Agenda Item No 2, Appendix 1

Adults and Health Committee – Minutes Action Log

Purpose:
To capture the actions recorded in the minutes of Adults and Health Committee meetings and report responses.

Minutes – 7th March 2024

Minute No.	Report Title	Lead officer	Action	Comments	Status
240.a	Finance Monitoring Report – January 2024	Patrick Warren Higgs	The Committee requested a specific session for the committee on workforce.	To propose this as a topic as part of Members' development sessions.	In Progress

Minutes – 27th June 2024

Minute No.	Report Title	Lead officer	Action	Comments	Status
263.b	Adult and Health Committee agenda plan, training plan and committee appointments	Patrick Warren - Higgs	The Executive Director: Adults, Health and Commissioning acknowledged that there would be further discussions on commissioning and timings at Spokes.	PWH to pick up with the Chair and Vice Chair prior to the committee meeting to update from the Chair and Vice Chair meeting.	In progress

Minute No.	Report Title	Lead officer	Action	Comments	Status
263.c	Adult and Health Committee agenda plan, training plan and committee appointments	Patrick Warren-Higgs	Officers stated that there was ongoing work on a revising the training plan. A member queried when the care together training would take place and whether this would be authority wide. They also requested some training ahead of the charges review.	PWH to pick up with the Chair and Vice Chair.	In progress

Minutes – 10th October 2024

Minute No.	Report Title	Lead officer	Action	Comments	Status
265.	Minutes – 27 June 2024 and Minutes Action Log	TBC	To circulate details of Phases 2 and 3 of the Right Care, Right Person (RCRP) grant to committee members.		
267.	Mental Health S75 Agreement Extension	Shauna Torrance	An overview of the audit deep dive should be provided to Spokes.		

Minute No.	Report Title	Lead officer	Action	Comments	Status
268.	Drug and Alcohol Treatment Services Additional Grant Funding	Val Thomas	Officers were requested to work with partner services to lobby central government on the importance of additional grant funding.	This has already been undertaken with local partners and system level groups. Letters prepared for the Chief Executive to send to relevant Government ministers	Completed
268.	Drug and Alcohol Treatment Services Additional Grant Funding	Val Thomas	To supply information to Committee members to clearly show treatment services outcomes.	This has been prepared and sent	Completed
269.	Finance Monitoring Report	Justine Hartley	The Committee questioned if there was a demographic issue with older people who previously had an asset in the form of a house which had helped them independently pay for their care, but who might need access to council social care in upcoming years. Officers were asked to look into the national data.	The finance team are continuing to investigate the issue and will report back in due course once they have a definite response back from our relevant services including the Business Intelligence team.	In progress
270.	Adults Corporate Performance Report Quarter 1 2024-25	Sarah Bye	The Committee learnt that the previous quarter figures were the position at the end of the previous year, which potentially could be a cumulative number so did not present the figures in the clearest way. Officers agreed to review this.	Updated for future reports	Completed

Minute No.	Report Title	Lead officer	Action	Comments	Status
271.	Public Health Performance Monitoring Report - Quarter 1 2024/25	Val Thomas	The Committee queried if 'ghost patients' could be a contributing factor to the Healthy Child Programme indicator 62. (take up of the 2-year development review) The Acting Director of Public Health undertook to find out if work had been undertaken to review this.	The provider records families where there are questions about whether they are still resident in the area under an 'Address not known' grouping. These records are reviewed regularly by the team to see if new information is available on NHS systems that would confirm either they had left the area or their updated local address. These families are still included in the denominator measure for these universal checks, but the numbers are very low and it don't impact significantly on the percentages accessing this check. More work is being planned by the provider over the next few months to better understand who the families are who aren't being reached by this check, including those who proactively decline the offer, to identify whether there are any health inequalities that could be addressed.	Complete
272.	Adults, Health and Commissioning	Patrick Warren-Higgs	The Committee queried how the success or achievements would be	Risk register reviewed fully and any changes to Risk 5, and direction of	Complete

Minute No.	Report Title	Lead officer	Action	Comments	Status
	Risk Register Update		assessed in relation to Risk 5 to change the direction of travel. Concern was also raised regarding whether this risk had been sufficiently reviewed. The Executive Director for Adults, Health and Commissioning agreed to review the risk and the terminology used.	travel have been reflected in the revised document.	
272.	Adults, Health and Commissioning Risk Register Update	Patrick Warren-Higgs	To review the risk rating for Risk 3: Arrangements to support people with Learning Disabilities result in poor outcomes due to uncertainty of decoupling of funding arrangements via section 75 agreement.	Risk register reviewed fully and any changes to Risk 3, and direction of travel have been reflected in the revised document. This has now been escalated and will be considered for inclusion on the corporate risk register.	Complete
272.	Adults, Health and Commissioning Risk Register Update	Sally Shaw	To clarify how the Council was indemnified in relation to the provision of social care services.		On-going
273.	Agenda Plan, Training Plan and Appointments	Patrick Warren-Higgs/ Richenda Greenhill	To add a Charging Review report to the December meeting agenda.	14.10.24: Agenda plan updated accordingly.	Completed