

**CHILDREN AND YOUNG
PEOPLE COMMITTEE**

Minutes-Action Log



Introduction:

This log captures the actions arising from Children and Young People Service Committee meetings and updates Members on progress.

This action log was updated on **2 June 2017**

Minutes of 8 March 2016					
168.	Building Community Resilience	Sarah Ferguson	<ul style="list-style-type: none">Need for co-ordinated engagement between partners in respect of community hubs to be raised at forthcoming meeting of Cambridgeshire Public Services Board.	<p>The Interim Executive Director chaired a meeting with partners on 16 January 2017. An update will be circulated to Members for information.</p> <p><u>29.03.17:</u> Information on the newly formed Cambridgeshire and Peterborough Senior Officers Communities Board circulated by email to all Members.</p>	Completed

Minutes of 11 October 2016					
210.	Children's Centre Service Delivery and Proposed Future Developments in 2017-18	Sarah Ferguson/ Jo Sollars	<ul style="list-style-type: none"> To provide more detail on the precise nature of where potential reductions would fall and the impact of those reductions, both in terms of buildings and staff, and to bring this back to a future meeting before any budget decisions are made. 	<p>Work is in hand to align the work of Children's Centres with the Children's Transformation programme, in order to build on effective practice, and bring about suggested service adaptation. Further detail will be brought to Committee for discussion prior to consultation about changes to service delivery.</p> <p>13.03.17: Update paper submitted for consideration by the Committee on 14 March 2017. Further reports will be submitted to the Committee as required.</p>	Completed

Minutes of 8 November 2016					
218.	Children's Change Programme	Theresa Leavy	<ul style="list-style-type: none"> To provide more information on exactly how Locality Teams would change. 	Update paper submitted for consideration by the Committee on 14 March 2017.	Completed
221.	Finance and Performance Report – September 2016	Wendi Ogle-Welbourn	<ul style="list-style-type: none"> To look at the Council's practices in relation to early interventions to reduce legal costs. 	31.05.17: Report completed by CFA and due to be shared with LGSS. Scheduled to be brought to the Committee in July 2017.	In progress

Minutes of 6 December 2016					
233.	Agenda Plan, Training Plan and Appointments	Richenda Greenhill	<ul style="list-style-type: none"> To review Cllr Harty's appointments in the light of his illness. 	21.03.17: All appointments will be reviewed following the Local Elections in May 2017.	No further action

Minutes of 17 January 2017					
239.	Review of Secondary School Provision in Fenland	Hazel Belchamber	<ul style="list-style-type: none"> To include a map of the whole of the catchment area when the plans are returned to Committee. 	17.03.17: This requirement has been noted by officers.	Completed
241.	Capital Project – Centre for Research and Engagement in Arts, Technology and Education (CREATE)	Matthew Gunn	<ul style="list-style-type: none"> To advise Cllr Moghadas of whether the Bangladeshi community group which use the existing premises will have continued access in the future. 	30.05.17: Following the decision not to continue with work on the project proposals the expectation is that there will be no change in the current opportunities to make use of the building.	Completed
243.	Educational Performance in Cambridgeshire	Keith Grimwade	<ul style="list-style-type: none"> To discuss the Ernulf Academy Ofsted report with Cllr S Taylor. 	02.06.17: Completed, and a meeting to discuss secondary school provision in St Neots has been arranged for local members on 12 June.	Completed

Minutes of 28 February 2017					
253.	Review of Secondary Education in Cambridge City	Hazel Belchamber	<ul style="list-style-type: none"> To draft replies to the written questions submitted by Cambridge Meridian Academies Trust and to Mateja Jamnik, petition author within 10 working days of the meeting (14.03.17) 	14.03.17: Written responses sent to Ms Jamnik and CMAT.	Completed
255.	Agenda Plan and Appointments	Richenda Greenhill	<ul style="list-style-type: none"> To clarify whether one or two appointments to the Adoption Panel are required. 	17.04.17: Following changes to the Adoption Regulations it is no longer a requirement to have an elected member appointed to the Adoption Panel.	Completed

Minutes of 14 March 2017					
262.	Cambridgeshire Culture	Matthew Gunn	<ul style="list-style-type: none"> To revise the proposals to make clear the reporting structure for Cambridgeshire Culture. 	30.05.17: Cambridgeshire Culture's terms of reference have been revised to include the reporting line and this was signed off by the	Completed

				Cambridgeshire Culture steering meeting on 21 March.	
264.	Delivering the Extended Entitlement to an Additional 15 Hours Free Childcare for Eligible 3 & 4 Year Olds from September 2017	Sam Surtees	<ul style="list-style-type: none"> To ensure that future reports make clear the outcome of any unsuccessful bids and to ensure that local Members are made aware of any proposals which effect their divisions. 	02.06.17: The Strategic Policy and Early Years Operations Manager confirms that they will ensure that any unsuccessful bids to the Department for Education (DfE) are recorded and shared with relevant Members and in future reports.	Completed
		Sam Surtees	<ul style="list-style-type: none"> To provide Members with a written briefing note on the arrangements so that they are able to signpost constituents, both parents and potential providers, to the most appropriate sources of information and support. This should include information about how families could identify their eligibility for additional childcare and register to access their entitlement through HMRC. 	02.06.17: The Strategic Policy and Early Years Operations Manager is drafting this.	In progress
266.	Children's Centres: Update	Jo Sollars	<ul style="list-style-type: none"> To provide copies of the Children's Centres information leaflets which were provided to Spokes to 	Copies provided to all other members of the Committee.	Completed

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