LGSS JOINT COMMITTEE

Minutes-Action Log

Cambridgeshire County Council

Introduction:

This log captures the actions arising from the LGSS Joint Committee on 14th December 2018 and updates Members on progress in delivering the necessary actions.

Minute No.	Item	Action to be taken by	Action	Comments	Status & Estimated Completion Date
66/18	LGSS Budget Monitoring Report – October 2018	Justine Hartley	Members requested that in future iterations of the report information be split by partner council.	Complete for November report and will continue going forwards.	**Complete**
67/18	LGSS Internal Audit Plan 2018/19	Duncan Wilkinson	Members requested that a report be presented to the next meeting of the LGSS Joint Committee that considered the various options	To be brought to first meeting of 2019/20 pending outcome of the CIPFA review	**Complete**
67/18	LGSS Internal Audit Plan 2018/19	Duncan Wilkinson	Members requested that the Chairs and Vice-Chairs of each of the partner council's Audit Committees be consulted and their views sought in relation to possible governance options	To be brought to first meeting of 2019/20 pending outcome of the CIPFA review	**Complete**
67/18	LGSS Internal Audit Plan 2018/19	Duncan Wilkinson	Request cyber security and LGSS governance be included within the proposed audit plan	To be brought to first meeting of 2019/20 pending outcome of the CIPFA review	**Complete**
68/18	Updates to Schedule 2 of the Delegation and Joint Committee Agreement	Justine Hartley	Officers undertook to provide Members a briefing note that set out the historical context, a structure chart that provided lines of responsibility and accountability	Circulated 18th Jan	**Complete**

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			and clarify the financial reporting of the Revenues and Benefits Joint Committee		
71/18	Update on LGSS Operating Model and CIPFA Review	S151 Officers	S151 Officers to provide an update to Members of the Joint Committee at the end of week commencing 17th December		
72/18	ERP Gold Update	Steve Day	Officers undertook to circulate ERP performance statistics to Members		