth Justice Reforms Monitor and respond to Secure Estate complaint Clarify position regarding Secure School Pilot 	Green
As partner Management Board leads to advocate within our own agencies on behalf of young People who offend or are at risk of offending			

Service Priorities

Cambridgeshire and Peterborough will share some Service Priorities for 2017/18, however, there will also be differing priorities as a result of varying individual service needs. These are outlined and detailed further below.

- Re-offending Live Tracker Toolkit

Cambridgeshire and Peterborough are committed to implement a live tracker Re-Offending Toolkit in 2017/18 to help both services better operationally and strategically understand our current cohort. The task will be implemented jointly across both services and will focus on a prevention, pre-court and a post court cohort of young people. It will help the Management Board and operational services to access current information on a re-offending cohort in respect of types of offences, numbers of re-offences, location of young people by district, ethnicity, age, gender and disposal type. The tool will allow the services to operationally monitor a cohort of cases that are of the

Jan 2018 Review

highest concern, assign tasks to cases and review tasks and their outcomes through supervision. Outcomes against intervention types and use of interventions and resources will also be considered. Resources and support in respect of setting up the exercise have been committed from both Local Authorities and Cambridgeshire's Business Intelligence Team.

- Asset Plus

Peterborough Youth Offending Service are due to go live with Asset Plus on 30th September 2017 follow delays relating to their client database. A project plan is in place with the new client database provided by Capita installed in June 2017. Asset Plus training for managers, practitioners and admin commenced in June 2017. Cambridgeshire Youth Offending have now been using Asset Plus since January 2016 and are continuing to prioritise how they can improve quality of the new assessments framework. Training is planned for September 2017 to revisit the planning and pathways section of Asset Plus, which it is hoped will improve quality. Both YOS Services are committed to a Regional and National YJB Asset Plus Audit exercise. It is intended that this benchmarking exercise will allow all YOTs to understand what a quality Asset Plus assessment looks like and embed quality assurance exercises locally to monitor practice.

- Targeted Youth Support Service Peterborough

Peterborough YOS are in the process of a staff consultation and restructure and it is intended that the service will become part of a wider Targeted Youth Support Service. The service will include a dedicated Youth Justice Team managed as part of a wider integrated set of services, supporting the most vulnerable young people in the City as well as seeking to build partnerships with other providers. This new service aims to reduce adolescents entering care, the criminal justice system, re-offending, youth custody, NEET, Anti-Social Behaviour and create a resilient, independent and thriving youth sector.

- Multi-Agency Public Protection Arrangements (MAPPA) and Public Protection Procedures and Practice

Both YOS Services are committed to learning from the recent Public Protection Inspections and Cambridgeshire Full Joint Inspection. Training for staff in respect of MAPPA and Public Protection will be delivered for staff and local practice guidance will be reviewed and implemented.

- County Lines and Gangs

Cambridgeshire and Peterborough YOS both have concerns about the increasing complexity of cases and the presence of County Lines and Gang profiles locally within the area. Both services have provided information through a survey that has been regionally collated and reported to the Youth Justice Board and Home Office. This report will also be shared with The Regional and Cambridgeshire Young Peoples Police Strategy groups to inform a collective partnership approach and response to the issue. The service will continue to ensure that staff across the partnership are trained in identifying young people vulnerable to county lines exploitation. They will also ensure young people are screened, assessed and referred to other agencies appropriately. It is a priority to identify effective intervention and partnership responses to reduce risk for this complex group.

Jan 2018 Review

- Effective Interventions
Cambridgeshire YOS Full Joint Inspection highlighted that the service needed to identify consistent interventions to implement, deliver and evaluate with young people. The will review all interventions available and access new training and interventions for staff, in addition to implementing a process for reviewing their effectiveness. The service will also create an effective practice library.
- Youth Justice Reforms
To respond strategically and operationally to changes in national directives and practice guidance from the Youth Justice is Board and Ministry of Justice as a result of the impending Youth Justice Reforms. To continue to develop rational for piloting a Secure School in Cambridgeshire and if appropriate submit a formal bid following the expression of interest meetings with the Ministry of Justice. To engage the Board and partners in any formal bid and Secure School specification that is developed.
- Prevention and Early Help
To continue to review the effectiveness of prevention and early help interventions that prevent young people from becoming First Time Entrants and ensure that the Prevention and Early Help Offer across in Cambridgeshire and Peterborough is proportionate and accessible to children and young people.
- Restorative Justice and Victims
To continue to deliver and develop high quality restorative justice, support the victims of crime to have their say and allow young people to repair harm they have caused. The services will also explore the impact upon young people know to the YOS in respect of their experiences of being victims themselves and the subsequent prevalence of trauma. Intervention approaches for these young people will be reviewed and considered.
- Health Needs and Interventions
To conduct an analysis of areas of unmet health needs amongst the Youth Offending cohort and develop proposals to implement intervention to address these unmet needs. Explore opportunities for funding bids and explore if additional resources can be identified.

Partnership Arrangements

Cambridgeshire and Peterborough YOS Services are respected and supported locally by partners. Both services are represented at Local Safeguarding Children Boards (LSCBs) and are closely aligned with wider early help and children services. In addition they are both represented at wider children and young people strategic meetings locally. Both services have either been through or are experiencing pending structure changes which will require a review of joint working process with children's services partners to ensure that information is shared and joint work between services is retained and strengthened.

Jan 2018 Review

As stated in the governance section the joint Youth Justice Management Board is attended by partners of a senior appropriate level. This Board also reports to the County Community Safety Partnership where youth justice issues are escalated by the Management Board. Partners are meeting their statutory duties in respect of seconded staff and financial partner contributions to Youth Justice Service across the two areas.

Peterborough YOS Head of Service chairs the Cambridgeshire and Peterborough Channel Panel and both services sit at the Strategic Prevent Board and have Prevent Action Plans in place with Local Authority Partners. Both Councils are aware of their Prevent Duties and are engaged with partners to screen, assess and intervene with young people at risk of extremism. YOS Services are represented at MAPPA Strategic Boards and Integrated Offender Management Reducing Re-offending Groups. There is a commitment locally to improve Public Protection Practice following Cambridgeshire's Full Joint Inspection and this is outlined in their Inspection Improvement Plan.

The Joint Youth Justice Management Board sits as a subgroup of the Cambridgeshire and Peterborough Safer Communities Board. The Police and Crime Commissioners Office are engaged with the Youth Justice agendas and the PCC chair the later Board. Youth Crime is detailed and recognised appropriately within the Police and Crime Commissioners Plan.

Risks to Future Delivery Against the Youth Justice Outcome Measures

Recidivism

After a period for both Cambridgeshire and Peterborough Youth Offending Services of experiencing low re-offending rates, both in respect of binary and frequency rates, we have seen a deterioration in re-offending against the National Outcome Measure during the last 2 years. It is to be noted that this measure tracks an old Cohort and does not provide a live analysis of re-offending. Despite of the decline described Peterborough continue to perform better than their statistical neighbours and Cambridgeshire perform better than the Regional and National Average.

The Management Board and both services are committed to implementing a Live Tracker Toolkit to ensure that we better understand a current cohort of re-offenders and further understand how to strategically and operationally respond to reduce re-offending. This will be implemented by December 2017.

Custody

Cambridgeshire have historical low custody rates and strong performance in respect of the National and Regional average. This has continued through the last annual period with robust high intensity community packages offered to the Courts. Peterborough have also experienced low custody numbers during the last 12 months and have significantly improved their custody performance in the last few year. Whilst custody remains low both services need to ensure that we are identifying appropriate interventions for the current complex cohort to continue this trend for the future.

Jan 2018 Review

Whilst remands to custody remain low for both areas the decreasing YJB Remand grant may create a risk for both Local Authorities if remand peak in the future. Cambridgeshire local Authority have highlighted their concerns with the YJB about this year's £0 remand allocation and have put in place a contingency from the Local Authority for this year.

First Time Entrants

Cambridgeshire have seen an increase in First Time Entrants in the last 12 months after a previously declining and low trend during the last few years. As a result they are performing lower than the regional and national average. Peterborough continue to see a reduction in first time entrants and are performing well in comparison to their Regional and National Average, however the decrease rate of First Time Entrants is reducing.

The Youth Justice Management Board will engage partners as a priority to analyse the trend in Cambridgeshire and ensure that appropriate interventions are being explored in respect of preventing young people from becoming First Time Entrants. Further analysis of First Time Entrants will inform strategic and operational priorities for the partnership and services.

Other risk for Youth Justice Services

As with most local authorities and the whole of the public sector the largest risk to future delivery remains the financial challenges they face. Cambridgeshire and Peterborough Youth Offending Services are also aware of other risk such as:




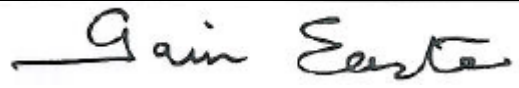
- Retention and recruitment of a skilled workforce
- The changing nature and complexity of the young people who offend
- The changing structure and landscape for partner agencies and the need to sustain joint working relationships

The Joint Youth Justice Management Board and both Local Authorities will continue to focus on how they can consider and mitigate against these risks. One of the key actions is to understand the complexity of the current cohort in respect of exploitation and county lines and implement practice guidance across the partnership to identify young people early and appropriately intervene across all services.

Approval

Chairs of Cambridgeshire and Peterborough Youth Justice Management Board		
Name	Sarah Ferguson, Assistant Director for Housing, Communities and Youth	Adrian Chapman, Director for Community and Safety

Jan 2018 Review

Signature		
YOS Manager	Cambridgeshire	Peterborough
Name	Tom Watt, YOS Manager	Iain Easton, YOS Manager
Signature		

UPDATE ON DOMESTIC ABUSE AND SEXUAL VIOLENCE WORK IN CHILDREN AND EDUCATION SERVICES

To: **Children & Young People's Committee**

Meeting Date: **10 July 2018**

From: **Executive Director: People and Communities**

Electoral division(s): **All**

Forward Plan ref: **n/a** *Key decision:* **No**

Purpose: **To update the Children and Young People's Committee on domestic abuse and sexual violence work in children and education services across Cambridgeshire.**

Recommendation: **To note and comment on the progress being made in Cambridgeshire to support children and families affected by domestic abuse and sexual violence**

<i>Officer contact:</i>		<i>Member contacts:</i>	
Name:	Julia Cullum	Names:	Councillor Simon Bywater
Post:	Domestic Abuse and Sexual Violence Partnership Manager	Post:	Chairman
Email:	Julia.Cullum@cambridgeshire.gov.uk	Email:	Simon.Bywater@cambridgeshire.gov.uk
Tel:	01223 715495	Tel:	01223 706398 (office)

1. BACKGROUND

- 1.1 Domestic abuse and sexual violence (DASV) can impact on children and young people in a number of ways. Children who grow up in a violent home are more likely to be victims of child abuse. Those who are not direct victims have some of the same behavioural and psychological problems as children who are themselves physically abused. (World Health Organization, 'World Report on Violence and Health', ed. by Krug, Etienne G., et al., Geneva, 2002.)
- 1.2 Children who are exposed to violence in the home may have difficulty learning and limited social skills, exhibit violent, risky or delinquent behaviour, or suffer from depression or severe anxiety. Children in the earliest years of life are particularly vulnerable: studies show that domestic violence is more prevalent in homes with younger children than those with older children. (Brown, Brett V., and Sharon Bzostek, 'Violence in the Lives of Children', Cross Currents, Issue 1, Child Trends DataBank, August 2003.)
- 1.3 Several studies also reveal that children who witness domestic violence are more likely to be affected by violence as adults – either as victims or perpetrators.
- 1.4 Domestic abuse continues to be one of the most significant factors for families contacting or being supported by Children's services.
- 1.5 This report will outline the current work around domestic abuse and sexual violence in Children and Education services.

2. UPDATE ON PROGRESS

- 2.1 Across Cambridgeshire a huge amount of work has been underway to develop the offer to children and families, both through services and also through education settings. The work has been strongly informed by the national evidence base, local need and demand, and the outcome of internal audit and inspection processes.

The following sections outline the progress and work which has taken place.

2.2 *Children's Services*

- 2.2.1 Cambridgeshire Children's Services have been assessing their Domestic Abuse offer in Cambridgeshire in the midst of the Children's Change Programme which ran from late 2016-2017. Now Social Care and Early Help have been aligned formally into five Districts, they are better placed to map existing provision and plan for what is needed to give the right services for victims, perpetrators and children in a variety of offers across the County.
- 2.2.2 The work which has been undertaken in the last 12 months includes:
 - Drafting of extensive guidance based on evidence-based research and current knowledge around domestic abuse to enable staff members to work with children and families affected by domestic abuse.

- Agreeing and disseminating the toolkit that will be used to identify and risk-assess the abuse a family experiences – this allows more accurate referrals us for processes such as MARAC (Multi Agency Risk Assessment Conference) and also to select the right provision, as well as identify any gaps in provision.
- With the help of the clinical team, they have worked to identify a group model of intervention, based on evidence-based evaluations, that will address the widest audience, as well as mapping practitioners of the previous group offer – the Freedom Programme - and supporting this offer where still viable.
- Starting to develop a programme of community perpetrator work and looking to train a body of workers to be able to deliver this around the County.
- Supporting the DASV Partnership in identifying DA Champions locally who will support practitioners and sign-post where possible. They are also looking to develop practice experts in-house who, along with the clinical team, can help identify DA typologies and develop an action plan, on an individual basis, for each family as needed.
- Evaluating their offer to children and young people – both children who experience domestic abuse in their home or in their own personal relationships, and children who are demonstrating abusive behaviours themselves. This will require a range of options, and work will need to take place with schools in each District to marry up the services so they can be delivered in a way young people want them to be.

2.2.3 The Children and Families Leadership Team are in the process of completing the service mapping exercise and agreeing funding for the projects that are needed to complete this offer.

2.3 *Early Help*

2.3.1 The Early Help Hub (EHH) currently deals with Domestic Abuse (DA) contacts passed to the Multi Agency Safeguarding Hub (MASH) that do not meet the threshold for Children's Social Care support. The family will be contacted on the safe number provided and offered advice on local support services available such as Women's Aid or the Bobby Scheme and national organisations such as National Centre for Domestic Violence and Respect.

2.3.1 The EHH Coordinator would also consider any other support needs that the family may have and if any further concerns arose during the call then would possibly refer back to MASH for further assessment if appropriate. Where the family is already supported via Early Help Services the EHH would alert the allocated worker to the Domestic Abuse contact so that it could be considered as part of the ongoing work with the family.

2.4 *Education Services*

2.4.1 A multi-agency Healthy Relationships Group has been in place since 2014. The membership of the group includes statutory providers of Relationships and Sex Education (RSE) provision such as the Cambridgeshire County Council Personal, Social and Health Education (PSHE) Service and Education Child Protection, as well as third sector providers. In 2015 the group mapped out RSE provision across the county in order to form a comprehensive picture of delivery and to highlight any gaps in provision. The group meet twice a year to share updates from their organisation

and to discuss any new developments around best practice. The group also provide advice to providers by sharing expertise, learning and knowledge.

- 2.4.2 Since 2013, the Cambridgeshire and Peterborough Domestic Abuse and Sexual Violence Partnership have been involved in delivery of an annual Healthy Relationships-themed interactive play to year 9 pupils across the county. The coordination for this work is led by the Area Partnerships and funding is provided by Community Safety Partnerships at District Councils.
- 2.4.3 The PSHE Service have revised and produced the Cambridgeshire PSHE secondary frameworks, with a focus on relationships and sex education (RSE). They were piloted in relation to RSE in five Cambridgeshire schools between November 2017 and January 2018 and the evaluation is currently being compiled. This work was commissioned by Public Health. The PSHE Safer Corridors pack is also now available for schools. This toolkit offers ways of engaging with young people about sexual harassment in schools.
- 2.4.4 The Education Child Protection Service have worked with schools to encourage them to identify a Domestic Abuse lead, who has additional training in this area. So far 211 people have been trained in schools and colleges across Cambridgeshire and Peterborough. A follow up course on risk assessment and safety planning has been introduced for DA leads. The service are also working with police on Operation Encompass. This will reintroduce notification to schools of DA incidents reported to the police. It is hope this will be introduced from September 2018.

2.5 *Youth Support Services*

- 2.5.1 The Youth Support Service have updated and launched a healthy relationships programme, called Impact across the Early Help Districts. The following five key themes are explored to ensure knowledge and understanding that can support and educate young people to safeguard themselves and their peers: E-Safety, social media and on-line behaviours, Domestic Abuse, Aggressive sexualised behaviours, Radicalisation and Child Sexual Exploitation
- 2.5.2 The Youth Offending Service (YOS) have a Domestic Abuse (DA) lead and DA champions based in each of the area teams, providing support around training, referrals and interventions for young people. All members of staff received DA training in April 2017. The YOS Asset plus assessment process includes the issues of DA and sexual violence and there is also screening for young people around experience of parental DA. Interventions with young people are linked to court orders or pre-court disposals.
- 2.5.3 YOS have been instrumental and taken the lead in the delivery of the Break 4 Change programme in Cambridgeshire. This is a group programme to work with young people and their parents/carers where there have been issues of child/adolescent to parent violence (APV). The initial pilot 10 week programme was successfully delivered and longer term delivery of two programmes a year is being set up, partly through funding from the VAWG (Violence Against Women and Girls) programme. There is additional joint funding work with the YMCA Respect programme, which is delivering 'holding groups' for young people where there are APV issues. The groups are set up to

provide support for families, often prior to commencement of a Break 4 Change programme.

2.6 *Domestic Abuse and Sexual Violence Partnership – Specialist Services*

- 2.6.1 Cambridgeshire and Peterborough Domestic Abuse and Sexual Violence Partnership coordinated a consortium bid to the Department of Communities and Local Government Ministry of Housing, Communities and Local Government for funding domestic abuse accommodation linked services across the county. The successful bid secured a one-time grant of £700,000. Some of this funding has been used to support services for families. This includes the Bobby scheme, which is a charity that works to secure the homes of domestic abuse victims so that they, and their children, can remain at home. Between April and December 2017 208 victims living with 127 children have received Bobby Scheme support across Cambridgeshire and Peterborough. It is estimated that the funding for the scheme will be used by the end of June 2018.
- 2.6.2 The bid to the Department for Communities and Local Government has also been used to provide outreach workers for Cambridge Women's Aid and Refuge. To the end of December 2017 outreach workers had supported 786 women and 45 men with a total of 804 children. Some additional funding has been obtained to secure the outreach provision until March 2019 but the service is at risk after this date.
- 2.6.3 Both the outreach provision and the Bobby scheme are supporting victims and their children to remain safe, in their own homes as much as possible. They are increasing stability in education and support for the children; and support and employment for the victim. This is therefore reducing the likelihood of need for support from Children's services. As the funding for this is short term, there is a risk for the continuation of both outreach provision and the Bobby scheme.
- 2.6.4 The Young People's Independent Domestic Violence Adviser continues to work with young people aged 13 -19 (up to 24 for looked after children and those with learning difficulties and disabilities) who are victims of abusive in their own intimate relationships. They work closely with other relevant agencies, such as Children's Social Care. The Children and Young Person's Independent Sexual Violence Adviser works with children aged 0-19 (and their families) who are victims of sexual abuse or sexual violence and is based in the Cambridgeshire and Peterborough Rape Crisis Partnership.
- 2.6.5 Embrace Child Victims of Crime have a Cambridgeshire based service offering free trauma-focused Cognitive Behaviour Therapy (CBT) and therapeutic counselling for young people. The counselling is available to young people aged 13-19 (or up to age 24 with special needs) who have been victims of, or witnessed domestic abuse or sexual violence and has been promoted to Children and Education Services. The three-year project is funded from the Home Office's VAWG (Violence Against Women and Girls) Transformation Fund, following a partnership bid by the Office of the Police and Crime Commissioner, Cambridgeshire County Council and Peterborough City Council. The project launched in October 2017 and to date they have assessed 85 young people.

3 CONCLUSION

- 3.1 Recognising, responding to and managing the impact of domestic abuse and sexual violence for both victims and perpetrators is complex. The report highlights the significant amount of activity which is going on to ensure that services continue to respond to need in a focussed and evidenced based way. This includes both how mainstream services are best equipped to be effective as well as how and where more specialist provision may be needed.

4. ALIGNMENT WITH CORPORATE PRIORITIES

4.1 Developing the local economy for the benefit of all

In a report into the costs of domestic abuse produced for the Local Government Association by Walby (2009), the estimated lost economic output attributed to domestic abuse was £21.6m per year. Therefore, any actions to tackle, reduce or challenge the issue are likely to reduce this lost output.

4.2 Helping people live healthy and independent lives

The report describes a suite of actions to enable people to live free of domestic abuse and sexual violence, both of which have significant impacts on health and independence. The report cited above, estimates the physical and mental health care costs of domestic abuse in Cambridgeshire at £19.5m.

4.3 Supporting and protecting vulnerable people

The Walby Report estimated annual Social Care costs for those affected by domestic abuse to be £3.2m.

5. SIGNIFICANT IMPLICATIONS

5.1 Resource Implications

The Ministry of Housing, Communities and Local Government (formerly the DCLG) and VAWG (Violence Against Women and Girls) funding outlined in paragraph 2.8 and 2.10 is short term. Work is going on through the DASV Partnership to explore options for the continuation of some of the core activity, such as the outreach provision which is currently due to expire by March 2019.

5.2 Procurement/Contractual/Council Contract Procedure Rules Implications

There are no significant implications within this category.

5.3 Statutory, Legal and Risk Implications

There are no significant implications within this category.

5.4 Equality and Diversity Implications

Domestic Abuse and Sexual Violence are highly gendered crimes, therefore there will be greater impact on female residents in Cambridgeshire.

5.5 Engagement and Communications Implications

There are no significant implications within this category.

5.6 Localism and Local Member Involvement

Cambridgeshire County Council is in the process of seeking to become accredited to the White Ribbon Campaign, which seeks to end male violence against women and girls, men and boys. This is being led by Cllr Kevin Cuffley, Vice Chair of the Communities and Partnership Committee and the Member Ambassador for the White Ribbon Campaign. The work of the DASV Partnership within the County Council falls under the jurisdiction of the Communities and Partnership Committee.

5.7 Public Health Implications

The incidence and impact of domestic abuse and sexual violence is a high priority for public health, with resources committed to both support direct work with victims, and to support wider campaigns to raise awareness of the issue and help and support which is available.

Implications	Officer Clearance
Have the resource implications been cleared by Finance?	N/A
Have the procurement/contractual/ Council Contract Procedure Rules implications been cleared by Finance?	N/A
Has the impact on statutory, legal and risk implications been cleared by LGSS Law?	N/A
Have the equality and diversity implications been cleared by your Service Contact?	N/A
Have any engagement and communication implications been cleared by Communications?	N/A

Have any localism and Local Member involvement issues been cleared by your Service Contact?	N/A
Have any Public Health implications been cleared by Public Health	N/A

Please include the table at the end of your report so that the Chief Executive/Executive Directors/Directors clearing the reports and the public are aware that you have cleared each implication with the relevant Team.

Source Documents	Location
World Health Organization, 'World Report on Violence and Health', ed. by Krug, Etienne G., et al., Geneva, 2002.	http://www.who.int/violence_injury_prevention/violence/world_report/en/introduction.pdf
Brown, Brett V., and Sharon Bzostek, 'Violence in the Lives of Children', Cross Currents, Issue 1, Child Trends DataBank, August 2003.	http://catalystforchildren.org/pdf/Violence.pdf

FINANCE AND PERFORMANCE REPORT – MAY 2018

To: Children and Young People Committee

Meeting Date: 10 July 2018

From: Executive Director: People and Communities
Chief Finance Officer

Electoral division(s): All

Forward Plan ref: Not applicable Key decision: No

Purpose: To provide the Committee with the May 2018 Finance and Performance report for People And Communities (P&C).

The report is presented to provide the Committee with the opportunity to comment on the financial and performance position as at the end of May 2018.

Recommendation: The Committee is asked to review and comment on the report.

<i>Officer contact:</i>		<i>Member contact:</i>	
Name:	Martin Wade	Name:	Councillor Simon Bywater
Post:	Strategic Finance Business Partner	Position:	Chairman, CYP Committee
Email:	martin.wade@cambridgeshire.gov.uk	Email:	Simon.Bywater@cambridgeshire.gov.uk
Tel:	01223 699733	Tel:	01223 706398 (office)

1.0 BACKGROUND

- 1.1 A Finance & Performance Report for People and Communities (P&C) is produced monthly and the most recent available report is presented to the Committee when it meets.
- 1.2 The report is presented to provide the Committee with the opportunity to comment on the financial and performance position of the services for which the Committee has responsibility.
- 1.3 This report is for the whole of the P&C Service, and as such, not all of the budgets contained within it are the responsibility of this Committee. Members are requested to restrict their attention to the budget lines for which this Committee is responsible, which are detailed in Appendix 1, whilst the table below provides a summary of the budget totals relating to the Children and Young People (CYP) Committee:

Forecast Variance Outturn (Previous) £000	Directorate	Budget 2018/19 £000	Actual May 2018 £000	Forecast Outturn Variance £000
0	Children's Commissioning	32,544	1,706	739
0	Communities & Safety - Youth Offending Service	1,645	129	0
0	Children & Safeguarding	50,699	8,352	248
0	Education	64,382	18,896	929
0	Total Expenditure	149,271	29,083	1,916
0	Grant Funding (including Dedicated Schools Grant etc.)	-51,966	-9,421	-809
0	Total	97,304	19,662	1,107

Please note: Strategic Management – Commissioning, Executive Director and Central Financing budgets cover all of P&C and are therefore not included in the table above.

1.4 Financial Context

As previously discussed at CYP Committee the major savings agenda continues with £99.2m of savings required across the Council between 2017 and 2022. The total planned savings for P&C in the 2018/19 financial year total £21,287k.

Although significant savings have been made across the directorate the service continues to face demand pressures, particularly in children's services related to the rising number of looked after children.

Nationally there has been a rise in children in care, also; however, as identified by the service and supported by Oxford Brookes University, we are not moving children through the system quickly enough and also previous practice of supporting children at home for perhaps longer than is best practice has led to children entering the care system later and then remaining, rather than them being adopted at an earlier stage.

This, combined with the scale of change needed for the new model of operational delivery, makes any reductions in numbers in care this year unlikely and for only a gradual reduction in

numbers and improvement in placement mix to take place in 2019/20.

As a result further work is ongoing to quantify the extent of the pressure in 2018/19 as original budgets were predicated on lower numbers in care than is likely to be achievable. The overall pressure across Looked After Children and associated budgets will therefore increase in coming months to reflect these realities.

2.0 MAIN ISSUES IN THE MAY 2018 P&C FINANCE & PERFORMANCE REPORT

2.1 The May 2018 Finance and Performance report is attached at Appendix 2. This is the first available report for the 2018/19 financial year and at the end of May there is a forecast overspend of £1,107k.

2.2 Revenue

The main revenue pressures within CYP Committee areas are as follows:

- The Looked After Children Placements budget is forecasting an overspend of £0.7m at the end of May. This initial pressure is a result of the full year impact of increased numbers in the last quarter of 2017/18.
- The Adoption Allowances budget is forecasting a £248k over spend due to a revised contract with Coram Cambridgeshire Adoption (CCA) and associated risk share.
- The School Partnership Service budget is forecasting an overspend of £120k at the end of May due to the Schools Forum decision to cease the de-delegation for the Cambridgeshire Race Equality & Diversity Service (CREDS) from April 2018. Closure timescales have led to a period at the start of 2018/19 where the service is running without any direct funding.
- The special educational needs (SEN) Placements budget is forecasting an overspend of £0.5m at the end of May due to a continuing increase in placements in high cost provision.
- The Out of School Tuition budget is forecasting a £0.3m overspend at the end of May due to a combination of a higher number of children remaining on their existing packages and a higher number of children accessing new packages, due to a breakdown of placement.
- The SEN Placement and Out of School Tuition budgets are funded from the Dedicated Schools Grant (DSG) High Needs Block and so do not form part of the overall P&C bottom line position.

2.3 Capital

The Capital Programme Board recommended that services include a variation budget to account for likely slippage in the capital programme, as it is sometimes difficult to allocate this to individual schemes in advance. The allocation for P&C's negative budget adjustments has been calculated as follows, shown against the slippage position for 2018/19:

2018/19					
Service	Capital Programme Variations Budget £000	Forecast Outturn Variance (May 18) £000	Capital Programme Variations Budget Used £000	Capital Programme Variations Budget Used %	Revised Outturn Variance (May 18) £000
P&C	-12,120	165	165	1.4%	-11,955
Total Spending	-12,120	165	165	1.4%	11,955

2.4 Performance

Please note: Updated performance data for 2018/19 is not yet available and as such will be revised in the next report.

At the end of 2017/18, of the thirty-eight P&C service performance indicators six were shown as green, two as amber and four as red. Twenty-six had no target and were therefore not RAG-rated.

Of the Children and Young People Performance Indicators, one was green, none were amber and two were red. Sixteen had no target and were therefore not RAG-rated. The two red performance indicators were:

1. Number of children with a Child Protection Plan per 10,000 population under 18
2. The number of looked after children per 10,000 children

2.5 P&C Portfolio

The major change programmes and projects underway across P&C are detailed in Appendix 8 of the report – none of these are currently assessed as red.

The programmes and projects within the P&C portfolio are currently being reviewed to align with the business planning proposals.

3.0 2018-19 SAVINGS TRACKER

- 3.1 As previously reported the “tracker” report – a tool for summarising delivery of savings – will be updated throughout the year and the overall position reported to members on a quarterly basis.
- 3.2 Based on current forecasts as at mid-June, including the delivery of some additional funnel savings, the overall position for P&C is a £2,007k shortfall against plan. However, the expectation is that stretched targets for existing savings and additional funnel savings will support delivery of the overall £21,287k P&C savings target. It is also important to note the relationship with the reported position within the detailed F&PR. As pressures arise in-year further mitigation and/or additional savings will be required to deliver a balanced position.

4.0 ALIGNMENT WITH CORPORATE PRIORITIES

4.1 Developing the local economy for the benefit of all

4.1.1 There are no significant implications for this priority.

4.2 Helping people live healthy and independent lives

4.2.1 There are no significant implications for this priority

4.3 Supporting and protecting vulnerable people

4.3.1 There are no significant implications for this priority

5.0 SIGNIFICANT IMPLICATIONS

5.1 Resource Implications

5.1.1 This report sets out details of the overall financial position of the P&C Service.

5.2 Procurement/Contractual/Council Contract Procedure Rules Implications

5.2.1 There are no significant implications within this category.

5.3 Statutory, Risk and Legal Implications

5.3.1 There are no significant implications within this category.

5.4 Equality and Diversity Implications

5.4.1 There are no significant implications within this category.

5.5 Engagement and Consultation Implications

5.5.1 There are no significant implications within this category.

5.6 Localism and Local Member Involvement

5.6.1 There are no significant implications within this category.

5.7 Public Health Implications

5.7.1 There are no significant implications within this category.

Source Documents	Location
As well as presentation of the F&PR to the Committee when it meets, the report is made available online each month.	https://www.cambridgeshire.gov.uk/council/finance-and-budget/finance-&-performance-reports/

**Children & Young People Committee Revenue Budgets
within the Finance & Performance report**

Commissioning Directorate

Strategic Management – Commissioning – *covers all of P&C*
Access to Resource & Quality

Children's Commissioning

Looked After Children Placements
Commissioning Services
Home to School Transport – Special
LAC Transport

Community & Safety Directorate

Youth Offending Service

Children & Safeguarding Directorate

Strategic Management – Children & Safeguarding
Partnerships and Quality Assurance
Children in Care
Integrated Front Door
Children's Centre Strategy
Support to Parents
Adoption Allowances
Legal Proceedings

District Delivery Service

Safeguarding Hunts and Fenland
Safeguarding East & South Cambs and Cambridge
Early Help District Delivery Service –North
Early Help District Delivery Service – South

Education Directorate

Strategic Management - Education
Early Years Service
Schools Curriculum Service
Schools Intervention Service
Schools Partnership Service
Children's Innovation & Development Service
Teachers' Pensions & Redundancy

SEND Specialist Services (0-25 years)

SEND Specialist Services
Children's Disability Service
High Needs Top Up Funding
Special Educational Needs Placements
Early Years Specialist Support
Out of School Tuition

Infrastructure

0-19 Organisation & Planning
Early Years Policy, Funding & Operations
Education Capital

Home to School/College Transport – Mainstream

Executive Director

Executive Director - *covers all of P&C*

Central Financing - *covers all of P&C*

Grant Funding

Financing DSG

Non Baselined Grants - *covers all of P&C*

People & Communities (P&C) Service**Finance and Performance Report – May 2018****1. SUMMARY****1.1 Finance**

Previous Status	Category	Target	Current Status	Section Ref.
Red	Income and Expenditure	Balanced year end position	Red	2.1
Green	Capital Programme	Remain within overall resources	Green	3.2

1.2. Performance and Portfolio Indicators – Close 2017/18 Data (see sections 4&5)*(Update for 2018/19 will be available for the June 18 F&PR)*

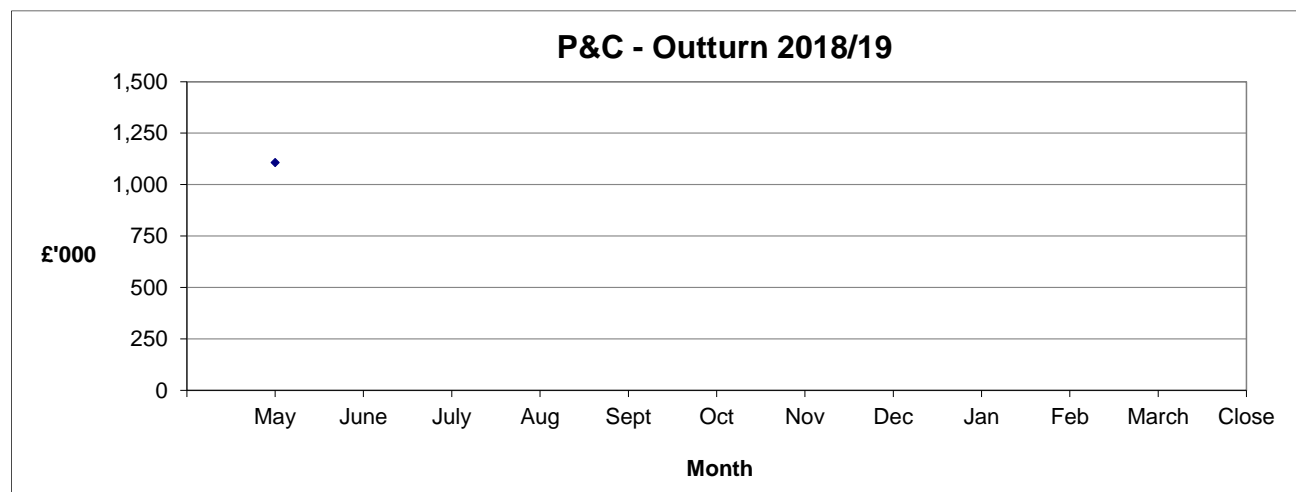
Monthly Indicators	Red	Amber	Green	No Target	Total
Close 17/18 Performance (No. of indicators)	4	2	6	26	38
Close 17/18 Portfolio (No. of indicators)	0	1	5	0	6

2. INCOME AND EXPENDITURE**2.1 Overall Position**

Forecast Variance Outturn (Apr) £000	Directorate	Budget 2018/19 £000	Actual £000	Forecast Outturn Variance £000	Forecast Outturn Variance %
0	Adults & Safeguarding	154,174	29,869	0	0.0%
0	Commissioning	44,162	2,430	739	1.7%
0	Communities & Safety	6,677	961	0	0.0%
0	Children & Safeguarding	50,699	8,352	248	0.5%
0	Education	64,382	18,911	929	1.4%
0	Executive Director	785	287	0	0.0%
0	Total Expenditure	320,879	60,810	1,916	0.6%
0	Grant Funding	-81,550	-11,095	-809	1.0%
0	Total	239,329	49,716	1,107	0.5%

To ensure financial information is presented in a consistent way to all Committees a standardised format has now been applied to the summary tables and service level budgetary control reports included in each F&PR. The same format is also applied to the Integrated Resources and Performance Report (IRPR) presented to General Purposes Committee (GPC). The data shown provides the key information required to assess the financial position of the service and provide comparison to the previous month.

The service level finance & performance report for 2018/19 can be found in [appendix 1](#). Further analysis of the forecast position can be found in [appendix 2](#).



2.2 Significant Issues

At the end of May 2018, the overall P&C position is an overspend of £1,107k.

This is the first report of the 2018/19 financial year and although significant savings have been made across the directorate the service continues to face demand pressures, particularly in children's services related to the rising number of looked after children.

Nationally there has been a rise in children in care, also; however as identified by the service and supported by Oxford Brooks, we are not moving children through the system quickly enough and also previous practice of supporting children at home for perhaps longer than is best practice has led to children entering the care system later and then remaining, rather than them being adopted at an earlier stage.

This, combined with the scale of change needed for the new model of operational delivery, makes any reductions in numbers in care this year unlikely and for only a gradual reduction in numbers and improvement in placement mix to take place in 2019/20.

As a result further work is ongoing to quantify the extent of the pressure in 2018/19 as original budgets were predicated on lower numbers in care than is likely to be achievable. The overall pressure across Looked After Children and associated budgets will therefore increase in coming months to reflect these realities.

Significant issues are detailed below:

- The Looked After Children Placements budget is forecasting an overspend of £0.7m at the end of May. This initial pressure is a result of the full year impact of increased numbers in the last quarter of 2017/18.

- The Adoption Allowances budget is forecasting a £248k over spend due to a revised contract with Coram Cambridgeshire Adoption (CCA) and associated risk share.
- The School Partnership Service budget is forecasting an overspend of £120k at the end of May due to the Schools Forum decision to cease the de-delegation for the Cambridgeshire Race Equality & Diversity Service (CREDS) from April 2018. Closure timescales have led to a period at the start of 2018/19 where the service is running without any direct funding.
- The SEN Placements budget is forecasting an overspend of £0.5m at the end of May due to a continuing increase in placements in high cost provision.
- The Out of School Tuition budget is forecasting a £0.3m overspend at the end of May due to a combination of a higher number of children remaining on their existing packages and a higher number of children accessing new packages, due to a breakdown of placement.
- The SEN Placement and Out of School Tuition budgets are funded from the Dedicated Schools Grant (DSG) High Needs Block and so do not form part of the overall P&C bottom line position.

2.3 Additional Income and Grant Budgeted this Period

(De Minimis reporting limit = £160,000)

A full list of additional grant income anticipated and reflected in this report can be found in [appendix 3](#).

2.4 Virements and Transfers to / from Reserves (including Operational Savings Reserve) (De Minimis reporting limit = £160,000)

A list of virements made in the year to date can be found in [appendix 4](#).

2.5 Key Activity Data

The Actual Weekly Costs for all clients shown in section 2.5.1-2 are calculated based on all clients who have received a service, are receiving a service, or we plan will receive a service. Some clients will have ceased receiving a service in previous months, or during this month, or we will have assumed an end date in the future.

2.5.1 Key activity data to May 2018 for **Looked After Children (LAC)** is shown below:

Service Type	BUDGET				ACTUAL (May)				VARIANCE		
	No of placements Budgeted	Annual Budget	No. of weeks funded	Average weekly cost per head	Snapshot of No. of placements May 18	Yearly Average	Actual Spend	Average weekly cost per head	Yearly Average budgeted no. of placements	Net Variance to Budget	Average weekly cost diff +/-
Residential - disability	1	£132k	52	2,544.66	2	2.01	£310k	2,833.22	1.01	£178k	288.56
Residential - secure accommodation	0	£k	52	0.00	1	0.49	£163k	5,908.00	0.49	£163k	5,908.00
Residential schools	16	£2,277k	52	2,716.14	18	16.92	£2,292k	2,450.69	0.92	£15k	-265.45
Residential homes	39	£6,553k	52	3,207.70	35	35.19	£5,774k	3,262.91	-3.81	-£780k	55.21
Independent Fostering	199	£9,761k	52	807.73	286	283.42	£11,672k	800.00	84.42	£1,911k	-7.73
Supported Accommodation	31	£2,355k	52	1,466.70	28	18.83	£1,409k	1,231.22	-12.17	-£946k	-235.48
16+	8	£89k	52	214.17	4	2.62	£36k	226.43	-5.38	-£52k	12.26
Growth/Replacement	-	£k	-	-	-	-	£724k	-	-	£724k	-
Pressure funded within directorate	-	-£1,526k	-	-	-	-	-£2,000k	-	-	-£474k	-
TOTAL	294	£19,641k			374	359.48	£20,380k		65.48	£739K	
In-house fostering - Basic	191	£1,998k	56	181.30	194	190.76	£1,987k	180.14	-0.24	-£10k	-1.16
In-house fostering - Skills	191	£1,760k	52	177.17	202	195.43	£1,820k	186.13	4.43	£61k	8.96
Kinship - Basic	40	£418k	56	186.72	46	45.45	£446k	176.39	5.45	£28k	-10.33
Kinship - Skills	11	£39k	52	68.78	9	9.00	£32k	68.16	-2	-£8k	-0.62
In-house residential	5	£603k	52	2,319.99	3	3.00	£603k	3,866.65	-2	£k	1,546.66
Growth*	0	£k	-	0.00	0	0.00	£k	0.00	-	£k	-
TOTAL	236	£4,818k			243	239.21	£4,889k		3.21	£71k	
Adoption Allowances	105	£1,073k	52	196.40	106	106.00	£1,138k	211.41	1	£65k	15.01
Special Guardianship Orders	246	£1,850k	52	144.64	235	234.76	£1,764k	141.97	-11.24	-£87k	-2.67
Child Arrangement Orders	91	£736k	52	157.37	92	92.00	£749k	163.43	1	£13k	6.06
Concurrent Adoption	5	£91k	52	350.00	4	4.12	£75k	350.00	-0.88	-£16k	0.00
TOTAL	447	£3,750k			437	436.88	£3,725k		1	-£25k	
OVERALL TOTAL	977	£28,210k			1054	1,035.57	£28,994k		69.69	£784k	

NOTE: In house Fostering and Kinship basic payments fund 56 weeks as carers receive two additional weeks payment during the Summer holidays, one additional week payment at Christmas and a birthday payment.

*Represented potential growth of in-house foster placements to be managed against the LAC Placements budget but did not occur.

2.5.2 Key activity data to the end of May for **SEN Placements** is shown below:

Ofsted Code	BUDGET			ACTUAL (May 18)				VARIANCE			
	No. of Placements Budgeted	Total Cost to SEN Placements Budget	Average annual cost	No. of Placements May 18	Yearly Average	Total Cost to SEN Placements Budget	Average Annual Cost	No of Placements	Yearly Average	Total Cost to SEN Placements Budget	Average Annual Cost
Autistic Spectrum Disorder (ASD)	98	£6,165k	£63k	104	88.36	£6,774k	£77k	6	-9.64	£609k	£14k
Hearing Impairment (HI)	3	£100k	£33k	2	2.00	£74k	£37k	-1	-1.00	-£26k	£4k
Moderate Learning Difficulty (MLD)	3	£109k	£36k	8	6.59	£117k	£18k	5	3.59	£7k	-£19k
Multi-Sensory Impairment (MSI)	1	£75k	£75k	0	0.00	£0k	-	-1	-1.00	-£75k	£k
Physical Disability (PD)	1	£19k	£19k	5	3.10	£91k	£29k	4	2.10	£72k	£10k
Profound and Multiple Learning Difficulty (PMLD)	1	£41k	£41k	0	0.00	£k	-	-1	-1.00	-£41k	£k
Social Emotional and Mental Health (SEMH)	35	£1,490k	£43k	45	35.25	£2,147k	£61k	10	0.25	£657k	£18k
Speech, Language and Communication Needs (SLCN)	3	£163k	£54k	2	2.00	£90k	£45k	-1	-1.00	-£74k	-£10k
Severe Learning Difficulty (SLD)	2	£180k	£90k	2	2.00	£258k	£129k	0	0.00	£78k	£39k
Specific Learning Difficulty (SPLD)	8	£164k	£20k	7	6.42	£232k	£36k	-1	-1.58	£68k	£16k
Visual Impairment (VI)	2	£64k	£32k	2	2.00	£57k	£29k	0	0.00	-£7k	-£4k
Recoupment	-	-	-	-	-	-£750k	-	-	-	-£750k	-
TOTAL	157	£8,573k	£55k	177	147.72	£9,091k	£67k	20	-9.28	£518k	£12k

In the following key activity data for Adults & Safeguarding, the information given in each column is as follows:

- Budgeted number of clients: this is the number of full-time equivalent (52 weeks) service users anticipated at budget setting, given budget available
- Budgeted average unit cost: this is the planned unit cost per service user per week, given the budget available
- Actual service users and cost: these figures are derived from a snapshot of the commitment record at the end of the month and reflect current numbers of service users and average cost

The forecasts presented in Appendix 1 reflect the estimated impact of savings measures to take effect later in the year. The “further savings within forecast” lines within these tables reflect the remaining distance from achieving this position based on current activity levels.

2.5.3 Key activity data to end of May for Learning Disability Services is shown below:

		BUDGET			ACTUAL (May 18)				Year End		
Service Type		Budgeted No. of Service Users 2018/19	Budgeted Average Unit Cost (per week) £	Annual Budget £000	No. of Service Users at End of May 18	DoT	Current Average Unit Cost (per week) £	DoT	Actual £000	DoT	Variance £000
Learning Disability Services	Residential	299	£1,444k	£22,454k	299	↔	£1,437	↓	£23,188k	↑	£735k
	Nursing	8	£1,716k	£714k	8	↔	£1,693	↓	£744k	↓	£30k
	Community	1,285	£677k	£45,245k	1,285	↔	£680	↑	£47,603k	↑	£2,358k
Learning Disability Service Total		1,592		£68,413k	1,592				£71,535k		£3,123k
Income				-£2,967k					-£3,069k	↑	-£102k
Further savings assumed within forecast as shown in Appendix 1											-£2,944k
Net Total				£65,446k							£77k

2.5.4 Key activity data to end of May for Adult Mental Health Services is shown below:

		BUDGET			ACTUAL (May)				Year End		
Service Type		Budgeted No. of Clients 2018/19	Budgeted Average Unit Cost (per week) £'s	Annual Budget £000's	Snapshot of No. of Clients at End of May 18	DoT	Current Average Unit Cost (per week) £'s	DoT	Spend £000's	DoT	Variance £000's
Adult Mental Health	Community based support	11	£127	£70k	5	↓	£45	↓	£18k	↓	-£52k
	Home & Community support	164	£100	£871k	163	↓	£78	↓	£762k	↓	-£109k
	Nursing Placement	14	£648	£482k	18	↑	£704	↑	£713k	↑	£231k
	Residential Placement	75	£690	£2,771k	73	↓	£656	↓	£2,831k	↑	£60k
	Supported Accommodation	130	£120	£817k	129	↓	£107	↓	£788k	↓	-£29k
	Direct Payments	12	£288	£178k	17	↑	£224	↓	£216k	↑	£38k
	Health Contribution			-£443k					-£443k		£k
	Client Contribution			-£298k					-£437k		-£139k
Adult Mental Health Total		406		£4,448k	405				£4,448k		£k

Direction of travel compares the current month to the previous month.

2.5.5 Key activity data to the end of May for Older People (OP) Services is shown below:

OP Total	BUDGET			ACTUAL (May 18)				Year End		
Service Type	Expected No. of Service Users 2018/19	Budgeted Average Cost (per week) £	Gross Annual Budget £000	Current Service Users	D o T	Current Average Cost (per week) £	D o T	Actual £000	D o T	Variance £000
Residential	514	£541	£14,808k	479	↓	£548	↑	£14,975k	↑	£167k
Residential Dementia	389	£554	£11,455k	367	↓	£554	↑	£11,584k	↑	£129k
Nursing	312	£750	£12,438k	285	↓	£753	↑	£12,007k	↓	-£431k
Nursing Dementia	62	£804	£2,625k	67	↑	£803	↓	£2,534k	↓	-£91k
Respite			£1,558k					£1,493k	↓	-£65k
Community based										
~ Direct payments	538	£286	£8,027k	467	↓	£285	↓	£7,906k	↓	-£122k
~ Day Care			£1,095k					£1,021k	↓	-£73k
~ Other Care			£4,893k					£5,101k	↑	£208k
~ Homecare arranged	1,516	per hour £16.31	£17,075k	1,471	↓	per hour £15.92	↓	£16,668k	↓	-£407k
Total Expenditure	3,331		£73,974k	3,136				£73,288k		-£685k
Residential Income			-£9,201k					-£8,774k	↑	£427k
Community Income			-£8,969k					-£8,675k	↑	£294k
Health Income			-£651k					-£687k	↓	-£36k
Total Income			-£18,821k					-£18,136k		£685k

2.5.6 Key activity data to the end of May for Older People Mental Health (OPMH) Services is shown below:

For both Older People's Services and Older People Mental Health:

- Respite care budget is based on clients receiving 6 weeks care per year instead of 52.
- Day Care OP Block places are also used by OPMH clients, therefore there is no day care activity in OPMH

Although this activity data shows current expected and actual payments made through direct payments, this in no way precludes increasing numbers of clients from converting arranged provisions into a direct payment.

OPMH Total	BUDGET			ACTUAL (May 18)				Year End		
Service Type	Expected No. of Service Users 2018/19	Budgeted Average Cost (per week) £	Gross Annual Budget £000	Current Service Users	D o T	Current Average Cost (per week) £	D o T	Actual £000	D o T	Variance £000
Residential	27	£572	£801k	24	↓	£581	↑	£779k	↓	-£22k
Residential Dementia	26	£554	£739k	28	↑	£575	↑	£719k	↓	-£20k
Nursing	29	£648	£992k	24	↓	£624	↓	£926k	↓	-£66k
Nursing Dementia	84	£832	£3,718k	94	↑	£816	↓	£3,472k	↓	-£246k
Respite			£4k					£16k	↑	£12k
Community based										
~ Direct payments	13	£366	£241k	13	↔	£510	↑	£287k	↑	£45k
~ Day Care			£4k					£4k	↓	£k
~ Other Care			£44k					£2k	↓	-£41k
~ Homecare arranged	50	per hour £16.10	£633k	47	↓	per hour £16.14	↑	£666k	↑	£33k
Total Expenditure	229		£7,176k	230				£6,870k		-£306k
Residential Income			-£1,049k					-£803k	↑	-£41k
Community Income			-£97k					-£307k	↓	-£120k
Health Income			-£281k					-£10k	↑	-£375k
Total Income			-£1,146k					-£1,111k		-£535k

3. BALANCE SHEET

3.1 Reserves

A schedule of the planned use of Service reserves can be found in [appendix 5](#).

3.2 Capital Expenditure and Funding

Funding

The following changes in funding for 2018/19 have occurred since the Business Plan was published:

- School Conditions Allocation government grant funding increased by £159k which includes new funding for Healthy Pupil Capital Fund.
- Adjustment to carry forward funding increased by £2,460k.
- Prudential Borrowing reduced by £6,582k to account for slippage on projects since the business plan was approved.

2018/19 Revised Capital Programme

The Capital Plan for 2018/19 has reduced by £4,122k since the Business Plan was published, resulting in a revised budget of £83,698m. This is the figure against which progress will be monitored on a monthly basis. The following explains the significant movement and categorises schemes into rephased projects and cost changes.

Rephased schemes

- North West Cambs (NIAB) Primary; £152k slippage. Associated housing development continues to be delayed. This has not yet commenced therefore the scheme has not progressed to the design and planning stage.
- Sawtry Junior slippage £950k due to slower than anticipated progress on the scheme after it was deferred for a year in 2017/18.
- Chatteris is New School; £4,508k slippage. The withdrawal of an approved bid by the sponsor to open the new school as a Free School from September 2018 and recent demographics which show the scheme is needed less urgently.
- Barrington Primary School; £892k accelerated spend as the start on site has been advanced to November 2018 and the scheme finished by August 2019.
- St Neots – Eastern expansion; £2,079k slippage. Only requirement is spend on a temporary solution at Roundhouse Primary. Wintrigham Park scheme will be progressed to provide places.
- New Road Primary; £128k slippage due to slower than anticipated progress in 2017/18.
- Northstowe Secondary; £7,505k accelerated spend due to revised phasing to deliver the school in September 2019.
- Cambridge City Secondary; £399k slippage due to delays incurred in 2017/18 continuing to impact in 2018/19. Project start on site has been deferred due to the need to replace the original scheme with a different approach.
- Alconbury Weald Secondary & Special; Continued delays to the scheme as the developer has still not completed the master planning and site location has yet to be confirmed.

- Cromwell Community College; £250k accelerated spend to progress planning and design of the scheme.
- Orchard Park Primary; £971k slippage as the project continues to be on hold pending the outcome of a review of need. .
- Spring Common Special School; £3,450k slippage. In 2017/18 temporary solutions were put on site due to capacity issue at substantial cost. This has reduced the urgency for this scheme to commence.

Cost Changes

- St Neots – Eastern expansion; £2,079k reduction in 2018/19. Only requirement is spend on a temporary solution at Roundhouse Primary. Wintringham Park scheme will be progressed to provide places.
- St Ives, Eastfield / Westfield / Wheatfields; £7,000k overall scheme increase of which £300k will materialise in 2018/19. The scope of the project has changed to amalgamate Eastfield infant & Westfield junior school into a new all through primary.
- St Neots, Wintringham Park; £5,150k increase in total scheme cost. £3,283k will materialise in 2018/19. Increased scope to build a 3FE Primary and associated Early Years, Offset by the deletion of the St Neots Eastern Expansion scheme.
- Highfields phase 2; £250k additional cost in 2018/19. New scheme to extend accommodation for the current capacity and create teaching space for extended age range to 25.
- Wing Development; £400k additional costs in 2018/19. New school required as a result of new development. It is anticipated this scheme will be funded by both the EFA as an approved free school and S106 funding.

Overall Capital programme

Changes to the overall project cost of the capital plan total an increase of £14,273k since the 2018/19 Business Plan was approved. The total of new schemes added since the Business Plan was published totals £20,220k. Future year changes in scheme costs relating to existing schemes will be managed through the 2018/19 Business Plan process.

2018/19 In Year Pressures/Slippage

As at the end of May the capital programme forecast underspend continues to be zero. The level of slippage has not exceeded the Capital Variation budget of £12,120k. A forecast outturn will only be reported once slippage exceeds this level. However in May movements on schemes has occurred totaling £165k. The significant changes in schemes are detailed below;

- Littleport secondary and special school; £419k slippage relating to ICT equipment which will be purchased as the school expands to full capacity.
- New secondary capacity to serve Wisbech; £200k accelerated spend to progress planning and design of the scheme.

A detailed explanation of the position can be found in appendix 6.

4. **PERFORMANCE**

Update for 2018/19 will be available for the June 18 F&PR

The detailed Service performance data can be found in [appendix 7](#) along with comments about current concerns.

The performance measures included in this report have been developed in conjunction with the Peoples & Communities management team and link service activity to key Council outcomes. The revised set of measures includes 15 of the previous set and 23 that are new. The measures in this report have been grouped by outcome, then by responsible directorate. The latest available benchmarking information has also been provided in the performance table where it is available. This will be revised and updated as more information becomes available. Work is ongoing with service leads to agree appropriate reporting mechanisms for the new measures included in this report and to identify and set appropriate targets.

Four indicators are currently showing as RED:

- **Number of children with a Child Protection (CP) Plan per 10,000 children**

During March we saw the numbers of children with a Child Protection plan decrease from 498 to 477.

The introduction of an Escalation Policy for all children subject to a Child Protection Plan was introduced in June. Child Protection Conference Chairs raise alerts to ensure there is clear planning for children subject to a Child Protection Plan. This has seen a decrease in the numbers of children subject to a Child Protection Plan.

- **The number of Looked After Children per 10,000 children**

In March the number of Looked After Children held at 697. This figure includes 63 UASC, 9% of the current LAC population. There are workstreams in the LAC Strategy which aim to reduce the rate of growth in the LAC population, or reduce the cost of new placements. Some of these workstreams should impact on current commitment.

Actions being taken include:

- A weekly Threshold to Resources Panel (TARP), chaired by the Assistant Director for Children's Services to review children on the edge of care, specifically looking to prevent escalation by providing timely and effective interventions. Decisions and Children's Plans are monitored via a tracker which also takes into account the children's care plan- discussed in the Permanency Monitoring Group.
- A monthly Permanency Monitoring Group (PMG) considers all children who are looked after, paying attention to their care plan, ensuring reunification is considered and if this is not possible a timely plan is made for permanence via Special Guardianship Order, Adoption or Long Term Fostering.
- TARP links with the monthly High Cost Placements meeting, which as of January 2018 started to be chaired by the Assistant Director for Children's Services. The panel ensures that required placements meet the child or young person's needs and are cost effective and joint funded with partners where appropriate.

At present the savings within the 2016/17 Business Plan are on track to be delivered and these are being monitored through the monthly LAC Commissioning Board. The LAC strategy and LAC action plan are being implemented as agreed by CYP Committee.

- **Proportion of Adults with Learning Disabilities in paid employment**

Performance remains low. As well as a requirement for employment status to be recorded, unless a service user has been assessed or reviewed in the year, the information cannot be considered current. Therefore this indicator is also dependent on the review/assessment performance of LD teams – and there are currently 62 service users identified as being in employment yet to have a recorded review in the current year.

(N.B: This indicator is subject to a cumulative effect as clients are reviewed within the period.)

- **Average number of ASC attributable bed-day delays per 100,000 population per month (aged 18+) – YTD**

In February 2018, there were 506 ASC-attributable bed-day delays recorded in Cambridgeshire. For the same period the previous year there were 735 delays – a reduction of 31%. The Council is continuing to invest considerable amounts of staff and management time into improving processes, identifying clear performance targets and clarifying roles & responsibilities. We continue to work in collaboration with health colleagues to ensure correct and timely discharges from hospital.

Delays in arranging residential, nursing and domiciliary care for patients being discharged from Addenbrooke's remain the key drivers of ASC bed-day delays.

5. P&C PORTFOLIO

Update for 2018/19 will be available for the June 18 F&PR

The P&C Portfolio performance data can be found in appendix 8 along with comments about current issues.

The programmes and projects within the P&C portfolio are currently being reviewed to align with the business planning proposals.

APPENDIX 1 – P&C Service Level Budgetary Control Report

Forecast Outturn Variance (Apr) £'000	Service	Budget 2018/19 £'000	Actual May 2018 £'000	Forecast Outturn Variance £'000 %	
Adults & Safeguarding Directorate					
0	Strategic Management - Adults	9,667	729	0	0%
0	Principal Social Worker, Practice and Safeguarding	1,522	193	0	0%
0	Autism and Adult Support	939	102	0	0%
0	Carers	757	84	0	0%
Learning Disability Services					
0	LD Head of Service	1,703	607	0	0%
0	LD - City, South and East Localities	33,429	6,533	0	0%
0	LD - Hunts & Fenland Localities	28,036	5,396	0	0%
0	LD - Young Adults	5,700	848	0	0%
0	In House Provider Services	6,071	970	0	0%
0	NHS Contribution to Pooled Budget	-17,113	0	0	0%
Older People and Physical Disability Services					
0	OP - City & South Locality	19,673	3,001	0	0%
0	OP - East Cambs Locality	6,045	1,036	0	0%
0	OP - Fenland Locality	9,089	1,266	0	0%
0	OP - Hunts Locality	13,550	2,268	0	0%
0	Discharge Planning Teams	2,150	272	0	0%
0	Shorter Term Support and Maximising Independence	8,258	1,216	0	0%
0	Physical Disabilities	11,424	2,615	0	0%
Mental Health					
0	Mental Health Central	50	235	0	0%
0	Adult Mental Health Localities	7,189	991	0	0%
0	Older People Mental Health	6,036	1,505	0	0%
0	Adult & Safeguarding Directorate Total	154,174	29,869	0	0%
Commissioning Directorate					
0	Strategic Management –Commissioning	1,003	35	0	0%
0	Access to Resource & Quality	865	207	0	0%
0	Local Assistance Scheme	300	0	0	0%
Adults Commissioning					
0	Central Commissioning - Adults	5,569	541	0	0%
0	Integrated Community Equipment Service	1,016	55	0	0%
0	Mental Health Voluntary Organisations	3,730	94	0	0%
Childrens Commissioning					
0	1 Looked After Children Placements	19,641	1,063	739	4%
0	Commissioning Services	2,535	336	0	0%
0	Home to School Transport – Special	7,871	-20	0	0%
0	LAC Transport	1,632	119	0	0%
0	Commissioning Directorate Total	44,162	2,430	739	2%

Forecast Outturn Variance (Apr) £'000	Service	Budget 2018/19 £'000	Actual May 2018 £'000	Forecast Outturn Variance £'000 %	
Communities & Safety Directorate					
0	Strategic Management - Communities & Safety	-61	21	0	0%
0	Youth Offending Service	1,645	129	0	0%
0	Central Integrated Youth Support Services	953	-25	0	0%
0	Safer Communities Partnership	970	198	0	0%
0	Strengthening Communities	509	108	0	0%
0	Adult Learning & Skills	2,660	529	0	0%
0	Communities & Safety Directorate Total	6,677	961	0	0%
Children & Safeguarding Directorate					
0	Strategic Management – Children & Safeguarding	3,479	607	0	0%
0	Partnerships and Quality Assurance	1,988	268	0	0%
0	Children in Care	13,730	2,746	0	0%
0	Integrated Front Door	2,660	345	0	0%
0	Children’s Centre Strategy	160	178	0	0%
0	Support to Parents	2,870	201	0	0%
0	² Adoption Allowances	5,282	954	248	5%
0	Legal Proceedings	1,940	426	0	0%
District Delivery Service					
0	Safeguarding Hunts and Fenland	4,646	646	0	0%
0	Safeguarding East & South Cambs and Cambridge	4,489	512	0	0%
0	Early Help District Delivery Service –North	4,394	654	0	0%
0	Early Help District Delivery Service – South	5,062	817	0	0%
0	Children & Safeguarding Directorate Total	50,699	8,352	248	0%

Forecast Outturn Variance (Apr) £'000	Service		Budget 2018/19 £'000	Actual May 2018 £'000	Forecast Outturn Variance £'000 %	
Education Directorate						
0		Strategic Management - Education	3,563	109	0	0%
0		Early Years' Service	1,442	288	0	0%
0		Schools Curriculum Service	62	-53	0	0%
0		Schools Intervention Service	1,095	292	0	0%
0	3	Schools Partnership Service	776	207	120	15%
0		Children's' Innovation & Development Service	214	65	0	0%
0		Teachers' Pensions & Redundancy	2,910	169	0	0%
SEND Specialist Services (0-25 years)						
0		SEND Specialist Services	7,576	1,540	0	0%
0		Children's Disability Service	6,542	1,628	0	0%
0		High Needs Top Up Funding	17,036	4,110	0	0%
0	4	Special Educational Needs Placements	8,973	8,482	518	6%
0		Early Years Specialist Support	381	24	0	0%
0	5	Out of School Tuition	1,119	-119	291	26%
Infrastructure						
0		0-19 Organisation & Planning	3,692	178	0	0%
0		Early Years Policy, Funding & Operations	92	10	0	0%
0		Education Capital	168	1,503	0	0%
0		Home to School/College Transport – Mainstream	8,742	477	0	0%
0	Education Directorate Total		64,382	18,911	929	1%
Executive Director						
0		Executive Director	694	287	0	0%
0		Central Financing	91	0	0	0%
0	Executive Director Total		785	287	0	0%
0	Total		320,879	60,810	1,916	1%
Grant Funding						
0	6	Financing DSG	-42,986	-7,164	-809	-2%
0		Non Baselined Grants	-38,564	-3,930	0	0%
0	Grant Funding Total		-81,550	-11,095	-809	1%
0	Net Total		239,329	49,716	1,107	0%

APPENDIX 2 – Commentary on Forecast Outturn Position

Narrative is given below where there is an adverse/positive variance greater than 2% of annual budget or £100,000 whichever is greater.

Service	Budget 2018/19	Actual	Forecast Outturn Variance	
	£'000	£'000	£'000	%
1) Looked After Children Placements	19,641	1,063	739	4%

LAC Placements budget is forecasting an overspend of £0.7m at the end of May. This stems from the underlying pressure brought forward from 17/18, as a result of there being too many LAC in high cost placements, which the budget can not accommodate.

It should be noted that there is expected to be demand pressures on this budget during the year, over and above those forecast and budgeted for. This position will be closely monitored throughout the year and subsequent forecasts will be updated to reflect the latest demand expectations. In addition, there is a £1.5m saving target attached to the budget, where plans to deliver this are being closely monitored.

Overall LAC numbers at the end of May 2018, including placements with in-house foster carers, residential homes and kinship, were 712. This includes 57 unaccompanied asylum seeking children (UASC).

External placement numbers (excluding UASC but including 16+ and supported accommodation) at the end of May were 374, 5 more than at the end of April.

External Placements Client Group	Budgeted Packages	30 Apr 2018 Packages	31 May 2018 Packages	Variance from Budget
Residential Disability – Children	1	2	2	+1
Child Homes – Secure Accommodation	0	1	1	+1
Child Homes – Educational	16	16	18	+2
Child Homes – General	39	38	35	-4
Independent Fostering	199	279	286	+87
Supported Accommodation	31	26	28	-3
Supported Living 16+	8	7	4	-4
TOTAL	294	369	374	80

'Budgeted Packages' are the expected number of placements by Mar-18, once the work associated to the saving proposals has been undertaken and has made an impact.

Mitigating factors to limit the final overspend position include:

- Reconstitution of panels to ensure greater scrutiny and supportive challenge.
- Monthly commissioning intentions [sufficiency strategy work-streams], budget and savings reconciliation meetings attended by senior managers accountable for each area of spend/practice. Enabling directed focus on emerging trends and appropriate responses, ensuring that each of the commissioning intentions are delivering as per work-stream and associated accountable officer. Production of datasets to support financial forecasting [in-house provider services and Access to Resources].
- Investment in children's social care commissioning to support the development of robust commissioning frameworks for external spend (*to be approved*).
- Provider meetings scheduled through the Children's Placement Service [ART] to support the negotiation of packages at or post placement. Working with the Contracts Manager to ensure all placements are funded at the appropriate level of need and cost.
- Regular Permanence Tracking meetings [per locality attended by A2R] chaired by the Independent Reviewing Service Manager to ensure no drift in care planning decisions, and support the identification of foster carers suitable for SGO/permanence arrangements.

Service	Budget 2018/19	Actual	Forecast Outturn Variance	
	£'000	£'000	£'000	%
Looked After Children Placements continued These meetings will also consider children in externally funded placements, ensuring that the authority is maximizing opportunities for discounts [length of stay/siblings], volume and recognising potential lower cost options in line with each child's care plan. <ul style="list-style-type: none"> Additional investment in the recruitment and retention [strategy to be produced] of the in-house fostering service to increase the number of fostering households over a three year period (<i>to be approved</i>). 				
2) Adoption	5,282	954	248	5%
The Adoption Allowances budget is forecasting a £248k over spend. In 2018/19 we are forecasting additional demand on our need for adoptive placements. We have re-negotiated our contract with Coram Cambridgeshire Adoption (CCA) based on an equal share of the extra costs needed to cover those additional placements. The increase in Adoption placements is a reflection of the good practice in making permanency plans for children outside of the looked after system and results in reduced costs in the placement budgets.				
3) Schools Partnership Service	776	207	120	15%
Schools Forum took the decision to discontinue the de-delegation for the Cambridgeshire Race Equality & Diversity Service (CREDS) from 1 st April 2018, resulting in service closure. The closure timescales have led to a period of time where the service is running without any direct funding and a resulting pressure of £120k. This will be a pressure in 2018/19 only, and mitigating underspends elsewhere in the Education directorate will be sought.				
4) SEN Placements	8,973	8,482	518	6%
The SEN Placements budget is forecasting an overspend of £0.5m at the end of May. This is due a combination of factors, including: <ul style="list-style-type: none"> Placement of two young people in out of county schools needing residential provision, where there is appropriate educational provision to meet needs. Placement of a young person in out of county provision as outcome of SENDIST appeal. Additional funding allocation to stabilise an existing placement. These first of these pressures highlights the problem that the Local Authority faces in accessing appropriate residential provision for some children and young people with SEN. Overall there are rising numbers of children and young people who are LAC, have an EHCP and have been placed in a 52 week placement. These are cases where the child cannot remain living at home. Where there are concerns about the local schools meeting their educational needs, the SEN Placement budget has to fund the educational element of the 52 week residential placement; often these are residential schools given the level of learning disability of the young children, which are generally more expensive. The SEN Placement budget is funded from the High Needs Block (HNB) element of the Dedicated Schools Grant (DSG). <u>Actions being taken:</u> <ul style="list-style-type: none"> SEND Sufficiency work is underway to inform future commissioning strategy. This will set out what the SEND need is across Cambridgeshire, where it is and what provision we need in future, taking account of demographic growth and projected needs. Alternatives such as additional facilities in the existing schools, looking at collaboration between the schools in supporting post 16, and working with further education providers to provide appropriate post 16 course is also being explored in the plan; Peterborough and Cambridgeshire SEND Strategy is being developed with a renewed focus and expectation of children and young people having their needs met locally. Review and renegotiation of packages with some providers to ensure best value is still being achieved. 				

Service	Budget 2018/19	Actual	Forecast Outturn Variance	
	£'000	£'000	£'000	%
5) Out of School Tuition	1,119	-119	291	26%

The Out of School Tuition budget is forecasting a £0.3m overspend at the end of May – this is after the application of £0.4m of High Needs pressure funding being allocated to the Out of School Tuition budget in 18/19. The overspend is due to a combination of a higher number of children remaining on their existing packages and a higher number of children accessing new packages, due to a breakdown of placement, than the budget can accommodate.

There has been an increase in the number of children with an Education Health and Care Plan (EHCP) who are awaiting a permanent school placement, with many of those placements unable to commence until September 2018. 21 pupils are expected to cease tuition in July 2018. A further 26 pupils do not have a confirmed end date for tuition. We are confident that half of these pupils will cease tuition by the halfway point of the financial year. Casework officers are working to provide more specific, predicted end dates for packages of tuition.

Several key themes have emerged throughout the last year, which have had an impact on the need for children to receive a package of education, sometimes for prolonged periods of time:

- Casework officers were not always made aware that a child's placement was at risk of breakdown until emergency annual review was called.
- Casework officers did not have sufficient access to SEND District Team staff to prevent the breakdown of an education placement in the same way as in place for children without an EHCP.
- There were insufficient specialist placements for children whose needs could not be met in mainstream school.
- There was often a prolonged period of time where a new school was being sought, but where schools put forward a case to refuse admission.
- In some cases of extended periods of tuition, parental preference was for tuition rather than in-school admission.

It has also emerged that casework officers do not currently have sufficient capacity to fulfil enough of a lead professional role which seeks to support children to return to mainstream or specialist settings.

Actions going forward to address the underlying issues:

- Proposal to create an in-house "bank" of teachers, tutors, teaching assistants or specialist practitioners and care workers in order to achieve a lower unit cost of provision;
- Move to a Dynamic Purchasing System, which would provide a wider, more competitive market place, where a lower unit cost of provision could be achieved;
- Enhance the preventative work of the Statutory Assessment Team by expanding the SEND District Team, so that support can be deployed for children with an EHCP, where currently the offer is minimal and more difficult to access;
- Creation of an outreach team from the Pilgrim PRU to aid quicker transition from tuition or inpatient care, back into school; and
- Review of existing tuition packages to gain a deeper understanding of why pupils are on tuition packages and how they can be moved back into formal education.

Service	Budget 2018/19	Actual	Forecast Outturn Variance	
	£'000	£'000	£'000	%
6) Financing DSG	-42,986	-7,164	-809	-2%
Within P&C, spend of £43.0m is funded by the ring fenced Dedicated Schools Grant. A contribution of £0.84m has been applied to fund pressures on a number of High Needs budgets including SEN Placements (£0.52m) and Out of School Tuition (£0.29m). For this financial year the intention is to manage within overall available DSG resources.				

APPENDIX 3 – Grant Income Analysis

The table below outlines the additional grant income, which is not built into base budgets.

Grant	Awarding Body	Expected Amount £'000
Grants as per Business Plan		
Public Health	Department of Health	283
Better Care Fund	Cambs & P'Boro CCG	26,075
Social Care in Prisons Grant	DCLG	319
Unaccompanied Asylum Seekers	Home Office	2,200
Staying Put	DfE	167
Youth Offending Good Practice Grant	Youth Justice Board	531
Crime and Disorder Reduction Grant	Police & Crime Commissioner	127
Troubled Families	DCLG	2,031
Children's Social Care Innovation Grant (MST innovation grant)	DfE	313
Opportunity Area	DfE	3,400
Opportunity Area - Essential Life Skills	DfE	523
Adult Skills Grant	Skills Funding Agency	2,123
AL&S National Careers Service Grant	European Social Fund	335
Non-material grants (+/- £160k)	Various	137
Total Non Baselined Grants 2018/19		38,564

Financing DSG	Education Funding Agency	42,986
Total Grant Funding 2018/19		81,550

The non-baselined grants are spread across the P&C directorates as follows:

Directorate	Grant Total £'000
Adults & Safeguarding	26,514
Children & Safeguarding	4,889
Education	3,415
Community & Safety	3,746
TOTAL	38,564

APPENDIX 4 – Virements and Budget Reconciliation

Virements between P&C and other service blocks:

	Eff. Period	£'000	Notes
Budget as per Business Plan		239,124	
Strategic Management – Education	Apr	134	Transfer of Traded Services ICT SLA budget to Director of Education from C&I
Childrens' Innovation & Development Service	Apr	71	Transfer of Traded Services Management costs/recharges from C&I
Budget 2018/19		239,329	

APPENDIX 5 – Reserve Schedule as at Close 2017/18
(Update for 2018/19 will be available for the June18 F&PR)

Fund Description	Balance at 1 April 2017	2017/18		Year End 2017/18	Notes
		Movements in 2017/18	Balance at Close 17/18		
	£'000	£'000	£'000	£'000	
<u>General Reserve</u>					
P&C carry-forward	540	-7,493	-6,953	-6,953	Overspend £6,953k applied against General Fund.
subtotal	540	-7,493	-6,953	-6,953	
<u>Equipment Reserves</u>					
IT for Looked After Children	133	-69	64	64	Replacement reserve for IT for Looked After Children (2 years remaining at current rate of spend).
subtotal	133	-69	64	64	
<u>Other Earmarked Reserves</u>					
Adults & Safeguarding					
Homecare Development	22	-22	0	0	Managerial post worked on proposals that emerged from the Home Care Summit - e.g. commissioning by outcomes work.
Falls prevention	44	-44	0	0	Up scaled the falls prevention programme with Forever Active
Dementia Co-ordinator	13	-13	0	0	Used to joint fund dementia co-ordinator post with Public Health
Mindful / Resilient Together	188	-133	55	55	Programme of community mental health resilience work (spend over 3 years)
Increasing client contributions and the frequency of Financial Re-assessments	14	-14	0	0	Hired fixed term financial assessment officers to increase client contributions as per BP
Brokerage function - extending to domiciliary care	35	-35	0	0	Trialled homecare care purchasing co-ordinator post located in Fenland
Hunts Mental Health	200	0	200	200	Provision made in respect of a dispute with another County Council regarding a high cost, backdated package
Commissioning					
Capacity in Adults procurement & contract management	143	-143	0	0	Continuing to support route rationalisation for domiciliary care rounds
Specialist Capacity: home care transformation / and extending affordable care home capacity	25	-25	0	0	External specialist support to help the analysis and decision making requirements of these projects and tender processes
Home to School Transport Equalisation reserve	-240	296	56	56	A £296k contribution has been made back to reserves to account for 2017/18 having fewer schools days where pupil require transporting
Reduce the cost of home to school transport (Independent travel training)	60	0	60	60	Programme of Independent Travel Training to reduce reliance on individual taxis
Prevent children and young people becoming Looked After	25	-25	0	0	Re-tendering of Supporting People contracts (ART)

Fund Description	Balance at 1 April 2017	2017/18		Year End 2017/18	Notes
		Movements in 2017/18	Balance at Close 17/18		
	£'000	£'000	£'000	£'000	
Disabled Facilities	44	-6	38	38	Funding for grants for disabled children for adaptations to family homes.
Community & Safety					
Youth Offending Team (YOT) Remand (Equalisation Reserve)	150	-90	60	60	Equalisation reserve for remand costs for young people in custody in Youth Offending Institutions and other secure accommodation.
Children & Safeguarding					
Child Sexual Exploitation (CSE) Service	250	-250	0	0	The funding was required for a dedicated Missing and Exploitation (MET) Unit and due to a delay in the service being delivered this went back to GPC to obtain approval, as originally the Child Sexual Exploitation service was going to be commissioned out but now this was bought in house within the Integrated Front Door and this funding was required in 2017/18 to support this function (1 x Consultant Social Worker & 4 x MET Hub Support Workers).
Education					
Cambridgeshire Culture/Art Collection	47	106	153	153	Providing cultural experiences for children and young people in Cambs - fund increased in-year due to sale of art collection
ESLAC Support for children on edge of care	36	-36	0	0	Funding for 2 year post re CIN
Cross Service					
Develop 'traded' services	30	-30	0	0	£30k was for Early Years and Childcare Provider Staff Development
Improve the recruitment and retention of Social Workers (these bids are cross-cutting for adults, older people and children and young people)	78	-78	0	0	This funded 3 staff focused on recruitment and retention of social work staff
Reduce the cost of placements for Looked After Children	110	-110	0	0	Used for repairs & refurb to council properties: £5k Linton; £25k March; £20k Norwich Rd; £10k Russell St; Alterations: £50k Havilland Way Supported the implementation of the in-house fostering action plan: £74k
Other Reserves (<£50k)	149	-57	92	92	Other small scale reserves.
subtotal	1,423	-709	714	714	
TOTAL REVENUE RESERVE	2,096	-8,271	-6,175	-6,175	

Fund Description	Balance at 1 April 2017	2017/18		Year End 2017/18	Notes
		Movements in 2017/18	Balance at Close 17/18		
	£'000	£'000	£'000	£'000	
<u>Capital Reserves</u>					
Devolved Formula Capital	780	980	1,760	717	Devolved Formula Capital Grant is a three year rolling program managed by Cambridgeshire Schools.
Basic Need	0	32,671	32,671	0	The Basic Need allocation received in 2017/18 is fully committed against the approved capital plan.
Capital Maintenance	0	4,476	4,476	0	The School Condition allocation received in 2017/18 is fully committed against the approved capital plan.
Other Children Capital Reserves	1,448	1,777	3,225	5	£5k Universal Infant Free School Meal Grant c/fwd.
Other Adult Capital Reserves	379	3,809	4,188	56	Adult Social Care Grant to fund 2017/18 capital programme spend.
TOTAL CAPITAL RESERVE	2,607	43,713	46,320	778	

(+) positive figures represent surplus funds.

(-) negative figures represent deficit funds.

APPENDIX 6 – Capital Expenditure and Funding

6.1 Capital Expenditure

2018/19					TOTAL SCHEME	
Original 2018/19 Budget as per BP £'000	Scheme	Revised Budget for 2018/19 £'000	Actual Spend (May 18) £'000	Forecast Outturn (May 18) £'000	Total Scheme Revised Budget £'000	Total Scheme Forecast Variance £'000
	Schools					
44,866	Basic Need - Primary	41,333	256	41,356	309,842	7,328
35,502	Basic Need - Secondary	36,939	223	36,771	274,319	0
1,222	Basic Need - Early Years	1,488	0	1,488	6,126	0
2,400	Adaptations	2,381	59	2,381	7,329	0
3,476	Specialist Provision	486	-46	466	26,631	6,870
2,500	Condition & Maintenance	2,500	202	2,500	10,050	0
1,005	Schools Managed Capital	1,722	0	1,722	25,500	0
100	Site Acquisition and Development	100	1	100	200	0
1,500	Temporary Accommodation	1,500	37	1,500	13,000	0
295	Children Support Services	295	0	295	2,775	75
5,565	Adult Social Care	5,565	0	5,565	43,241	0
-12,120	Capital Variation	-12,120	0	-11,955	-59,988	0
1,509	Capitalised Interest	1,509	0	1,509	8,798	0
87,820	Total P&C Capital Spending	83,698	733	83,698	667,823	14,273

Basic Need - Primary £7,328k increase in scheme cost

A total scheme variance of -£7,328k has occurred due to changes since the Business Plan was approved in response to adjustments to development timescales and updated school capacity information. The following schemes require the cost increases to be approved by GPC for 2018/19;

- St Ives, Eastfield / Westfield / Wheatfields; £7,000k overall scheme increase of which £300k will materialise in 2018/18. The scope of the project has changed to amalgamate Eastfield infant & Westfield junior school into a new all through primary.
- St Neots, Wintringham Park; £5,150k increase in total scheme cost. £3,283k will materialise in 2018/19. Increased scope to build a 3FE Primary and associated Early Years, Offset by the deletion of the St Neots Eastern Expansion scheme.
- Wing Development; £400k additional costs in 2018/19. New school required as a result of new development. Total scheme cost £10,200k, it is anticipated this scheme will be funded by both the EFA as an approved free school and S106 funding.
- Bassingbourn Primary School; £3.150k new scheme to increase capacity to fulfil demand required from returned armed forces families. £70k expected spend in 2018/19.

The following scheme has reduced in cost since business plan approval.

- St Neots – Eastern expansion; £4,829k reduction. Only requirement is spend on a temporary solution at Roundhouse Primary. Wintringham Park scheme will be progressed to provide places.

Specialist Provision £6,870k increase in scheme cost

- Highfields Special School; £250k additional cost in 2018/19. New scheme to extend accommodation for the current capacity and create teaching space for extended age range to 25 total cost £6,870k

Children's Minor Works and Adaptions £75k increased scheme costs.

Additional budget to undertake works to facilitate the Whittlesey Children's Centre move to Scaldgate Community Centre.

P&C Capital Variation

The Capital Programme Board recommended that services include a variation budget to account for likely slippage in the capital programme, as it is sometimes difficult to allocate this to individual schemes in advance. The allocation for P&C's negative budget adjustments has been calculated as follows, shown against the slippage position for 2018/19:

2018/19					
Service	Capital Programme Variations Budget £000	Forecast Outturn Variance (May 18) £000	Capital Programme Variations Budget Used £000	Capital Programme Variations Budget Used %	Revised Outturn Variance (May 18) £000
P&C	-12,120	165	165	1.4%	-11,955
Total Spending	-12,120	165	165	1.4%	11,955

6.2 Capital Funding

2018/19				
Original 2018/19 Funding Allocation as per BP £'000	Source of Funding	Revised Funding for 2018/19 £'000	Forecast Funding Outturn (May 18) £'000	Forecast Funding Variance - Outturn (May 18) £'000
24,919	Basic Need	24,919	24,919	0
4,043	Capital maintenance	4,202	4,202	0
1,005	Devolved Formula Capital	1,722	1,722	0
4,115	Adult specific Grants	4,171	4,171	0
5,944	S106 contributions	5,944	5,944	0
833	Other Specific Grants	833	833	0
1,982	Other Capital Contributions	1,982	1,982	0
47,733	Prudential Borrowing	42,679	42,679	0
-2,754	Prudential Borrowing (Repayable)	-2,754	-2,754	0
87,820	Total Funding	83,698	83,698	0

APPENDIX 7 – Performance at end of Close 2017/18
(Update for 2018/19 will be available for the June18 F&PR)

Outcome										
Adults and children are kept safe										
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
% of adult safeguarding enquiries where outcomes were at least partially achieved	Adults & Safeguarding	73.0%	n/a	95.0%	Aug	↑	Improving	n/a	n/a	Performance is improving
% of people who use services who say that they have made them feel safer	Adults & Safeguarding	83.2%	n/a	84.8%	2016/17	↑	No target	n/a	n/a	Performance is improving
Rate of referrals per 10,000 of population under 18	Children & Safeguarding	298.6	n/a	330.1	Mar	↓	No target	455.8	548.2	The referral rate is favourable in comparison to statistical neighbours and the England average
% children whose referral to social care occurred within 12 months of a previous referral	Children & Safeguarding	12.54%	20.0%	12.50%	Mar	↑	On Target	22.3%	21.9%	Performance in re-referrals to children's social care is below the ceiling target and is significantly below average in comparison with statistical neighbours and the England average.

Outcome		Adults and children are kept safe								
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
Number of children with a Child Protection Plan per 10,000 population under 18	Children & Safeguarding	37.1	30.0	35.5	Mar	↑	Off Target	36.93	43.3	<p>During March we saw the numbers of children with a Child Protection plan decrease from 498 to 477.</p> <p>The introduction of an Escalation Policy for all children subject to a Child Protection Plan was introduced in June. Child Protection Conference Chairs raise alerts to ensure there is clear planning for children subject to a Child Protection Plan. This has seen a decrease in the numbers of children subject to a Child Protection Plan.</p>
Proportion of children subject to a Child Protection Plan for the second or subsequent time (within 2 years)	Children & Safeguarding	27.9%	n/a	10.4%	Mar	↑	No target	22.5%	18.7%	The rate is favourable in comparison to statistical neighbours and the England average

Outcome		Adults and children are kept safe								
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
The number of looked after children per 10,000 population under 18	Children & Safeguarding	51.9	40	51.9	Mar	➡	Off Target	44.9	62	<p>In March the number of Looked After Children held at 697. This figure includes 63 UASC, 9% of the current LAC population. There are workstreams in the LAC Strategy which aim to reduce the rate of growth in the LAC population, or reduce the cost of new placements. Some of these workstreams should impact on current commitment.</p> <p>Actions being taken include: A weekly Threshold to Resources Panel (TARP), chaired by the Assistant Director for Children's Services to review children on the edge of care, specifically looking to prevent escalation by providing timely and effective interventions. Decisions and Children's Plans are monitored via a tracker which also takes into account the children's care plan- discussed in the Permanency Monitoring Group.</p> <p>A monthly Permanency Monitoring Group (PMG) considers all children who are looked after, paying attention to their care plan, ensuring reunification is considered and if this is not possible a timely plan is made for permanence via Special Guardianship Order, Adoption or Long Term Fostering.</p> <p>TARP links with the monthly High Cost Placements meeting, which as of January 2018 started to be chaired by the Assistant Director for Children's Services. The panel ensures that required placements meet the child or young person's needs and are cost effective and joint funded with partners where appropriate.</p> <p>At present the savings within the 2016/17 Business Plan are on track to be delivered and these are being monitored through the monthly LAC Commissioning Board. The LAC strategy and LAC action plan are being implemented as agreed by CYP Committee.</p>

Outcome	Adults and children are kept safe									
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
Number of young first time entrants into the criminal justice system, per 10,000 of population compared to statistical neighbours	Community & Safety	3.68	n/a	3.23	Q3	↑	No target			Awaiting comparator data

Outcome	Older people live well independently									
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
Number of contacts for community equipment in period	Adults & Safeguarding		n/a				No target	n/a	n/a	New measure, currently in development
Number of contacts for Assistive Technology in period	Adults & Safeguarding		n/a				No target	n/a	n/a	New measure, currently in development
Proportion of people finishing a reablement episode as independent (year to date)	Adults & Safeguarding	57.3%	57%	57.7%	Mar	↑	On Target	n/a	n/a	Performance above target and improving

Outcome		Older people live well independently								
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
Average monthly number of bed day delays (social care attributable) per 100,000 18+ population	Adults & Safeguarding	157	114	151	Feb	↑	Off Target	n/a	n/a	<p>In February 2018, there were 506 ASC-attributable bed-day delays recorded in Cambridgeshire. For the same period the previous year there were 735 delays – a reduction of 31%. The Council is continuing to invest considerable amounts of staff and management time into improving processes, identifying clear performance targets and clarifying roles & responsibilities. We continue to work in collaboration with health colleagues to ensure correct and timely discharges from hospital.</p> <p>Delays in arranging residential, nursing and domiciliary care for patients being discharged from Addenbrooke's remain the key drivers of ASC bed-day delays.</p>
Number of Community Action Plans Completed in period	Adults & Safeguarding	104	n/a	98	Feb	↓	No target	n/a	n/a	Performance decreased against the previous period.
Number of assessments for long-term care completed in period	Adults & Safeguarding	158	n/a	183	Mar	↑	No target	n/a	n/a	Performance increased against the previous period.

Outcome		Older people live well independently								
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
BCF 2A PART 2 - Admissions to residential and nursing care homes (aged 65+), per 100,000 population	Adults & Safeguarding	326.3	564.0	343.2	Mar	↓	On Target	n/a	n/a	<p>The implementation of the Transforming Lives model, combined with a general lack of available residential and nursing beds in the area has continued to keep admissions below national and statistical neighbour averages.</p> <p>N.B. This is a cumulative figure, so will always go up. An upward direction of travel arrow means that if the indicator continues to increase at the same rate, the ceiling target will not be breached.</p>

Outcome		People live in a safe environment								
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
Victim-based crime per 1,000 of population compared to statistical neighbours (hate crime)	Community & Safety	54.87	n/a	57.59	Q3	↓	No target	55.81	69.23	New measure, in development

Outcome		People with disabilities live well independently								
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
Proportion of adults with a primary support reason of learning disability support in paid employment (year to date)	Adults & Safeguarding	3.5%	6.0%	3.6%	Mar	↑	Off Target	n/a	n/a	Performance remains low. As well as a requirement for employment status to be recorded, unless a service user has been assessed or reviewed in the year, the information cannot be considered current. Therefore this indicator is also dependent on the review/assessment performance of LD teams – and there are currently 62 service users identified as being in employment yet to have a recorded review in the current year. (N.B: This indicator is subject to a cumulative effect as clients are reviewed within the period.)
Proportion of adults in contact with secondary mental health services in paid employment	Adults & Safeguarding	13.3%	12.5%	13.0%	Feb	↓	On Target	n/a	n/a	Performance at this measure is above target. Reductions in the number of people in contact with services are making this indicator more variable while the numbers in employment are changing more gradually.
Proportion of adults with a primary support reason of learning disability support who live in their own home or with their family	Adults & Safeguarding	76.2%	72.0%	71.2%	Mar	↓	Within 10%	n/a	n/a	Performance is slightly below target

Outcome		People with disabilities live well independently								
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
Proportion of adults in contact with secondary mental health services living independently, with or without support	Adults & Safeguarding	81.2%	75.0%	81.5%	Feb	↑	On Target	n/a	n/a	Performance has improved marginally against the previous period.
Proportion of adults receiving Direct Payments	Adults & Safeguarding	23.3%	24.0%	23.6%	Mar	↑	Within 10%	n/a	n/a	Performance is slightly below target
Proportion of carers receiving Direct Payments	Adults & Safeguarding	95.1%	n/a	95.0%	Mar	↓	No target	n/a	n/a	Direct payments are the default option for carers support services, as is reflected in the high performance of this measure.

Outcome		Places that work with children help them to reach their full potential								
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
% of EHCP assessments completed within timescale	Children & Safeguarding	100.0%	n/a	91.4%	Mar	↓	No target			Performance remains high despite a fall in comparison to the previous period
Number of young people who are NEET, per 10,000 of population compared to statistical neighbours	Children & Safeguarding	243.5	n/a	260.3	Mar	↓	No target	213.8	271.1	The rate increased against the previous reporting period, however remains favourable compared to the England average.

Outcome	Places that work with children help them to reach their full potential									
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
Proportion of young people with SEND who are NEET, per 10,000 of population compared to statistical neighbours	Children & Safeguarding	6.9%	n/a	7.6%	Q4	↓	No target			Performance fell in comparison to the previous reporting period.
KS2 Reading, writing and maths combined to the expected standard (All children)	Education	52.5%	n/a	58.7%	2016/17	↑	No target	61.3%	61.1%	Performance increased but remains below that of our statistical neighbours and the England average.
KS4 Attainment 8 (All children)	Education	51.5%	n/a	47.7%	2016/17	↓	No target	47.5%	46.3%	Performance fell in comparison to the previous reporting period but is above the average for our statistical neighbours and the England average.
% of Persistent absence (All children)	Education	11.0%	n/a	n/a		↑	No target	n/a	10.8%	Data currently unavailable - not released at local authority level.
% Fixed term exclusions (All children)	Education	3.5%	n/a	3.7%	Feb	↓	No target	-	-	Performance fell slightly in comparison to the previous reporting period.
% receiving place at first choice school (Primary)	Education	91.3%	n/a	93.2%	Sep	↑	No target	n/a	n/a	Performance increased slightly in comparison to the previous reporting period.
% receiving place at first choice school (Secondary)	Education	92.9%	n/a	92.5%	Sep	↓	No target	n/a	n/a	Performance fell slightly in comparison to the previous reporting period.
% of disadvantaged households taking up funded 2 year old childcare places	Education	69.6%	n/a	82.4%	Autumn term 2017	↑	No target	n/a	n/a	Performance increased significantly in comparison to the previous reporting period.

Outcome	Places that work with children help them to reach their full potential									
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
Ofsted - Pupils attending schools that are judged as Good or Outstanding (Primary Schools)	Education	82.4%	n/a	82.5%	Feb	↑	No target	89.4%	88.0%	Performance increased slightly in comparison to the previous reporting period, but remains below average in comparison to our statistical neighbours and the England average.
Ofsted - Pupils attending schools that are judged as Good or Outstanding (Secondary Schools)	Education	85.5%	n/a	88.8%	Feb	↑	No target	86.8%	80.5%	Performance increased slightly in comparison to the previous reporting period, and remains above average in comparison to our statistical neighbours and the England average.
Ofsted - Pupils attending schools that are judged as Good or Outstanding (Special Schools)	Education	93.1%	n/a	93.1%	Feb	→	No target	96.0%	92.9%	Performance remains comparable to the previous reporting period and is above the England average.
Ofsted - Pupils attending schools that are judged as Good or Outstanding (Nursery Schools)	Education	100.0%	n/a	100.0%	Feb	→	No target	100.0%	98.0%	Performance remains high and is above the England average.

Outcome		The Cambridgeshire economy prospers to the benefit of all residents								
Measure	Responsible Directorate(s)	Previous period	Target	Actual	Date of latest data	Direction of travel (up is good, down is bad)	RAG Status	Stat Neighbours	England	Comments
Proportion of new apprentices per 1,000 of population, compared to national figures	Community & Safety		n/a				No target			New measure in development
Engagement with learners from deprived wards as a proportion of the total learners engaged	Community & Safety		n/a				No target			New measure in development

APPENDIX 8 – P&C Portfolio at end of Close 2017/18
 (Update for 2018/19 will be available for the June 18 F&PR)

Programme/Project and Lead Director	Brief description and any key issues	RAG
Building Community Resilience Programme: Sarah Ferguson / Elaine Matthews	<p>The Communities and Partnership Committee in Cambridgeshire have signed off an ambitious Delivery Plan, focused around four key priorities. One of these is to accelerate the work to build community resilience, working in partnership to maximize the capacity across the public sector. The Committee will be receiving a report at the end of May which starts to set out some of the key principles for the work. Discussions have started with District Council's and Peterborough, to create a shared community resilience strategy.</p> <p>The Delivery Plan also reflects the cross cutting nature of this Committee and the support it can bring to all service committees. There are key roles for the five Area Champions (elected members taken from the C&P Committee and politically representative of their District), including supporting the recruitment of key workers (Reablement offices, care and foster parents) through community engagement.</p> <p>Nearly £600k is in the process of being allocated to good ideas which are emerging from community and partner organisations to deliver services differently in a way which could reduce spend for the County Council. The Innovate and Cultivate fund is being reviewed in September/ October 2018 with Members, with a view to making recommendations based on the learning from the pilot.</p>	GREEN
Children's Centres: Helen Freeman / Sarah-Jane Smedmor	<p>The new Child and Family Centre offer launched at the beginning of April and has been communicated to families, partners, staff and members. An update paper went to CYP committee in March and performance will be reported back to this committee in due course.</p> <p>Work to look at opportunities to align the service offer across Cambridgeshire and Peterborough is now being investigated. This is alongside work with various colleagues across the health centre looking at how better integration with community healthy delivery could improve services for families. This includes work to establish midwifery 'Community Hubs' from Child and Family Centres as part of the Better Births programme.</p>	GREEN

<p>Change for Children: Sarah-Jane Smedmor / James Gemmell</p>	<p>The aims of the project are to identify additional opportunities within children's services to ensure that our services are targeted to those in greatest need and towards those that we can ensure experience a de-escalation of need and risk as a result of effective, integrated, multi-agency services delivered in a timely manner.</p> <p>The following options are being explored and monitored;</p> <ul style="list-style-type: none"> • The viability of a different delivery model for safeguarding services including multi-disciplinary co-located teams that work together to tackle domestic abuse, substance misuse and mental health issues. • Whether the current offer being delivered by the SPACE team can be mainstreamed into the District teams. The SPACE project has now finished- 30.04.18. The women involved are being supported by Early Help and CCA as appropriate. • Review a number of fixed term posts which were created as part of the earlier phases of the CCP to identify if learning / development has been embedded within the District teams • Review of the fostering service and the Hub provision • Review provision in the Integrated Front Door in response to the recent self-assessment and Peer Review • Using technology / different ways of working to increase productivity across the service • Restrict the use of out of hours support provided by external providers (following the introduction of planned out of hours working for District Teams). This review has been undertaken. Much of the planned out of hours support is now provided by Family Workers. However, this is being considered again with Edge of Care Services as a whole within the Change for Children Programme. • Further opportunities to share services with Peterborough CC 	<p>GREEN</p>
---	--	---------------------

Programme/Project and Lead Director	Brief description and any key issues	RAG
0-19 Commissioning: Janet Dullaghan	<p>The JCU with CCS and CPFT has made good progress to formalise joint commissioning arrangements and work together to identify an exciting programme that will deliver transformation of 0-19 services to an integrated model in line with policy directives, improving the quality of services for children and families.</p> <p>The next step is to prepare the detailed plan which will set out the timescales, and resources for transforming each of the current service specifications within scope against the framework of principles and themes. These next steps are to be agreed at the next transformation steering board for CCS/CPFT on 5/04/2018</p>	GREEN

Programme/Project and Lead Director	Brief description and any key issues	RAG
Mosaic: Sue Grace / Joanne Hopkins	<ul style="list-style-type: none"> Overall programme is on target for go-live for Adult Services on the 1 October subject to the resolution of the risks allocated to LGSS and some interface work to be finished The Children's work with Mosaic is paused and Children's IT systems will be considered at GPC on 29 May. The main risks with the programme are the stability of ERP Gold and its potential impact on Mosaic and the provision of the new Disaster Recovery arrangements by LGSS IT which are essential for Mosaic go-live 	GREEN
Accelerating Achievement: Jon Lewis	<p>Although the achievement of most vulnerable groups of children and young people is improving, progress is slow and the gap between vulnerable groups and other children and young people remains unacceptably wide. Accelerating the Achievement of Vulnerable Groups is a key priority of the Local Authority's School Improvement Strategy 2016-18 and an action plan has been developed. The AA Steering Group is monitoring the implementation of this plan.</p>	AMBER

CHILDREN AND YOUNG PEOPLE POLICY AND SERVICE COMMITTEE AGENDA PLAN	Published 2 July 2018	
---	-----------------------	--

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

Draft reports are due with the Democratic Services Officer by 10.00am seven clear working days before the meeting.

The agenda dispatch date is a minimum of five clear working days before the meeting.

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
10/07/18	Minutes and Action Log	Democratic Services	Not applicable	28/06/18	02/07/18
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		
	Special Educational Needs and Disability (SEND) Sufficiency and Social, Emotional and Mental Health (SEMH) Reviews	H Phelan	Not applicable		
	Update on progress made by the Children's Health Joint Commissioning Unit on the Integration of Children, Young People and Families Services and the plan for the Healthy Child Programme (0-19)	W Ogle-Welbourn	Not applicable		
	Transforming Outcomes for Children in Care - Regional Adoption Agency	L Williams	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Joint Cambridgeshire and Peterborough Youth Justice Plan	S Ferguson/ T Watt	Not applicable		
	Update on Domestic Abuse and Sexual Violence work in Children and Education services	S Ferguson	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
<i>[14/08/18] Provisional Meeting</i>					
11/09/18	Minutes and Action Log	Democratic Services	Not applicable	30/08/18	03/09/18
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		
	Future Capacity of Cambridge City Primary Schools	H Belchamber/ R Pinion	2018/004		
	Amalgamation of Eastfield Infant and Westfield Junior Schools, St Ives	C Buckingham	2018/049		
	Education Strategy and Plan	J Lewis	Not applicable		
	Annual Complaints and Customer Care Report 2017/18	L Williams	Not applicable		
	Local Safeguarding Children Board Annual Report	L Williams	Not applicable		
	Options appraisal in relation to Coram Cambridgeshire Adoption	L Williams tbc	TBC		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Care Leavers and Council Tax	L Williams	Not applicable		
	Placement Sufficiency for Looked After Children: Six Month Update Report	L Williams	Not applicable		
	Risk Register	T Barden	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
09/10/18	Minutes and Action Log	Democratic Services	Not applicable	27/09/18	01/10/18
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		
	Progress for review of children's services (update from May)	L Williams	Not applicable		
	School Admissions and Transport Outcome Focused Review: Phase 2 Update	A Askham/ P Tadd	tbc for final decision		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
13/11/18	Minutes and Action Log	Democratic Services	Not applicable	01/11/18	05/11/18
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Delivering the Extended Entitlement to an Additional 15 Hours Free Childcare for Eligible 3-4 Year Olds: Update	C Buckingham	Not applicable		
	Annual Corporate Parenting report	L Williams	Not applicable		
	Cambridge University Science and Policy Exchange (CUSPE) research projects 2018	tbc	Not applicable		
	East Cambs Secondary School Review – Phase 1	I Trafford	TBC		
	Establishment of new Secondary School in Wisbech. – outcome of competition to seek an Academy sponsor	I Trafford	Not applicable		
	Admission Arrangements for Community and Voluntary Controlled Primary Schools	S Surtees	Not applicable		
	Review of development of shared services in Children's Services to date: The Multi-Agency Safeguarding Hub (MASH) and QA and possible areas for future development	L Williams	TBC		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
04/12/18	Minutes and Action Log	Democratic Services	Not applicable	22/11/18	26/11/18
	Estimating Demand for Education Provision (multipliers)	H Belchamber	Key Decision		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		
	Children and young people at risk as a result of being missing, including Child Sexual Exploitation (CSE) and County Lines	L Williams	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
15/01/19	Minutes and Action Log	Democratic Services	Not applicable	03/01/19	07/01/19
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		
	Schools Funding Formula Approval	J Lee	Not applicable		
	Cambourne – review of current proposals for primary school provision	I Trafford	TBC		
	Determination of Admission Arrangements for Community and Voluntary Controlled Primary Schools	S Surtees	Not applicable		
	Developing Family Safeguarding in Cambridgeshire	L Williams	TBC		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments to Outside Bodies and Training Plan	Democratic Services	Not applicable		
<i>[12/02/19] Provisional Meeting</i>					

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for draft reports	Agenda despatch date
12/03/19	Minutes and Action Log	Democratic Services	Not applicable	28/02/19	04/03/19
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		
	Review of Children's Centres Changes	L Williams	Not applicable		
	Corporate Parenting Sub-Committee Annual Report	S-J Smedmor	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		
[16/04/19] Provisional Meeting					
21/05/19	Notification of the Appointment of the Chairman/ Chairwoman and Vice Chairman/ Chairwoman	Democratic Services	Not applicable	09/05/19	13/05/19
	Free School Proposals (<i>standing item</i>)	H Belchamber	Not applicable		
	Finance and Performance Report	C Malyon/ M Wade	Not applicable		
	Agenda Plan, Appointments and Training Plan	Democratic Services	Not applicable		

Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)

1. At least 28 clear days before a private meeting of a decision-making body, public notice should be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private

Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)

3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.
5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

For further information, please contact Fiona McMillan 01733 452361 or at Fiona.McMillan@peterborough.gov.uk

**CAMBRIDGESHIRE COUNTY COUNCIL
CHILDREN AND YOUNG PEOPLE COMMITTEE
APPOINTMENTS TO INTERNAL ADVISORY GROUPS AND PANELS**

Vacancies are shown in red.

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Accelerating the Achievement of Vulnerable Groups Steering Group The Group steers the development and implementation of the Accelerating Achievement Action Plan, which aims to rapidly improve the educational achievement of vulnerable groups.	6	2	1. Councillor A Costello (Con) 2. Councillor L Joseph (Con)	Jonathan Lewis Service Director: Education 01223 727994 Jonathan.Lewis@cambridgeshire.gov.uk
Cambridgeshire Culture Steering Group The role of the group is to give direction to the implementation of Cambridgeshire Culture, agree the use of the Cambridgeshire Culture Fund, ensure the maintenance and development of the County Art Collection and oversee the loan scheme to schools and the work of the three Cambridgeshire Culture Area Groups.	3	3	1. Councillor S Bywater (Con) 2. Councillor N Kavanagh (Lab) 3. Cllr L Joseph (Con)	Jonathan Lewis Service Director: Education 01223 727994 Jonathan.Lewis@cambridgeshire.gov.uk

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Cambridgeshire Schools Forum The Cambridgeshire Schools Forum exists to facilitate the involvement of schools and settings in the distribution of relevant funding within the local authority area	6	3	1. Councillor S Bywater (Con) 2. Councillor P Downes (LD) 3. Councillor J Whitehead (Lab)	Richenda Greenhill Democratic Services Officer 01223 699171 Richenda.greenhill@cambridgeshire.gov.uk
Corporate Parenting Sub-Committee The Sub-Committee has delegated authority to exercise all the Council's functions relating to the delivery, by or on behalf of, the County Council, of Corporate Parenting functions with the exception of policy decisions which will remain with the Children and Young People's Committee. The Chairman/Chairwoman and Vice-Chairman/Chairwoman of the Sub-Committee shall be selected and appointed by the Children and Young People Committee.	6	-	1. Councillor L Every: Chairman 2. Councillor A Hay: Vice Chairman	Richenda Greenhill Democratic Services Officer 01223 699171 Richenda.greenhill@cambridgeshire.gov.uk
Educational Achievement Board For Members and senior officers to hold People and Communities to account to ensure the best educational outcomes for all children in Cambridgeshire.	3	5	3. Councillor S Bywater (Con) (Chairman) 4. Cllr S Hoy (Con) 5. Cllr J Whitehead (Lab) 6. Cllr S Taylor (Ind) 7. Cllr P Downes (Lib Dem)	Jonathan Lewis Service Director: Education 01223 727994 Jonathan.Lewis@cambridgeshire.gov.uk

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Fostering Panel Recommends approval and review of foster carers and long term / permanent matches between specific children, looked after children and foster carers. It is no longer a statutory requirement to have an elected member on the Panel.	2 all-day panel meetings a month	1	1. Councillor S King (Con) 2. Cllr P Topping (Con)	Fiona van den Hout Interim Head of Service Looked After children 01223 518739 Fiona.VanDenHout@cambridgeshire.gov.uk
Outcome Focused Reviews	As required	4	1. Councillor Bywater – Outdoor Education 2. Councillor S Hoy – School Admissions and Education Transport 3. Councillor L Every – The Learning Directorate 4. Councillor J Gowing – Education ICT	Owen Garling Transformation Manager 01223 699235 Owen.Garling@cambridgeshire.gov.uk
Outcome Focused Review of Cambridgeshire Music: Member Reference Group Council decided on 12 December 2017 to establish a Cambridgeshire Music Members' Reference Group comprising members of CYP and C&I. This is politically proportionate and will consist of four Conservative Members, one Liberal Democrat Member and one Labour Member.	As required	3	1. Councillor S Bywater (Con) 2. Councillor L Every (Con) 3. Councillor J Whitehead (Lab)	Geoff Hinkins Transformation Manager Tel: 01223 699679 Geoff.Hinkins@cambridgeshire.gov.uk

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Standing Advisory Council for Religious Education (SACRE) To advise on matters relating to collective worship in community schools and on religious education. In addition to the three formal meetings per year there is some project work which requires members to form smaller sub-committees.	3 per year (usually one per term) 1.30-3.30pm	3	1. Councillor C Richards (Lab) 2. Councillor S Hoy (Con) 3. Vacancy	Amanda Fitton SACRE Adviser Amanda.Fitton@cambridgeshire.gov.uk
Virtual School Management Board The Virtual School Management Board will act as “governing body” to the Head of Virtual School, which will allow the Member representative to link directly to the Corporate Parenting Partnership Board.	Termly	1	Councillor A Costello (Con)	Jonathan Lewis Service Director: Education 01223 727994 Jonathan.Lewis@cambridgeshire.gov.uk Edwina Erskine Business Support Officer – Administration Services Team Cambridgeshire’s Virtual School for Looked After Children (ESLAC Team) 01223 699883 edwina.erskine@cambridgeshire.gov.uk

**CAMBRIDGESHIRE COUNTY COUNCIL
CHILDREN AND YOUNG PEOPLE COMMITTEE
APPOINTMENTS TO OUTSIDE BODIES, PARTNERSHIP LIAISON AND ADVISORY GROUPS**

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Cambridgeshire Music Hub A partnership of school music providers, led by the County Council, to deliver the government's National Plan for School Music.	3	2	1. Councillor L Every 2. Councillor S Taylor	Jonathan Lewis Service Director: Education 01223 727994 Jonathan.Lewis@cambridgeshire.gov.uk Matthew Gunn Head of Cambridgeshire Music 01480 373500/ 01480 373830 Matthew.Gunn@cambridgeshire.gov.uk
Cambridgeshire School Improvement Board To improve educational outcomes in all schools by ensuring that all part of the school improvement system work together.	6	2	1. Councillor S Bywater (Con) 2. Councillor C Richards (Lab)	Jonathan Lewis Service Director: Education 01223 727994 Jonathan.Lewis@cambridgeshire.gov.uk
Centre 33 Centre 33 is a longstanding charity supporting young people in Cambridgeshire up to the age of 25 through a range of free and confidential services.	4	1	Councillor E Meschini (Lab)	Melanie Monaghan Chief Executive 01223 314763 help@centre33.org.uk

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
College of West Anglia Governing Body One of up to sixteen members who appear to the Corporation to have the necessary skills to ensure that the Corporation carries out its functions under article 3 of the Articles of Government. The appointment is subject to the nominee completing the College's own selection process.	5	1	Councillor L Nethsingha	Rochelle Woodcock Clerk to the Corporation College of West Anglia 01553 815288. Ext 2288 Rochelle.Woodcock@cwa.ac.uk
F40 Group F40 (http://www.f40.org.uk) represents a group of the poorest funded education authorities in England where government-set cash allocations for primary and secondary pupils are the lowest in the country.	As required	1 +substitute	Councillor P Downes (LD). Substitute: Cllr S Hoy (Con)	Jonathan Lewis Service Director: Education 01223 727994 Jonathan.Lewis@cambridgeshire.gov.uk
Huntingdonshire Area Partnership Meetings are chaired by Daniel Beckett, (daniel.beckett@godmanchesterbaptist.org) also attends them. Cambridgeshire County Council's Children and Young People's Area Partnerships' Manager is Gill Hanby (gill.hanby@cambridgeshire.gov.uk).	3-4	1	Councillor A Costello (Con)	Dawn Shepherd Business Support Officer St Ives Locality/Hunts SEND SS/ PA for Sarah Tabbitt Unit 7 The Meadow, Meadow Lane St Ives PE27 4LG dawn.shepherd@cambridgeshire.gov.uk 01480 699173

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Joint Consultative Committee (Teachers) The Joint Committee provides an opportunity for trade unions to discuss matters of mutual interest in relation to educational policy for Cambridgeshire with elected members.	2	6	1. Vacancy 2. Vacancy 3. Vacancy 4. Vacancy 5. Vacancy 6. Vacancy <i>(appointments postponed pending submission of proposals on future arrangements)</i>	Jonathan Lewis Service Director: Education 01223 727994 Jonathan.Lewis@cambridgeshire.gov.uk
Local Safeguarding Children's Board LSCBs have been established by the government to ensure that organisations work together to safeguard children and promote their welfare. In Cambridgeshire this includes Social Care Services, Education, Health, the Police, Probation, Sports and Leisure Services, the Voluntary Sector, Youth Offending Team and Early Years Services.	tbc	1	Councillor S Bywater (Con)	Andy Jarvis, LSCB Business Manager 07827 084135 andy.jarvis@cambridgeshire.gov.uk

Children and Young People (CYP) Committee Training Plan 2017/18

Below is an outline of dates and topics for potential training committee sessions and visits. At the Committee meeting on 12 June 2017 Members asked that training sessions start between 4.00-4.30pm where possible:

	Subject	Desired Learning Outcome/ Success Measures	Priority	Date	Responsibility	Nature of Training	Audience	CYP Attendance by:	% of the Committee Attending
1.	Committee Induction Training	<p>1. Provide an introduction to the work of the Children Families and Adults Directorate in relation to children and young people;</p> <p>2. Provide an overview of the committee system which operates in Cambridgeshire County Council;</p> <p>3. Look at the roles and responsibilities of committee members;</p> <p>4. Consider the Committee's training needs.</p>	High	12.06.17 Room 128	<i>Wendi Ogle-Welbourn/ Richenda Greenhill</i>	Presentation and discussion	CYP Members & Subs	<p>Cllr Bywater Cllr Costello Cllr Downes Cllr Every Cllr Hay Cllr Hoy Cllr Nethsingha Cllr Wisson Cllr Batchelor Cllr Connor Cllr Cuffley Cllr Joseph Cllr Richards Cllr Sanderson Cllr Gowing Cllr Bradnam A Read</p>	75%

2.	Schools Funding	<p>1.To brief Members on changes to the National Funding Formula and High Needs Funding and the impact of this in Cambridgeshire;</p> <p>2.To examine the roles of CYP Committee and Cambridgeshire Schools Forum in relation to schools funding.</p>	High	31.10.17	<i>Jon Lee/ Richenda Greenhill</i>	Presentation and discussion	CYP Members & Subs	<p>Cllr Batchelor Cllr Bywater Cllr Downes Cllr Every Cllr Hay Cllr Hoy Cllr A Taylor Cllr S Taylor Cllr Whitehead</p>	58%
3.	Place planning and multipliers	To brief Members on place planning methodology when estimating demand for school places arising from new housing developments	High	28.11.17	<i>Clare Buckingham/ Mike Soper</i>	Presentation and discussion	<p>CYP Members and Subs</p> <p>E&E Members and Subs</p>	<p>Cllr Bradnam Cllr Downes Cllr S Taylor</p>	25%
4.	Safeguarding	To provide refresher training on safeguarding and visit the Multi-Agency Safeguarding Hub.	Medium	10.04.18	<i>Lou Williams/ Jenny Goodes</i>	Presentation, discussion, tour of the site and meet staff	All CYP Members and Subs	<p>Cllr Bywater Cllr Hoy Cllr Bradnam Cllr Downes Cllr Every Cllr Hay Cllr S Taylor Cllr Whitehead Cllr Cuffley</p>	75%

5.	Education Services and Children's Services and Safeguarding	To discuss current position and future initiatives.	Medium	10.04.18	<i>Jon Lewis & Lou Williams</i>	Workshop	All CYP Members and Subs	Not recorded	
6.	Data Training		Medium	19.07.18	<i>Jon Lewis</i>	Presentation	All Members		

Areas for consideration:

- Commissioning Services – what services are commissioned and how services are commissioned across People and Communities
- Special Educational Needs - strategy, role and operational delivery/ understanding the pressures
- Place Planning 0-19; commissioning new schools, admissions and Transport (Hazel Belchamber)

