

## OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME

### MEETINGS 2020/21

Date	Meeting Time	Venue
<b>2020</b>		
Thursday 16 July	1400 hours	Via Zoom
Thursday 1 October	1400 hours	Service HQ
<b>2021</b>		
Thursday 7 January	1400 hours	Service HQ
Thursday 15 April	1400 hours	Service HQ

### WORK PROGRAMME 2020/21

Thursday 16 July 2020			
Time	Agenda Item	Member/Officer	
1400 - 1630	Minutes of Overview and Scrutiny Committee Meeting 3 October 2019	Dan Snowdon	
	Election of Chairman of Committee		
	Appointment of Vice Chairman of Committee		
	<b><u>Overview</u></b> No agenda items		Annual Review of IRMP Performance presented to FA on 25 June 2020
	<b><u>Scrutiny</u></b> No agenda items		
	<b><u>Audit</u></b> Internal Audit Progress Report as at 2 April 2020	Deputy Chief Executive Officer	
	Governance – Fire Authority – Internal Audit Report	Deputy Chief Executive Officer	
	COVID-19 Alert Report – Fraud Risks	Deputy Chief Executive Officer	
	COVID-19 Alert Report – Email Scams	Deputy Chief Executive Officer	
	Cyber Security Risk Report	Deputy Chief Executive Officer	
	Work Programme 2020/21	Chairman	

<b>Thursday 1 October 2020</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400 - 1630	Minutes of Overview and Scrutiny Committee Meeting 16 July 2020	Dan Snowdon	
	<b><u>Overview</u></b> IRMP Performance Review	Service Transformation Manager	
	<b><u>Scrutiny</u></b> Member-led Review – Approach to Recruitment	Councillors Kindersley and Scutt	
	Member-led Review – Health and Wellbeing	Councillors Harford and Goodwin	
	<b><u>Audit</u></b> External Audit Plan 2020/21 Update	Deputy Chief Executive Officer	
	Internal Audit Strategy and Audit Plan 2020/21 Update	Deputy Chief Executive Officer	
	Work Programme 2020/21	Chairman	
<b>Thursday 7 January 2021</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400 - 1630	Minutes of Overview and Scrutiny Committee Meeting 1 October 2020		
	<b><u>Overview</u></b> IRMP Performance Review	Service Transformation Manager	
	<b><u>Scrutiny</u></b> TBC		
	<b><u>Audit</u></b> External Audit Plan 2020/21 Update	Assistant Chief Fire Officer BDO	
	Internal Audit Strategy and Audit Plan 2020/21 Update	Assistant Chief Fire Officer RSM	
	Work Programme 2020/21	Chairman	
<b>Thursday 15 April 2021</b>			
<b>Time</b>	<b>Agenda Item</b>	<b>Member/Officer</b>	
1400 - 1630	Minutes of Overview and Scrutiny Committee Meeting 7 January 2021		
	<b><u>Overview</u></b> IRMP Performance Review	Service Transformation Manager	
	<b><u>Scrutiny</u></b> TBC		
	<b><u>Audit</u></b> External Audit Plan 2020/21 Update	Assistant Chief Fire Officer BDO	
	Internal Audit Strategy and Audit Plan 2020/21 Update	Assistant Chief Fire Officer RSM	
	Work Programme 2020/21	Chairman	