

GENERAL PURPOSES COMMITTEE

Minutes-Action Log



Introduction:

This log captures the actions arising from the General Purposes Committee on 28th May 2019 and updates members on the progress on compliance in delivering the necessary actions. This is the updated action log as at 8th July 2019.

Minutes of 28th May 2019

| Item No. | Item | Action to be taken by | Action | Comments | Completed |
|----------|--|---|---|--|-----------|
| 160. | Minutes – 28th March 2019 and Action Log | G Hughes E Murden Cllr Shuter Cllr Whitehead | The need to arrange a meeting with Councillor Whitehead to discuss street lighting. | Cllr Whitehead and Emma Murden have discussed her concerns with Whitehill Road, and surrounding streets. Cllr Whitehead is happy with the officer's response and will progress a future LHI. | Yes |

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| 163. | Integrated Resources and Performance Report for the period ending 31st March 2019 | Cllr Count G Beasley (S Gough) | The Vice-Chairman agreed that a joint letter from the Chairman and Chief Executive should be sent to the Schools Forum explaining the Council's position and expressing concern at the growing level of individual school balances (surpluses) alongside an increasing high needs block deficit. | A letter from the Chairman and Chief Executive was sent to the Schools Forum explaining the Council's position on 21 June 2019. | Yes |

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| | | <p>Cllr Bates Cllr Shuter G Hughes</p> | <p>The Vice-Chairman asked the Chairmen of the Economy and Environment and Highways and Infrastructure Committees to work with officers and the Combined Authority to provide a written response detailing how the figures relating to people killed or seriously injured on roads set out in the report related to the Combined Authority's new "Vision Zero".</p> | <p>The Combined Authority's 'Vision Zero' statement is a welcome approach and is taken from international best practice to road safety management, known as the 'Safe Systems Approach'. This statement is central to the safety element of the Combined Authority's Draft Local Transport Plan (LTP) which is currently out to consultation until Friday 27 September 2019. Policy theme 5.1 in the Draft LTP "Safety for all – a safe systems approach" includes a policy for "continuous and comprehensive monitoring of key road safety indicators." It is anticipated that the data the Council currently reports regarding the number of people killed or injured on the roads will form the basis of this monitoring, along with other related data that is already, or could be collected. The detail of exactly how this is reported will be reliant on what key performance indicators and reporting mechanisms are included in the final LTP document following the consultation, and how these relate to local policies and plans for the Council. The Council, and the Cambridgeshire and Peterborough Road Safety Partnership will be providing responses to the Combined Authority as part of this consultation.</p> | <p>Yes</p> |
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| | | A Askham | The Vice-Chairman asked the Director: Business Improvement and Development to review the presentation of the information set out next to the diagram relating to “People lead a healthy lifestyle and stay healthy for longer”. | A proposal for presentation of performance information is included as part of Agenda Item No.5 – Integrated Resources - b) Performance and Resources Monitoring Report For The Period Ending 31st May 2019 | Yes |
| | | Chief Executive (S Gough) | Congratulated officers on achieving considerable savings including some projects which had over achieved. The Vice-Chairman asked the Chief Executive to pass on the thanks of the Committee. | The Chief Executive recorded and released a vlog on 28 May 2019 passing on the thanks of the Committee to all staff. | Yes |
| | | C Malyon/ T Kelly | Officers to provide a report to the next Horizons meeting detailing how its funding was being managed. | Next Horizons meeting is yet to be booked but likely to be in the autumn. Item added to agenda plan. | Yes |
| 166. | Cambridgeshire County Council Draft Plastics Strategy | S French | The Vice-Chairman asked the Project Director to investigate the use of compostable cups, which could not currently be composted, and identify an interim solution. | This has been discussed by the Plastics Project Team and Democratic Services and the following solutions are proposed: <ul style="list-style-type: none"> • Members provide their own mug for coffee/tea/water and/or bring a reusable bottle for water • Guests are provided with a mug for tea/coffee and water, once existing supplies of compostable cups have run out. | Yes |

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| 168. | General Purposes Committee Agenda Plan, Training Plan and appointment to Outside Bodies, and Internal Advisory Groups and Panels | Cllr Boden | It was agreed that the Council's representative on the LGSS Board, Councillor Boden, should take up the issue of whether the LGSS Joint Overview and Scrutiny Working Group was required with the LGSS Managing Director. | | Ongoing |