

**HIGHWAYS AND TRANSPORT
POLICY AND SERVICE
COMMITTEE
AGENDA PLAN AND
APPOINTMENTS TO OUTSIDE
BODIES**

Update 28TH September 2020

AGENDA ITEM: 10

Notes

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Action Log
- Finance Report – The Council's Virtual Meeting Protocol states that no monitoring or information reports (includes the Finance report) will be included on committee agendas, they will instead be circulated to Members separately
- Agenda Plan, Training Plan and Appointments to Outside Bodies and Internal Advisory Groups and Panels

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for Reports to be sent to Democratic Services.	Agenda despatch date
06/10/20	The Ring Fort Path	Stuart Rushby	Not applicable	24/09/20	28/09/20
	Joint Professional Services	Dorothy Higginson	Key decision		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for Reports to be sent to Democratic Services.	Agenda despatch date
	Consultation on England's Economic Heartland (EEH)	Jeremy Smith / Graham Hughes	Not applicable		
	Business Planning	Steve Cox	Not applicable		
	Finance Monitoring Report**	Sarah Heywood	Not applicable		
	Agenda Plan Training Plan and Appointments to Outside Bodies	Democratic Services	Not applicable		
10/11/20 (originally a reserve date but will be required due to the number of reports requiring decisions)	Business Planning (reserve in case of additions)	Steve Cox	Not applicable	29/10/20	02/11/20
	Coldhams Lane Roundabout	Stuart Rushby	Not applicable		
	Risk Register Review	Steve Cox	Not applicable		
	Lancaster Way Consultation	Dorothy Higginson	Not applicable		
	Chisholm Trail Project Status Report	Andy Preston / Nathan Thrower	Not applicable		
01/12/20	Commuted Sums	Kristian Mobbs	2020/049	19/11/20	23/11/20
	Update on the Local Highways Initiative (LHI) Schemes submitted using the A14 legacy	Dorothy Higginson	Not applicable		
	Royston to Granta Park Strategic Growth and Transport Study	Karen Kitchener.	Not applicable		

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for Reports to be sent to Democratic Services.	Agenda despatch date
	Highway Verge Maintenance	Richard Lumley / Jon Clarke	Not applicable		
	Heavy Goods Vehicle (HGV) Proposed Working Party	Sonia Hansen / Richard Lumley	Not applicable		
	Internal Audit – Major Transport Schemes	Neil Hunter			
	Quarterly Report on Key Performance Indicators (KPIs)	Emma Murden / Richard Lumley	Not applicable		
	Business Planning	Steve Cox	Not applicable		
	Performance Report	Matthew Tullett	Not applicable		
	Finance Monitoring Report	Sarah Heywood	Not applicable		
	Agenda Plan Training Plan and Appointments to Outside Bodies	Democratic Services	Not applicable		
19/01/21				07/01/21	11/01/21
<i>[16/02/21] Provisional mtg</i>				04/02/21	08/02/21
09/03/21	Performance Report	Matthew Tullett	Not applicable	25/02/21	01/03/21
	Quarterly Highways Contract Report	Richard Lumley/Emma Murden			
	Finance Monitoring Report	Sarah Heywood	Not applicable		
	Highway Infrastructure Asset Management	Mike Atkins	Not applicable		
	Agenda Plan Training Plan and Appointments to Outside Bodies	Democratic Services	Not applicable		
<i>[13/04/21] Provisional mtg</i>				31/03/21	02/04/21

Committee date	Agenda item	Lead officer	Reference if key decision	Deadline for Reports to be sent to Democratic Services.	Agenda despatch date
08/06/21	Notification of the Appointment of the Chairman/Chairwoman and Vice Chairman/Chairwoman	Democratic Services		27/04/21	31/05/21
	Quarterly Highways Contract Report	Richard Lumley/Emma Murden			
	Finance Monitoring Report	Sarah Heywood	Not applicable		
	Agenda Plan Training Plan and Appointments to Outside Bodies	Democratic Services	Not applicable		

To be scheduled

Cambridgeshire County Council Future Transport Priorities	Chris Poultney	2020/040
Review of Key Performance Indicators	Emma Murden / Richard Lumley	Not applicable