

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
<b>Infrastructure Management &amp; Operations</b>	<b>Highways</b>	<b>Licenses and Permits</b>	<b>Licenses and Permits</b>			
<b>Infrastructure Management &amp; Operations</b>	<b>Highways</b>	<b>Licenses and Permits</b>	Permission to deposit a skip on the highway	£45 for 14 days	£45 for 14 days	In line with Minor Works Permit Application
<b>Infrastructure Management &amp; Operations</b>	<b>Highways</b>	<b>Licenses and Permits</b>	Fine for unauthorised skip on the highway	£500	£500	In line with FPN for working without a permit
<b>Infrastructure Management &amp; Operations</b>	<b>Highways</b>	<b>Licenses and Permits</b>	Store Materials on the Highway	£45 for 14 days	£45 for 14 days	Section 171 of Highways Act
<b>Infrastructure Management &amp; Operations</b>	<b>Highways</b>	<b>Licenses and Permits</b>	Permission to erect scaffolding/hoarding over the highway	£115 for 30 days	£120 for 30 days	
<b>Infrastructure Management &amp; Operations</b>	<b>Highways</b>	<b>Licenses and Permits</b>	Obligation to dispense with consent for erection of hoarding/fence	£115	£120	
<b>Infrastructure Management &amp; Operations</b>	<b>Highways</b>	<b>Licenses and Permits</b>	Oversailing licence	TBC	TBC	
<b>Infrastructure Management &amp; Operations</b>	<b>Highways</b>	<b>Licenses and Permits</b>	Banner licence	£45	£45	In line with Minor Works Permit Application
<b>Infrastructure Management &amp; Operations</b>	<b>Highways</b>	<b>Licenses and Permits</b>	Traffic counter licence	£45	£45	In line with Minor Works Permit Application

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Infrastructure Management & Operations	Highways	Licenses and Permits	Street licences (chairs and tables)	£100 per sqm within Cambridge historic core are. £50 per sqm outside historic core and county wide. £250 minimum payment upfront to cover admin cost (to be deducted from the cost of the licence if application successful.	£100 per sqm within Cambridge historic core are. £50 per sqm outside historic core and county wide. £250 minimum payment upfront to cover admin cost (to be deducted from the cost of the licence if application successful.	
Infrastructure Management & Operations	Highways	Licenses and Permits	Streetworks Section 50 licences- apparatus on public highway	£480 for upto 200m. Additional £150 / 200m over and above initial 200m. Bond is also required, details on application.	£480 for upto 200m. Additional £150 / 200m over and above initial 200m. Bond is also required, details on application.	

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Economy, Transport and  
Environment Services

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Licenses and Permits	Licence to Excavate Highway (Road Opening)	£210 upto 200m length. Additional £150 / 200m over and above initial 200m.	£210 upto 200m length. Additional £150 / 200m over and above initial 200m.	
Infrastructure Management & Operations	Highways	Licenses and Permits	Third Party Roadspace Booking	N/A	From 2018 charge of £45 per application in line with minor works permit	

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Infrastructure Management & Operations	Highways	Highways and Traffic Orders	Highways and Traffic Orders			
Infrastructure Management & Operations	Highways	Highways and Traffic Orders	Implementation of TRO's	Actual cost of work +20% admin fee (min charge £260)	Actual cost of work +20% admin fee (min charge £260)	
Infrastructure Management & Operations	Highways	Highways and Traffic Orders	Temporary road closures	£1000 maximum. Reduced fee if not deemed necessary to advertise in press	£1000 maximum. Reduced fee if not deemed necessary to advertise in press	
Infrastructure Management & Operations	Highways	Highways and Traffic Orders	Emergency road closures	£700	Exempt	
Infrastructure Management & Operations	Highways	Highways and Traffic Orders	TRO advertisement for Private / Third Party Funded Works, Businesses and other Private Bodies	£1,000 cost of the legal order £250 non-refundable, upfront payment to cover staff costs.	£1,000 cost of the legal order £250 non-refundable, upfront payment to cover staff costs.	
Infrastructure Management & Operations	Highways	Highways and Traffic Orders	Temporary road closures (Special Events)	£1,000 maximum cost of the legal order. £250 maximum staff cost per event - dependant on nature / type / size of event.	£1,000 maximum cost of the legal order. £250 maximum staff cost per event - dependant on nature / type / size of event.	

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Infrastructure Management & Operations	Highways	Highways	<b>Other Charges</b>			
Infrastructure Management & Operations	Highways	Highways	Private works, including clearance of debris following accident	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £117)	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £117)	
Infrastructure Management & Operations	Highways	Highways	Private works - Third Party Requests	Actual cost of work + 20% administration / supervision fee (with a minimum charge of £119)	Actual cost of work + officer fees. £500 non-refundable application fee for feasibility assessment applies at point of application.	
Infrastructure Management & Operations	Highways	Highways	Traffic speed & volume survey. Provision of 24/7 traffic data over a 1 week period.	N/A	£350 for one site + £150 per additional site.	£350 upfront charge
Infrastructure Management & Operations	Highways	Highways	Dropped crossings	£183 upfront charge if application is unsuccessful then £110 refunded	£183 upfront charge if application is unsuccessful then £110 refunded	
Infrastructure Management & Operations	Highways	Highways	Access Protection Markings	£107.52 inc VAT (£89.60 plus VAT)	£107.52 inc VAT (£89.60 plus VAT)	
Infrastructure Management & Operations	Highways	Highways	Section 142 Licence to Cultivate	£107.00	£107.00	

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Infrastructure Management & Operations	Highways	Highways	Removal of obstructions/Reinstatement of ploughed/cropped paths	£157.00	£157.00	
Infrastructure Management & Operations	Highways	Highways	Tourist signs	Actual cost of work + 20% administration / supervision fee (minimum, upfront charge of £260)	Actual cost of work + 20% administration / supervision fee (minimum, upfront charge of £260)	
Infrastructure Management & Operations	Highways	Traffic Signals	Traffic Signals			
<del>Infrastructure Management &amp; Operations</del>	<del>Highways</del>	<del>Traffic Signals</del>	<del>Recharge for switching off of traffic lights for roadworks</del>	<del>N/A</del>	<del>REMOVING FROM LIST</del>	
Infrastructure Management & Operations	Highways	Traffic Signals	Charge for switching off or on traffic lights for roadworks, between 06:00hrs to 22:00hrs weekdays	£160.24 per off or on	£160.24 per off or on + % yearly increase, determined in Jan'18	Rate fixed by Cambridgeshire County Council but work arranged with and paid directly to supplier
Infrastructure Management & Operations	Highways	Traffic Signals	Charge for switching off or on traffic lights for roadworks, between 22:00hrs to 06:00hrs weekdays and at all times during the weekend	£192.29 per off or on	£192.29 per off or on + % yearly increase, determined in Jan'18	Rate fixed by Cambridgeshire County Council but work arranged with and paid directly to supplier

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Infrastructure Management & Operations	Highways	Traffic Signals	Charges for traffic signal data	£116.00	£119.00	
Infrastructure Management & Operations	Highways	Traffic Signals	Commutated sums for traffic signals and ITS systems	Price on application, dependent on size and type of asset. Based on 20 years of maintenance costs plus one full refurbishment	Price on application, dependent on size and type of asset. Based on 20 years of maintenance costs plus one full refurbishment	
Infrastructure Management & Operations	Highways	Traffic Signals	Vetting of Traffic Signal Designs	5% of traffic signal, associated equipment and system costs	5% of traffic signal, associated equipment and system costs	
Infrastructure Management & Operations	Highways	Traffic Signals	Traffic Signal Factory Acceptance Test (FAT), Site Acceptance Test (SAT) and joint post commissioning monitoring	2.5% of traffic signal and associated equipment and systems cost.	2.5% of traffic signal and associated equipment and systems cost.	
Infrastructure Management & Operations	Highways	Traffic Signals	Traffic signal pre-application input	£47 + VAT	£48 + VAT	
Infrastructure Management & Operations	Highways	Road Safety	Road Safety			

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Infrastructure Management & Operations	Highways	Road Safety	Safety Comments report	£279 for standard small schemes.	£279 for standard small schemes.	
Infrastructure Management & Operations	Highways	Road Safety	Road Safety Audit stage 1 (Or review of audit)	£416 - £1,386 plus mileage. For highways works in excess of £1million individual quote will be prepared.	£416 - £1,386 plus mileage. For highways works in excess of £1million individual quote will be prepared.	
Infrastructure Management & Operations	Highways	Road Safety	Road Safety Audit stage 2 (Or review of audit)	£416 - £1,386 plus mileage. For highways works in excess of £1million individual quote will be prepared.	£416 - £1,386 plus mileage. For highways works in excess of £1million individual quote will be prepared.	
Infrastructure Management & Operations	Highways	Road Safety	Road Safety Audit stage 3 (Or review of audit)	£694 - £1,871 plus mileage. For highways works in excess of £1million individual quote will be prepared.	£694 - £1,871 plus mileage. For highways works in excess of £1million individual quote will be prepared.	
Infrastructure Management & Operations	Highways	Road Safety	Road Safety Engineer (Investigations, road safety advice or participation in	£69/hr	£69/hr	
Infrastructure Management & Operations	Highways	Road Safety	Crash Car resource	Schools/Colleges FOC  FULL DAY £495 Half day (<4hrs) £350 + mileage for out of county	Schools/Colleges FOC  FULL DAY £495 Half day (<4hrs) £350 + mileage for out of county	



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Infrastructure Management & Operations	Highways	Road Safety	Driver Training – including minibus training, defensive driver training, driver workshops and other bespoke packages for	£50 - £250 pp  bespoke packages £POA	Actual cost of work including officer time.	
Infrastructure Management & Operations	Highways	Road Safety	Other road safety resources (inc. Calorie Gallery, Batak & Carbometer)	Schools/Colleges FOC  FULL DAY £395 Half day (<4hrs) £275 + mileage for out of county	Schools/Colleges FOC  FULL DAY £395 Half day (<4hrs) £275 + mileage for out of county	
Infrastructure Management & Operations	Highways	Highways	Highways			
Infrastructure Management & Operations	Highways	Highways	Service requested which is not listed below	Quotation will be provided. Enhanced service: £73.20 per officer hour (inc VAT) EIR: £50 per officer hour	to be reviewed Jan / Feb 2017	Enquire online at <a href="http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches">http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches</a>
Infrastructure Management & Operations	Highways	Highways	Certified copy of Definitive Map/highway record/ Common or Village Green	£55.20 (inc VAT), by post or by email (pdf)	to be reviewed Jan / Feb 2017	Non-statutory charge made under relevant legislative provisions  Enhanced service Copy of relevant document certified that it is a true copy of the actual legal record

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Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	Highway boundary/extent/status enquiries (Advice including site surveys, documentation and written advice provided as applicable)	£73.20 per officer hour (inc VAT), plus travelling expenses @45p per mile (+ VAT)	to be reviewed Jan / Feb 2017	Enhanced service For further information and to apply, please see <a href="http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches">http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches</a>
Infrastructure Management & Operations	Highways	Highways	Section 38/278 HA80 or s106 TCPA90 agreements for road adoption or development	£135	to be reviewed Jan / Feb 2017	Amendment of the legal highway record and records management (charged at sealing of Agreement)
Infrastructure Management & Operations	Highways	Highways	Copy of s38/278 HA80 road adoption agreement or s106 TCPA90 affecting highway	Paper copy by post - £13, by email (pdf) - £3  Enhanced service: Document only; will be checked as being correct. Supplied within 3 working days: £4.80 by email (pdf) or post (inc VAT).  EIR: Document only, no check. Supplied within 20 working days: £3.35 by email (pdf) or post.	to be reviewed Jan / Feb 2017	Document only, no advice. Non-statutory charge made under relevant legislative provisions

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Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	Section 25/118/119 Highways Act 1980 Public Path Order applications (with certification)	£5,088 admin fee (inc VAT) + cost of newspaper notices + travel expenses (45p/mile + VAT). If order is contested and has to	to be reviewed Jan / Feb 2017	Web guidance available. Non-statutory charge made under relevant legislative provisions
Infrastructure Management & Operations	Highways	Highways	Section 257 Town & Country Planning Act 1990 Public Path Order applications	£5,328 (inc VAT) admin fee + cost of newspaper notices + travelling expenses (45p/mile +VAT). If order is contested and has to be sent to the Secretary of State for determination, officer time will be charged @ £61/hr to that point in the process.	to be reviewed Jan / Feb 2017	Web guidance available. Non-statutory charge made under relevant legislative provisions. Cambridgeshire County Council undertakes these applications on behalf of most district councils. Please contact us for advice.

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Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	Section 116 Highways Act 1980 stopping up/diversion of highway applications (Used to stop up or divert any class of highway)	<p>Stage 1: Initial scoping enquiry - free.</p> <p>Stage 2: Enhanced service Fee of £1098 (inc VAT) for advice, drafting of Order plan; travelling expenses at 45p/mile (+ VAT).</p> <p>Stage 3: Legal fee of c.£2,500 – 4,500, plus officer time @ £73.20/hr (inc VAT) if required and disbursements</p> <p>Stage 4: The registration of the order on County Council's legal record upon successful completion including archiving of file will cost £135. Charged together with Stage 3 costs.</p>	to be reviewed Jan / Feb 2017	Hyperlink for enhanced service: <a href="http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches">http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches</a>

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Infrastructure Management & Operations	Highways	Highways	<p>Section 247 Town &amp; Country Planning Act 1990 Stopping up/diversion of highway applications; (Used to stop up or divert highway affected by development)</p> <p>For guidance and information on how to apply please see below:</p> <p><a href="http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records">http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records</a></p>	<p>Stage 1: Initial scoping enquiry - free.</p> <p>Stage 2: Enhanced service Fee of £1098 (inc VAT) for advice, drafting of Order plan; travelling expenses at 45p/mile (+ VAT).</p> <p>Stage 3: undertaken by Secretary of State. If further officer advice is required this will be charged at £73.20/hr (inc VAT).</p> <p>Stage 4: Post-completion of order fee for registration on County Council's legal record £61 (no VAT).</p>	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	CON29R - Full search	Enhanced service fee (guaranteed; 3 days): £57.60	to be reviewed Jan / Feb 2017	

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Infrastructure Management & Operations	Highways	Highways	CON29R - Qu2.1 (a,b,c,d) Roads adopted	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only; within 20 days): £3.35	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	CON29R - Qu2.2 Public Rights of Way crossing/abutting land	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only; within 20 days): £3.35	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	CON29R - Qu2.3 Plan showing Public Rights of Way	£15	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	CON29R - Qu2.4 Pending applications to record PROW	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only; within 20 days): £3.35	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	CON29R - Qu2.5 Pending orders to stop-up, divert, create, extinguish PROW	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only; within 20 days): £3.35	to be reviewed Jan / Feb 2017	

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Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	CON29R - Qu3.2 Land required for road works	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only; within 20 days): £3.35	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	CON29R - Qu3.3 Drainage matters	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only; within 20 days): £3.35	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	CON29R - Qu3.4 (a,b,c,d,e,f) Nearby road schemes	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only; within 20 days): £3.35	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	CON29R - Qu3.5 Nearby railway schemes	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only;	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	CON29R - Qu3.6 (a,b,c,d,e,f,g,h,i,j,k,l) Traffic Schemes	Enhanced service fee (guaranteed; 3 days): £6  EIR fee (supply only; within 20 days): £4.20	to be reviewed Jan / Feb 2017	

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Infrastructure Management & Operations	Highways	Highways	CON29R - Qu3.7e Outstanding notices - highways	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only; within 20 days): £3.35	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	CON29R - additional questions	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only; within 20 days): £3.35	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	CON290 - Qu5.1 - Public Paths or Byways	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only; within 20 days): £3.35	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	CON290 - Qu5.2 - Map showing Public Paths	Enhanced service fee (guaranteed; 3 days): £14.40  EIR fee (supply only; within 20 days): £10	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	CON290 - Qu17 Mineral consultation areas	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only; within 20 days): £3.35	to be reviewed Jan / Feb 2017	



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Economy, Transport and  
Environment Services

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	CON290 - Qu22 Common ground + town/village green	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only; within 20 days): £3.35	to be reviewed Jan / Feb 2017	

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Infrastructure Management & Operations	Highways	Highways	CON290 - Qu22 Flood defense and land drainage consents	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only;	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	CON290 - Qu23.2 Registration of landowner deposits under S15A Commons Act 2006 or 31A HA80	Enhanced service fee (guaranteed; 3 days): £4.80  EIR fee (supply only; within 20 days): £3.35	to be reviewed Jan / Feb 2017	

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Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	Pre-Application Planning Advice - Category 1 (Consideration of proposed development; discussion of specific PROW issues with site; provision of written advice including legal mechanisms required for any changes to PROW network, map from legal record.)	<p>Charged at £73.20 (inc VAT) per officer hour, starting at £270 (inc VAT). Work required will be assessed and a quotation provided.</p> <p>Please make your request at <a href="http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records">http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records</a></p> <p>Legal work to permanently change the network is separately chargeable in accordance with the County Council's guidance: <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a></p>	to be reviewed Jan / Feb 2017	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a>

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Infrastructure Management & Operations	Highways	Highways	Pre-Application Planning Advice - Category 2	<p>Charged at £73.20 (inc VAT) per officer hour, starting at £270 (inc VAT). Work required will be assessed and a quotation provided.</p> <p>Please make your request at <a href="http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records">http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records</a></p> <p>Legal work to permanently change the network is separately chargeable in accordance with the County Council's guidance: <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a></p>	to be reviewed Jan / Feb 2017	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a>

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Infrastructure Management & Operations	Highways	Highways	Pre-Application Planning Advice - Category 3	<p>Charged at £73.20 (inc VAT) per officer hour, starting at £270 (inc VAT). Work required will be assessed and a quotation provided.</p> <p>Please make your request at <a href="http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records">http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records</a></p> <p>Legal work to permanently change the network is separately chargeable in accordance with the County Council's guidance: <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a></p>	to be reviewed Jan / Feb 2017	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a>

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	Pre-Application Planning Advice - Category 4	<p>Charged at £73.20 (inc VAT) per officer hour, starting at £270 (inc VAT). Work required will be assessed and a quotation provided.</p> <p>Please make your request at <a href="http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records">http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records</a></p> <p>Legal work to permanently change the network is separately chargeable in accordance with the County Council's guidance: <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a></p>	to be reviewed Jan / Feb 2017	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a>

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	Pre-Application Planning Advice - Category 5	<p>Charged at £73.20 (inc VAT) per officer hour, starting at £270 (inc VAT). Work required will be assessed and a quotation provided.</p> <p>Please make your request at <a href="http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records">http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records</a></p> <p>Legal work to permanently change the network is separately chargeable in accordance with the County Council's guidance: <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a></p>	to be reviewed Jan / Feb 2017	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a>

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	Pre-Application Planning Advice - Category 6	<p>Charged at £73.20 (inc VAT) per officer hour, starting at £270 (inc VAT). Work required will be assessed and a quotation provided.</p> <p>Please make your request at <a href="http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records">http://www.cambridgeshire.gov.uk/info/20081/roads_and_pathways/116/highway_records</a></p> <p>Legal work to permanently change the network is separately chargeable in accordance with the County Council's guidance: <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a></p>	to be reviewed Jan / Feb 2017	See initial Guidance and checklist for public path order applicants on website under 'Highways Act 1980' at <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a>



# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	Highway boundary/extent extracts: Enhanced Service  Document only; will be checked as being correct. Supplied within 3 working days	Please pay online at: <a href="http://www.cambridgeshire.gov.uk/highwaysearches">http://www.cambridgeshire.gov.uk/highwaysearches</a> using the 'Pre-agreed fee' option.  Answer from database by email (pdf): £27.60 (inc VAT)  Answer from database by post: £33.60 (inc VAT)	to be reviewed Jan / Feb 2017	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	<p><u>EIR</u> - Highway boundary/extent extracts: Enhanced Service</p> <p>Document only; no check. Supplied within 20 working days</p>	<p>Please pay online at: <a href="http://www.cambridgeshire.gov.uk/highwaysearches">http://www.cambridgeshire.gov.uk/highwaysearches</a> using the 'Pre-agreed fee' option.</p> <p>Answer from database by email (pdf): £19</p> <p>Answer from database by post: £23</p> <p>Answer requiring physical retrieval from archives by email (pdf): £50</p> <p>Answer requiring physical retrieval from archives by post: £53</p>	to be reviewed Jan / Feb 2017	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	Certified copy of extract of List of Streets/highway records	Enhanced service: copy of relevant documentation certified that it is a true copy of the actual legal record: £55.20 (inc VAT) by email (pdf) or post.	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	Public Rights of Way on the Definitive Map & Statement and orders relating to the same	Free	to be reviewed Jan / Feb 2017	Viewable at Shire Hall, Cambridge CB3 0AP upon appointment during normal office hours  Digital version and guidance available here: <a href="http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement">http://www.cambridgeshire.gov.uk/info/20012/arts_green_spaces_and_activities/199/definitive_map_and_statement</a>

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	Copy of extract of the Definitive Map & Statement (including Public Path Orders and other deeds relating to the same)	Enhanced service: Document only; will be checked as being correct. Supplied within 3 working days. £18 (inc VAT) by email (pdf) or post  EIR: Document only, no check. Supplied within 20 working days. £12.50 by email (pdf) or post	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	Public Rights of Way enquiries - advice (Written advice and documentation provided as applicable)	Enhanced service: £73.20 per hour (inc VAT), plus travel expenses @ 45p per mile (+VAT). Quotation will be provided.	to be reviewed Jan / Feb 2017	For further information and to apply please see <a href="http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches">http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches</a>

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	Section 25/118/119 Highways Act 1980 Public Path Order applications (no certification)	Enhanced service: £4,830 admin fee (inc VAT) plus travel expenses @ 45p per mile (+VAT) and cost of newspaper notices.	to be reviewed Jan / Feb 2017	These orders are used to create, stop up or divert a public right of way where no certification for works is required.
Infrastructure Management & Operations	Highways	Highways	Corrective applications for Commons & Town/Village Greens under Commons Act 2006	Unopposed applications: £3,516 (inc VAT), plus disbursements (legal advice if required; travelling expenses @ 45p/mile (+ VAT); legal Notices).  Opposed applications: £3,516 (inc VAT), plus officer time charged at £73.20/hr (inc VAT) and legal fees including barrister if public inquiry required, plus disbursements (travel, legal Notices, hire of hall)	to be reviewed Jan / Feb 2017	Applications to amend the Register of Commons or Village Greens

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	Copy or extract of the Commons Register or Town & Village Greens Register	Enhanced service: Document only; will be checked as being correct. Supplied within 3 working days: £18 by email (pdf) or post  EIR: Document only, no check. Supplied within 20 working days: £12.50 by email (pdf) or post	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	Certified copy of extract of Commons Register or Town & Village Greens Register	Enhanced service: Copy of relevant document certified that it is a true copy of the actual legal record: £55.20 (inc VAT) by post or email (pdf)	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	Public Rights of Way or Common Land and Town/Village Green Digital Datasets	£0 (From 1 June 2017)	to be reviewed Jan / Feb 2017	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	Requests for other related highway or Public Right of Way Digital datasets  Service dependent upon availability and format of dataset	Fee dependent upon time taken to complete request. Customers will be quoted a fee, calculated on the rates set out below:  <u>Enhanced service:</u> £61.20 per officer hour (inc VAT)  <u>EIR service:</u> £50 per officer hour	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Highways	Commons & Village Greens enquiries - advice Written advice and documentation provided as applicable	Enhanced service For further information and to apply, please see: <a href="http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches">http://www.cambridgeshire.gov.uk/info/20092/business_with_the_council/573/highway_searches</a>  £73.20 per officer hour (inc VAT); quotation will be provided	to be reviewed Jan / Feb 2017	
Infrastructure Management & Operations	Highways	Parking	Huntingdonshire			

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Parking	Parking fees	20p for 15 minutes Max stay= 1 hour	20p for 15 minutes Max stay= 1 hour	
Infrastructure Management & Operations	Highways	Parking	Excess Charge Notices	£60	£60	
Infrastructure Management & Operations	Highways	Parking	<b>Cambridge</b>			
Infrastructure Management & Operations	Highways	Parking	<b>Band 1:</b> Free School Lane, King Street, Manor Street, Trumpington Street (north of Silver Street)	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	<b>Band 2:</b> Jesus Lane, Park Terrace Sun St	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	<b>Band 3:</b> Brookside, Lensfield Road, Regent Street , Tennis Court Road, Trumpington Street (south of Silver Street)	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	<b>Band 4:</b> Newnham Road (west side near Maltings Lane), Queen's Road	Waiting Review	Under review	



# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Parking	<b>Band 5:</b> Bateman Street, Canterbury Street, Castle Street, Chesterton Road, Devonshire Road (Tenison Rd) Emery Street, Ferry Path, Glisson Road,(Mill St) Gwydir Street (Mill Rd), Hamilton Rd, Histon Road,(Hairdressers), Mawson Road, Mill Street, Norfolk Street, Northampton Street, Panton Street, Pemberton Terrace, Pound Hill, Russell Street, St. Barnabas Road, Tenison Road (north of George Pateman Court), Mill Road Council Depot Access Road	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	<b>Band 6:</b> Abbey Rd, Arthur St, DeFreville Ave, Devonshire Rd (Mill Rd),Fisher St, Gwydir St (Cambridge Blue), Harvey Rd,Histon Rd (Jct Victoria Rd), Holland St, Humberstone, Kingston St, Montague Rd, Norwich St, Ravensworth Gardens, Russell Court, St Pauls Rd, St Peter's St, Shelly Row	Waiting Review	Under review	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Parking	<b>Band 7:</b> Priory Rd, Saxon Rd, Tenison Ave,	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	<b>Band 8:</b> Gresham Road, Newnham Road (adjacent to Lammas Land), West Road,	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	<b>Band 9:</b> Aylestone Rd, Lady Margret, Mount Pleasant, Newnham Walk Ridley Hall Rd, Sidgewick Ave, Wordsworth Grove	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	<b>Band 10:</b> Chesterton Road (outside numbers 34 to 46) Milton Road (Mitcham's Corner) layby adjacent to Springfield Road	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	<b>Band 11:</b> Clarendon Road, Cutter Ferry Close, Shaftesbury Road, Station Road, Trumpington Road, Union Road Huntingdon Road, Broad Street, River Lane, Riverside, Walnut Tree Avenue St. Matthew's Street, Sturton Street, Tenison Road (south of George Pateman Court)	Waiting Review	Under review	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Parking	<b>Band 12:</b> Bentley Road, Newton Road	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	<b>Band 13:</b> Parkside (o/s nos. 37-38)	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	<b>Sunday</b>	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	<b>Band 1:</b> Free School Lane, King Street, Manor Street, Trumpington Street (north of Silver Street)	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	<b>Band 2:</b> Brookside, Lensfield Road, Regent Street (south of Park Terrace), Tennis Court Road, Trumpington Street (south of Silver Street) Park Terr	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	<b>Band 3:</b> Bateman St, Castle St, Chesterton Rd, Gresham Rd, Jesus Lane,	Waiting Review	Under review	

## ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Parking	<b>Band 4:</b> Broad St, Cutter Ferry Close, Lady Margret Road, Mount Pleasant, Newnham Walk, Ridley Hall Rd, Sidgewick Avenue, Station Rd, Trumpington Rd, Union Rd, Wordsworth Grove	Waiting Review	Under review	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Parking	<b>Band 5:</b> Abbey Road, Arthur Street, Aylestone Road, Beche Road, Bentley Road, Canterbury Street, Chesterton Road (outside 170), Clarendon Road, DeFreville Avenue, Devonshire Road, Emery Street, Ferry Path, Fisher Street, Glisson Road, Gwydir Street, Hamilton Road, Harvey Road, Histon Road, Holland Street, Humberstone Road, Huntingdon Road, Kingston Street, Mawson Road, Mill Road (Council Depot), Mill Street, Montague Road, Newton Road, Norfolk Street, Parkside, Priory Road, Ravensworth Gardens, River Lane, Riverside, Shaftsbury Road, St Barnabas Road, St Paul's Road, St Peter's Street, St Matthew's Street Saxon Road, Shelly Row,	Waiting Review	Under review	
			Saxon Road, Shelly Row, Sturton Street, Tenison Avenue, Tenison Road, Walnut Tree Avenue	Waiting Review	Under review	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Parking	Permits- Resident	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Benson	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Kite	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Brunswick	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Castle Hill	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	De Freville	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Guest	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Newtown	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Park Street	Waiting Review	Under review	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Parking	Petersfield	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Regent Terrace	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Riverside	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Shaftesbury	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Tenison	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	West Cambridge	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Permits	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Visitors	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Ely	Waiting Review	Under review	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Parking	Medical	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Dispensations- medical	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Dispensations- manual	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Car Club	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Waiver	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Other	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Adhoc bollard manning	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Penalty charge notices	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Parking Suspensions	Waiting Review	Under review	



## ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Parking	Huntingdonshire	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Parking fees	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Parking	Excess Charge Notices	Waiting Review	Under review	
Infrastructure Management & Operations	Highways	Street lighting	Street lighting			

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
<b>Infrastructure Management &amp; Operations</b>	<b>Highways</b>	<b>Street lighting</b>	Admin fee to parish and district councils	Parishes - 15%; Fenland 5%	Parishes - 15%; Fenland 5%	
<b>Infrastructure Management &amp; Operations</b>	<b>Highways</b>	<b>Street lighting</b>	Charge for the vetting service we provide to check lighting designs and lighting installations for new developments.	£556.58, then from 1 December 2017 £699.14	£699.14	To cover costs

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Highways	Highways	Asset Planning Fee	£135		to be reviewed Jan / Feb 2018
Infrastructure Management & Operations	Trading Standards	Trading Standards	<b>Primary Authority Fees</b>			
Infrastructure Management & Operations	Trading Standards	Trading Standards	Annual fee of 4 hours; to include 3 hours of bespoke business advice, with the balance contributing to the overall management of the scheme.	£248.00	£256.00	
Infrastructure Management & Operations	Trading Standards	Trading Standards	Work undertaken under the formal Primary Authority Agreement	£62 p/hr	£64 p/h	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Trading Standards	Trading Standards	<b>Business advice fees</b>			
Infrastructure Management & Operations	Trading Standards	Trading Standards	Business advice provided outside of a Primary Authority agreement	£62 p/hr plus VAT	£64 p/hr plus VAT, charged in 15 minute intervals	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	<b>Borrowing Charges</b>			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	eBooks	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Magazines	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	eMagazines/eNewspapers	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Home energy meter	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Audio book or language course- junior/ young adult	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Audio book and language course	Free	Free	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	eAudio book	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	DVD/Blu Ray	£1	Under review	Decline in demand since digital streaming of free services, e.g. Netflix, Now, Amazon, Apple. Benchmarking against other authorities - not purchasing new stock including withdrawal of stock
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Premium DVD	Discontinued	Discontinued	Decline in demand since digital streaming of free services, e.g. Netflix, Now, Amazon, Apple. Benchmarking against other authorities - not purchasing new stock including withdrawal of stock
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Short DVD	£1.00	Under review	Decline in demand since digital streaming of free services, e.g. Netflix, Now, Amazon, Apple. Benchmarking against other authorities - not purchasing new stock including withdrawal of stock

## ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Economy, Transport and  
Environment Services

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Music CD	£1.10	Under review	Decline in demand since digital streaming of free services, e.g. Netflix, Now, Amazon, Apple. Benchmarking against other authorities - not purchasing new stock including withdrawal of stock
Infrastructure Management & Operations	Community & Cultural Services	Libraries	CD Rom	£3 per disc	Under review	Decline in demand since digital streaming of free services, e.g. Netflix, Now, Amazon, Apple. Benchmarking against other authorities - not purchasing new stock including withdrawal of stock
Infrastructure Management & Operations	Community & Cultural Services	Libraries	<b>Overdue Charges</b>			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Books and magazines- Junior	5p per day (maximum £1)	5p per day (maximum £1)	Fines to remain affordable to encourage returns. Market won't bear increase.
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Books and magazines- Adult	25p per day (maximum £5)	25p per day (maximum £5)	Fines to remain affordable to encourage returns. Market won't bear increase.

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	eBooks/eMagazines/eNews papers	N/A	N/A	No fines imposed
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Audio book or language course- Junior	5p per day (maximum £1)	5p per day (maximum £1)	Fines to remain affordable to encourage returns. Market won't bear increase.
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Audio book or language course- Adult	65p (maximum £13)	65p (maximum £13)	minimum increase in overdue fees is 5p because of automated machines accepting coinage
Infrastructure Management & Operations	Community & Cultural Services	Libraries	eAudio book	N/A	N/A	No fines imposed
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Premium DVD	N/A or £1 per day (maximum £20)	Under review	Decline in demand since digital streaming of free services, e.g. Netflix, Now, Amazon, Apple. Benchmarking against other authorities - not purchasing new stock including withdrawal of stock

## ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Economy, Transport and  
Environment Services

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	DVD/ Blu Ray	65p per day (20p per short) (Maximum £13 or £5 short)	Under review	Decline in demand since digital streaming of free services, e.g. Netflix, Now, Amazon, Apple. Benchmarking against other authorities - not purchasing new stock including withdrawal of stock
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Short DVD	20p per day (maximum £40)	Under review	Decline in demand since digital streaming of free services, e.g. Netflix, Now, Amazon, Apple. Benchmarking against other authorities - not purchasing new stock including withdrawal of stock
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Music CD	45p per day (Max. £9)	Under review	Decline in demand since digital streaming of free services, e.g. spotify, youtube Benchmarking against other authorities - not purchasing new stock including withdrawal of stock



# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	CD Rom	75p per day (maximum £15)	Under review	Decline in demand since digital streaming of free services, e.g. Netflix, Now, Amazon, Apple. Benchmarking against other authorities - not purchasing new stock including withdrawal of stock
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Membership			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Replacement card-adult/junior	£2.00/£1.00	£2.00/£1.00	Penalty to remain affordable to encourage membership
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Lost/damaged loan items	Variable rate dependent on item value. Full cost recovery	Variable rate dependent on item value. Full cost recovery	Potential review of the cost of replacement
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Reading Groups	£30 per group per annum	£30 per group per annum	Benchmarked. Some authorities don't charge potential future review of offer e.g library extra
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Requests			

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Vocal scores	Under 25 copies £10 internal, £20 external	Under review	Benchmarking and market considerations
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Vocal scores	25 - 50 copies £20 internal, £40 external	Under review	Benchmarking and market considerations
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Vocal scores	Over 50 copies £30 internal, £60 external	Under review	Benchmarking and market considerations
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Items not in Cambridgeshire stock	£8.00	£8.00	Benchmarked and slightly more expensive than neighbouring authorities
Infrastructure Management & Operations	Community & Cultural Services	Libraries	British Library Loan	£13.85	£13.85	Rate fixed by the British Library
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Reservation of Cambridgeshire adult stock	£1.00	Under review	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Reservation of SPINE stock	£2.00	£2.00	Competitive rate fixed by the SPINE consortia
Infrastructure Management & Operations	Community & Cultural Services	Libraries	<b>Printing and Copying</b>			

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	A4 black and white	20p	20p	Hold for review following procurement of technology
Infrastructure Management & Operations	Community & Cultural Services	Libraries	A4 colour	70p	70p	Hold for review following procurement of technology
Infrastructure Management & Operations	Community & Cultural Services	Libraries	A3 black and white (copying only)	40p	40p	Hold for review following procurement of technology
Infrastructure Management & Operations	Community & Cultural Services	Libraries	A3 colour (copying only)	£1.20	£1.20	Hold for review following procurement of technology
Infrastructure Management & Operations	Community & Cultural Services	Libraries	A4 microfilm	70p	70p	Hold for review following procurement of technology
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Fax			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	UK first page/ extra page	£1.20/65p	£1.20/65p	Benchmarked - further review of this area of service
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Europe first page/ extra page	£2.20/95p	£2.20/95p	Benchmarked - further review of this area of service

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	World first page/ extra page	£2.75/£1.10	£2.75/£1.10	Benchmarked - further review of this area of service
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Receiving first page/ extra page	55p/25p	55p/25p	Benchmarked - further review of this area of service
Infrastructure Management & Operations	Community & Cultural Services	Libraries	<b>Internet and Email</b>			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Online reference resources	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Internet and email access	Free	First hour free, then £1 per hour with exemptions - children free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Wi-Fi access	Free	Free	
Infrastructure Management & Operations	Community & Cultural Services	Libraries	<b>Events</b>			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Adult	£1 suggested donation	£5	For general use and/or attendance at free events

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Children	50p suggested donation	50p suggested donation	For general use and/or attendance at free events
Infrastructure Management & Operations	Community & Cultural Services	Libraries	<b>Central Library- Cambridge Room Hire Charges</b>			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	£20.00 ph (commercial) £14.00 ph (Council partner) £11.50 ph (community)	£25.00 ph (commercial) £14.00 ph (Council partner) £11.50 ph (community)	Increase commercial lettings only, by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 2	£20.00 ph (commercial) £14.00 ph (Council partner) £11.50 ph (community)	£25.00 ph (commercial) £14.00 ph (Council partner) £11.50 ph (community)	Increase commercial lettings only, by 25%, Council partner and community remain the
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 3	£33.50 ph (commercial) £22.50 ph (Council partner) £20.00 ph (community)	£41.88 ph (commercial) £22.50 ph (Council partner) £20.00 ph (community)	Increase commercial lettings only, by 25%, Council partner and community remain the
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Conference room	£39.00 ph (commercial) £28.50 ph (Council partner) £22.50 ph (community)	£48.75 ph (commercial) £28.50 ph (Council partner) £22.50 ph (community)	Increase commercial lettings only, by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Exhibition space	£149 pw (commercial) £113.50 pw (Council partner) £90.50 pw (community)	£186.25 pw (commercial) £113.50 pw (Council partner) £90.50 pw (community)	Increase commercial lettings only, by 25%, Council partner and community remain the same

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Chatteris Library Room Hire Charges			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	£17.00 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	Increase commercial lettings only, by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Cherry Hinton Library Room Hire Charges			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Community Space	£5.50 ph (not for profit groups in the local community) £11.00 ph (all other bookings)	£5.50 ph (not for profit groups in the local community) £13.75 ph (all other bookings)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Ely Library Room Hire Charges			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	£17.00 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Interview room 1	£11.50 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£14.36 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Huntingdon Library Room Hire Charges			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	£17.00 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 2	£11.50 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£14.36 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1 and 2	£20.00 ph (commercial) £14.00 ph (Council partner) £8.00 ph (community)	£25.00 ph (commercial) £14.00 ph (Council partner) £8.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Interview Room 1	£11.50 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£14.36 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Exhibition space	£57.00 pw (commercial) £45.50 pw (Council partner) £34.00 pw (community)	£57.00 pw (commercial) £45.50 pw (Council partner) £34.00 pw (community)	Increase commercial lettings only by 25%, Council partner and community remain the same

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Community Space	£17.00 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the
Infrastructure Management & Operations	Community & Cultural Services	Libraries	<b>March Library Room Hire Charges</b>			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	£17.00 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Interview room	£11.50 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£14.36 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	<b>Milton Road Library Room Hire Charges</b>			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Community Space	£7.50 (all bookings)	£9.38 (commercial) £7.50 (all other bookings)	Increase commercial lettings only by 25%, Council partner and community remain the
Infrastructure Management & Operations	Community & Cultural Services	Libraries	<b>Ramsey Library Room Hire Charges</b>			



# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	£17.00 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Interview room	£11.50 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£14.36 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	<b>Rock Road Library Room Hire Charges</b>			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Community Space	£5.50 ph (not for profit groups in the local community) £11.00 ph (all other bookings)	£5.50 ph (not for profit groups in the local community) £13.75 ph (all other bookings)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	<b>Soham Library Room Hire Charges</b>			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	£14.00 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	£17.50 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	St Ives Library Room Hire Charges			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	£17.00 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 2	£14.00 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	£17.50 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Foyer Space	£45.50 pw (commercial) £34.00 pw (Council partner) £22.50 pw (community)	£56.25 pw (commercial) £34.00 pw (Council partner) £22.50 pw (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	St Neots Library Room Hire Charges			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	£9.00 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£11.25 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 2	£9.00 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£11.25 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Community space 1	£17.00 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Community space 2	£17.00 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	£21.25 ph (commercial) £11.50 ph (Council partner) £7.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Exhibition space	£45.50 pw (commercial) £34.00 pw (Council partner) £22.50 pw (community)	£56.25 pw (commercial) £34.00 pw (Council partner) £22.50 pw (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Foyer space	£45.50 pw (commercial) £34.00 pw (Council partner) £22.50 pw (community)	£56.25 pw (commercial) £34.00 pw (Council partner) £22.50 pw (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	<b>Whittlesey Library Room Hire Charges</b>			

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	£14.00 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	£17.50 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	<b>Wisbech Library Room Hire Charges</b>			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	£14.00 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	£17.50 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 2	£14.00 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	£17.50 ph (commercial) £9.00 ph (Council partner) £6.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1 and 2	£20.00 ph (commercial) £13.50 ph (Council partner) £8.00 ph (community)	£25.00 ph (commercial) £13.50 ph (Council partner) £8.00 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Interview room	£11.50 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	£14.36 ph (commercial) £7.00 ph (Council partner) £5.50 ph (community)	Increase commercial lettings only by 25%, Council partner and community remain the same

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Yaxley Library Room hire charges			
Infrastructure Management & Operations	Community & Cultural Services	Libraries	Meeting room 1	£7.00 ph (all bookings)	£8.75 ph (commercial) £7.00 ph (all other bookings)	Increase commercial lettings only by 25%, Council partner and community remain the same
Infrastructure Management & Operations	Community & Cultural Services	Archives	Archive and Local Studies: Research			
Infrastructure Management & Operations	Community & Cultural Services	Archives	Vehicle registration, electoral register and magistrate's court register searches	£20	£20	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Other checks (up to 15 minutes)	£15	£15	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Archives and Local Studies: Historical Research Service			
Infrastructure Management & Operations	Community & Cultural Services	Archives	30 minutes	£22	N/A	
Infrastructure Management & Operations	Community & Cultural Services	Archives	1 hour	£32	£32	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Archives	1.5 hours	£48	N/A	
Infrastructure Management & Operations	Community & Cultural Services	Archives	2 hours	£64	£64	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Specialist research for business or professional clients	£75	£75	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Replacement of lost CARN ticket	£1.50	£1.50	
Infrastructure Management & Operations	Community & Cultural Services	Archives	<b>Reproduction Fees</b>			
Infrastructure Management & Operations	Community & Cultural Services	Archives	Local, limited distribution publications (1-10 pictures)	£5 per image	£5 per image or see additional info	Reproduction online: £20 for 1-5 images, £30 for 6-10 images. Negotiable over 10 images.
Infrastructure Management & Operations	Community & Cultural Services	Archives	Other publications and media use	£100 per image	£100	
Infrastructure Management & Operations	Community & Cultural Services	Archives	<b>Outreach fees</b>			

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Archives	Group Visits to Archives	£60	£60	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Talks to groups outside the office	£75	£75	
Infrastructure Management & Operations	Community & Cultural Services	Archives	<b>Archives and Local Studies: Digitisation</b>			
Infrastructure Management & Operations	Community & Cultural Services	Archives	Document up to A3	£7.50	£7.50	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Document between A3 and A1	£12.50	£12.50	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Document larger than A1	£30.00	£30.00	Requires two scans
Infrastructure Management & Operations	Community & Cultural Services	Archives	35mm transparency	£7.50	£7.50	At a specific DPI
Infrastructure Management & Operations	Community & Cultural Services	Archives	C19 lantern slide	£7.50	£7.50	At a specific DPI
Infrastructure Management & Operations	Community & Cultural Services	Archives	C19 glass plate	£10.00	£10.00	At a specific DPI

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Archives	Pre-digitised A4-A2	£5.00	£5.00	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Pre-digitised A1-A0	£10.50	£10.50	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Inclosure / tithe / estate maps	£25.00	£25.00	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Bulk scanning / large projects / volumes	£25.00	£25.00	Hourly rate
Infrastructure Management & Operations	Community & Cultural Services	Archives	Image retouching	£40.00	£40.00	Per image
Infrastructure Management & Operations	Community & Cultural Services	Archives	<b>Archives and Local History: Non-digitised images (from negatives)</b>			
Infrastructure Management & Operations	Community & Cultural Services	Archives	6 x 4 BW	£7.50	£7.50	
Infrastructure Management & Operations	Community & Cultural Services	Archives	6 x 4 Sepia	£7.50	£7.50	
Infrastructure Management & Operations	Community & Cultural Services	Archives	7 x 5 BW	£6.00	£6.00	



# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Archives	7 x 5 Sepia	£8.50	£8.50	
Infrastructure Management & Operations	Community & Cultural Services	Archives	8 x 6 BW	£7.00	£7.00	
Infrastructure Management & Operations	Community & Cultural Services	Archives	8 x 6 Sepia	£9.50	£9.50	
Infrastructure Management & Operations	Community & Cultural Services	Archives	10 x 8 BW	£8.00	£8.00	
Infrastructure Management & Operations	Community & Cultural Services	Archives	10 x 8 Sepia	£10.50	£10.50	
Infrastructure Management & Operations	Community & Cultural Services	Archives	12 x 9 BW	£10.00	£10.00	
Infrastructure Management & Operations	Community & Cultural Services	Archives	12 x 9 Sepia	£12.50	£12.50	
Infrastructure Management & Operations	Community & Cultural Services	Archives	16 x 12	£18.00	£18.00	
Infrastructure Management & Operations	Community & Cultural Services	Archives	35 mm slides	£2	£2	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Archives	Negatives of privately owned images	£6	£6	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Conservation work	£30 plus materials	£30 plus materials	
Infrastructure Management & Operations	Community & Cultural Services	Archives	<b>Photocopies and print outs in the search room</b>			
Infrastructure Management & Operations	Community & Cultural Services	Archives	A4 photocopy	£0.65	£0.75	
Infrastructure Management & Operations	Community & Cultural Services	Archives	A3 photocopy	£0.90	£0.75	
Infrastructure Management & Operations	Community & Cultural Services	Archives	A4 Microform print self service	£0.75	£0.75	
Infrastructure Management & Operations	Community & Cultural Services	Archives	A3 Microform print self service	£1.20	£1.20	
Infrastructure Management & Operations	Community & Cultural Services	Archives	IT printout black and white	£0.20	£0.20	
Infrastructure Management & Operations	Community & Cultural Services	Archives	IT printout colour	£0.50	£0.50	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Archives	Photocopies and print outs by post			
Infrastructure Management & Operations	Community & Cultural Services	Archives	Photocopies or printouts	Minimum Charge of £6 (including postage) for up to 5 pages then £1 for each additional page	Minimum Charge of £6 (including postage) for up to 5 pages then £1 for each additional page	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Certified Copies	£20	£20	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Photo permit - use of own camera in the search room	£10	£10	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Digital Photography by post			
Infrastructure Management & Operations	Community & Cultural Services	Archives	A4 Colour print	£5.50	£5.50	
Infrastructure Management & Operations	Community & Cultural Services	Archives	A3 Colour print	£8.50	£8.50	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Plus Handling Charge	UK: £3.50 Europe: £6.50 Rest of the world: £10.00 or actual postage if in excess	UK: £3.50 Europe: £6.50 Rest of the world: £10.00 or actual postage if in excess	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Digital Photography by email			

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Archives	Per Photograph	£5.50	£5.50	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Per email (max. 5jpegs per email)	£2.50	£2.50	
Infrastructure Management & Operations	Community & Cultural Services	Archives	Specialist photography by FSB Scanning Bureau	Prices available on application	Prices available on application	Prints larger than A3 have to be done by an external company and are quoted for on spec.
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<b>Ceremonies</b>			
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Venue marriage or CP Mon-Sat	£480	£490	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Venue marriage or CP Sun & current B/H	£600	£615	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<b>Ceremonies-Marriage or CP #</b>			
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Poets room Mon to Thurs all day	£195	£200	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Poets room Friday & Sat all day	£280	£290	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Poets room Sunday	Not available	£375	Sunday opening under consideration for some locations
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<b>Ceremonies- Naming/ Renewals</b>			
Infrastructure Management & Operations	Community & Cultural Services	Registrations	All poets room fees as per marriage / cp	See above	See above	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Any venue Mon to Sat	Usual venue fees apply	Usual venue fees apply	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Any venue Sun or B/H	Usual venue fees apply	Usual venue fees apply	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<b>Ceremonies-Private Citizenship</b>			
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Then # applies	Usual venue fees apply	Usual venue fees apply	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<b>Approved Premise Approvals</b>			
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Approval fee	£1,700	£1,700	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Nationality Checking (inc. VAT)			
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Adult single application	£90	£100	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Child single application	£40	£40	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Settlement Checking (inc. VAT)			
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Main applicant	£110	£115	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Each additional dependent	£30	£30	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Other Fees (inc. VAT)			
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Premium appointment	£35	£35	

## ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Economy, Transport and  
Environment Services

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Post & handling (standard)	£2.50	£3.00	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Signed for post & handling (UK)	£3.50	£4.00	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Signed for post & handling (Non-UK)	£9.50	£10.00	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Express A (next working day, excludes stat cert fee)	£40.00	£40.00	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Express B (1 working hour, excludes stat cert fee)	£50	£50	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Media use of ceremony room	£130	£130	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	<b>New Fees (inc. VAT)</b>			
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Ceremony amendment fee	£35	£35	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Ceremony cancellation fee - More than six months before the ceremony date	You will receive a full refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a full refund of the fees paid (subject to the inclusion of an administration fee).	Currently being finalised for 2017/18
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Ceremony cancellation fee - Between six months and 3 months before the ceremony date	You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee).	Currently being finalised for 2017/18
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Ceremony cancellation fee - Between three months and 30 day before the ceremony date	You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee).	Currently being finalised for 2017/18



# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Ceremony cancellation fee - Less than 30 days before the ceremony or failure to cancel in writing before the ceremony date	no refund will be made on any fees paid.	no refund will be made on any fees paid.	Currently being finalised for 2017/18
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Notice admin fee (wil only apply if T & Cs not met),per notice	£35	£35	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Ceremony discussion (30 mins) A - Normal weekday opening hours (in an RO, not with person conducting)	£55	£55	Currently being finalised for 2017/18
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Ceremony discussion (30 mins) B - Saturday (in an RO, not with person conducting)	£80	£80	Currently being finalised for 2017/18
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Waiver admin fee	£40	N/A	Replaced by new stat fee
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Request from Approved Premise to review / amend numbers / rooms (inc VAT)	£135	£135	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Request from Approved Premise to issue duplicate documentation (inc VAT)	£35	£35	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Passport PD2 form	£35 (inc VAT)	£35	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Infrastructure Management & Operations	Community & Cultural Services	Registrations	Passport application checking (as part of the Nationality Checking Service)	£10	£12	
Infrastructure Management & Operations	Community & Cultural Services	Registrations	European Passport Return Service (EPRS)	£12 (inc VAT)	£15	
Strategy & Development	Growth & Economy	Growth and Economy	<b>Growth and Development</b>			
Strategy & Development	Growth & Economy	Growth and Economy	Pre-Application Ecology and Biodiversity Enquiry	£264 (Excluding VAT)	£264 (Excluding VAT)	Being reviewed in Q4 2017-18
Strategy & Development	Growth & Economy	Growth and Economy	Pre-application planning advise on County Council matters including possible developer contributions sought. Standard report produced. (Additional work and attendance of meetings charged at hour rate below plus expenses.)	£300 (Excluding VAT)	£300 (Excluding VAT)	Being reviewed in Q4 2017-18
Strategy & Development	Growth & Economy	Growth and Economy	<b>Growth and Development-Transport and Highways</b>			
Strategy & Development	Growth & Economy	Growth and Economy	Pre-Application Enquiry - Meeting and written advice	£330 (Medium), £594 (Large), PPA (Project) (Excluding VAT)	£330 (Medium), £594 (Large), PPA (Project) (Excluding VAT)	Being reviewed in Q4 2017-18
Strategy & Development	Growth & Economy	Growth and Economy	Scoping TA - Transport Assessment Enquiry	£264 (Medium), £462 (Large), PPA (Project) (Excluding VAT)	£264 (Medium), £462 (Large), PPA (Project) (Excluding VAT)	Being reviewed in Q4 2017-18

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Strategy & Development	Growth & Economy	Growth and Economy	Review TA - Review pre-submission Draft Transport Assessment/TA Strategy	£396 (Medium), £1848 (Large), PPA (Project) (Excluding VAT)	£396 (Medium), £1848 (Large), PPA (Project) (Excluding VAT)	Being reviewed in Q4 2017-18
Strategy & Development	Growth & Economy	Growth and Economy	Tailored advice / Additional work	£55/Hr plus expenses (Excluding VAT)	£66/Hr plus expenses (Excluding VAT)	Being reviewed in Q4 2017-18
Strategy & Development	Growth & Economy	Growth and Economy	<b>Highways Development Management</b>			
Strategy & Development	Growth & Economy	Growth and Economy	Highways Act Section 38 road adoption agreement	8.5% of CCC calculated Bond Sum plus legal costs	8.5% of CCC calculated Bond Sum plus legal costs	
Strategy & Development	Growth & Economy	Growth and Economy	Section 106 & Section 278 agreements	8.5% of works costs +10% plus legal costs	8.5% of works costs +10% plus legal costs	
Strategy & Development	Growth & Economy	Growth and Economy	Commutated Sums (Inc. Soakaways, trees etc.)	£5,314 - Soakaways; £570 per tree; Other items costed individually.	£5431 - Soakaways; £583 per tree. Other items costed individually	
Strategy & Development	Growth & Economy	Growth and Economy	Pre-application fees	Sliding scale dependent on development size	Sliding scale dependent on development size	
Strategy & Development	Growth & Economy	Growth and Economy	<b>Historic Environment Team</b>			
Strategy & Development	Growth & Economy	Growth and Economy	Pre-Application Enquiry	To be quoted at £65 per hour	To be quoted at £65 per hour	
Strategy & Development	Growth & Economy	Growth and Economy	Stage 1 Evaluation	£175 (Small), £475 (Medium), £675 (Large) £950 (Major), negotiation (Strategic)	£185 (Small), £495 (Medium), £725 (Large) £995 (Major), negotiation (Strategic)	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Strategy & Development	Growth & Economy	Growth and Economy	Stage 2 Investigation	£350 (Small), £900 (Medium), £1,500 (Large), £1,900 (Major), negotiation (Strategic)	£375 (Small), £950 (Medium), £1,575 (Large), £1,995 (Major), negotiation (Strategic)	
Strategy & Development	Growth & Economy	Growth and Economy	Additional work	£65/hr or £450 per day plus expenses	£65/hr or £450 per day plus expenses	
Strategy & Development	Growth & Economy	Growth and Economy	Historical Building Recording Pre-Application Enquiry	To be quoted at £65 per hour	To be quoted at £65 per hour	
Strategy & Development	Growth & Economy	Growth and Economy	Historical Building Recording Basic Photographic Survey	To be reviewed Q4 2016/7	£175	
Strategy & Development	Growth & Economy	Growth and Economy	Historical Building Recording Detailed Photographic Survey	To be reviewed Q4 2016/7	£500	
Strategy & Development	Growth & Economy	Growth and Economy	Historical Building Recording Project Levels 1&2	To be reviewed Q4 2016/7	£175	
Strategy & Development	Growth & Economy	Growth and Economy	Historical Building Recording Level 3	To be reviewed Q4 2016/7	£300	
Strategy & Development	Growth & Economy	Growth and Economy	Historical Building Recording Levels 4	To be reviewed Q4 2016/7	£500	
Strategy & Development	Growth & Economy	Growth and Economy	Historic Environment Record Searches Up to 1KM Radius (approximately 300 hectares)	To be reviewed Q4 2016/7	£100	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Strategy & Development	Growth & Economy	Growth and Economy	Historic Environment Record Searches Up to 2KM Radius (approximately 1250 hectares)	To be reviewed Q4 2016/7	£150	
Strategy & Development	Growth & Economy	Growth and Economy	Historic Environment Record Searches Up to 4KM Radius (approximately 5000 hectares)	To be reviewed Q4 2016/7	£200	
Strategy & Development	Growth & Economy	Growth and Economy	Historic Environment Record Searches larger than 4KM Radius (above approximately 5000 hectares)	To be reviewed Q4 2016/7	By agreement	
Strategy & Development	Growth & Economy	Growth and Economy	Historic Environment Record Searches Priority - response within 48 Hrs additional charge	To be reviewed Q4 2016/7	£65	
Strategy & Development	Growth & Economy	Growth and Economy	Archive Storage Deposit	To be reviewed Q4 2016/7	£15	
Strategy & Development	Growth & Economy	Growth and Economy	Archive Storage Charge	Subject to 3rd party rate	£60	
Strategy & Development	Growth & Economy	Growth and Economy	Travel for Cambridgeshire			

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Strategy & Development	Growth & Economy	Growth and Economy	Pre-Application Enquiry - 1. General discussion on TP ; requirement, provision of info and sign-posting of further information sources; support and advice available (from TfC and elsewhere); advice on TPs adjacent/near the proposed development; advice on the monitoring requirement	£126 (Large) £156 (Major), £180 (Strategic) Project work negotiated (excluding VAT)	£126 (Large) £156 (Major), £180 (Strategic) Project work negotiated (excluding VAT)	
Strategy & Development	Growth & Economy	Growth and Economy	Pre-Application Enquiry- 2. All elements of 1. above, plus: Specific discussion on the development of the site travel plan having taken account of the outcome of the Transport Assessment; - Response/evaluation of first draft of TP with advice on improvements where necessary.	£180 (Large) £360 (Major), £450 (Strategic) Project work negotiated (excluding VAT)	£180 (Large) £360 (Major), £450 (Strategic) Project work negotiated (excluding VAT)	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Strategy & Development	Growth & Economy	Growth and Economy	Pre-Application Enquiry - 3. After elements 1. and/or 2. above responding and advising on improvements of further iterations of the draft TP with written feedback on how to improve the TP& meeting if necessary. Evaluation of final Travel Plan.	£180 (Large) £240 (Major), £300 (Strategic) Project work negotiated (excluding VAT)	£180 (Large) £240 (Major), £300 (Strategic) Project work negotiated (excluding VAT)	
Strategy & Development	Growth & Economy	Growth and Economy	Monitoring Fee per year including TfC running the online Travel for Cambridgeshire Survey, analysing results and providing written report feedback -Receiving Development Monitoring Report; providing written response and meeting if required	£900 (Large) £1080 (Major), £1560 (Strategic) Project work negotiated (excluding VAT)	£900 (Large) £1080 (Major), £1560 (Strategic) Project work negotiated (excluding VAT)	
Strategy & Development	Growth & Economy	Growth and Economy	Monitoring Fee per year (excluding TfW Survey) including receiving Development Monitoring Report, providing written response, and meeting if required	£600 (Large), £900 (Major), £1080 (Strategic) Project work negotiated (excluding VAT)	£600 (Large), £900 (Major), £1080 (Strategic) Project work negotiated (excluding VAT)	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Strategy & Development	Growth & Economy	Growth and Economy	Travel for Work-Travel Plan Plus			
Strategy & Development	Growth & Economy	Growth and Economy	Additional work	£52.64/Hr plus expenses	£55/Hr plus expenses	
Strategy & Development	Growth & Economy	Growth and Economy	County Planning, Minerals and Waste			
Strategy & Development	Growth & Economy	Growth and Economy	Pre-apps Minerals and waste Planning			
Strategy & Development	Growth & Economy	Growth and Economy	County Planning, Minerals and Waste- Discretionary Charges			
Strategy & Development	Growth & Economy	Growth and Economy	Written advice in response to a written enquiry	£150 (excl VAT)	£154 (excl VAT)	
Strategy & Development	Growth & Economy	Growth and Economy	One meeting with Planning Officer at Shire Hall followed by written advice at Shire Hall followed by written advice	£290 (excl VAT)	£297 (excl VAT)	
Strategy & Development	Growth & Economy	Growth and Economy	One follow up meeting at Shire Hall with Planning Officer	£230 (excl VAT)	£236 (excl VAT)	
Strategy & Development	Growth & Economy	Growth and Economy	One meeting on site by Planning Officer followed by written advice	£405 (excl VAT) + Travel	£414 (excl VAT)	



# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Strategy & Development	Growth & Economy	Growth and Economy	Flood and Water - Ordinary Watercourse Consenting Pre-application charging schedule			
Strategy & Development	Growth & Economy	Growth and Economy	Written advice in response to a written enquiry	n/a (Access Culverts ≤ 6M), £50 (All other Structures)	n/a (Access Culverts ≤ 6M), £50 (All other Structures)	
Strategy & Development	Growth & Economy	Growth and Economy	Meeting and written advice with Officer at the Council Office	n/a (Access Culverts ≤ 6M), £75 (All other Structures)	n/a (Access Culverts ≤ 6M), £75 (All other Structures)	
Strategy & Development	Growth & Economy	Growth and Economy	Meeting on site with an officer followed by written advice.	£50 (Access Culverts ≤ 6M), £100 (All other Structures)	£50 (Access Culverts ≤ 6M), £100 (All other Structures)	
Strategy & Development	Growth & Economy	Growth and Economy	Additional work	£50/hr plus expenses (£0.45/mileage)	£50/hr plus expenses (£0.45/mileage)	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Strategy & Development	Growth & Economy	Growth and Economy	Flood and Water - Surface Water Flood Risk Planning Pre-application Advice			
Strategy & Development	Growth & Economy	Growth and Economy	Written advice in response to a written enquiry	£100 (Minor), £150 (Major - Medium), £250 (Major - Large), £350 (Major - Strategic) £200 (condition discharge advice) excl VAT	£100 (Minor), £150 (Major - Medium), £250 (Major - Large), £350 (Major - Strategic) £200 (condition discharge advice) excl VAT	
Strategy & Development	Growth & Economy	Growth and Economy	Meeting to scope and agree content of drainage strategy	N/A anymore (now incorporated into below meeting charge)	N/A anymore (now incorporated into below meeting charge)	
Strategy & Development	Growth & Economy	Growth and Economy	Meeting and written advice including review of drainage strategy	£200 (Minor), £275 (Major - Medium), £450 (Major - Large), £550 (Major - Strategic) £200 (condition discharge advice) excl VAT (plus expenses if meeting requested on site)	£200 (Minor), £275 (Major - Medium), £450 (Major - Large), £550 (Major - Strategic) £200 (condition discharge advice) excl VAT (plus expenses if meeting requested on site)	
Strategy & Development	Growth & Economy	Growth and Economy	Meeting on site with an officer followed by written advice.	N/A anymore (now incorporated into above meeting charge)	N/A anymore (now incorporated into above meeting charge)	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Strategy & Development	Growth & Economy	Growth and Economy	Additional work	£50/hr plus expenses (£0.45 mileage)	£50/hr plus expenses (£0.45 mileage)	
Strategy & Development	Passenger Transport	Passenger Transport	<b>Passenger Transport</b>			
Strategy & Development	Passenger Transport	Passenger Transport	Section 19 permits	£11	£11	
Strategy & Development	Passenger Transport	Passenger Transport	Park and ride departure charge	£2	£2	
Strategy & Development	Passenger Transport	Passenger Transport	Other concessions	Coach booking fees £10, cycle lockers £10 per month, car boot £14500 p/a	Coach booking fees £10, cycle lockers £10 per month, car boot £15000 p/a	
Strategy & Development	Passenger Transport	Passenger Transport	Park and ride car parking charges	£1 per vehicle charge	£1 per vehicle charge	
Strategy & Development	Passenger Transport	Passenger Transport	Park and ride advertising	£7,500 - £12,000 per annum	£8,000 to £12,000 per annum	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	<b>Transport Modelling</b>			

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	Up to 499 units residential and up to 18,000 sqm B1/ commercial	Saturn= £3036 CSRM=£5060	Under review	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	500-749 units residential and up to 35,000 sqm B1 commercial	Saturn= £6072 CSRM=£10,120	Under review	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	750-999 units residential and up to 70,000 sqm B1 commercial	Saturn= £9108 CSRM=£15,180	Under review	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	1000-1499 units residential and up to 100,000 sqm B1 commercial	Saturn= £12,144 CSRM=£20,240	Under review	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	1500-1999 units and up to 130,000 sqm B1 commercial	Saturn= £15,180 CSRM=£25,300	Under review	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	2000-2499 units and up to 150,000 sqm B1 commercial	Saturn= £18,216 CSRM=£30,360	Under review	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	2500-2999 units and up to 170,000 sqm B1 commercial	Saturn= £21,252 CSRM=£35,420	Under review	

# ETE: Non-Statutory Schedule of Fees & Charges - Appendix 5

Directorate	Policy Line	Service	Description of charge	2017-18 Charge(£)	2018-19 proposed Charge(£) (Inflation 2.2%)	Additional information
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	3000-3499 units and up to 200,000 sqm B1 commercial floor space	Saturn= £24,288 CSRM=£40,480	Under review	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	3500-3999 units and up to 230,000 sqm B1 commercial floor space	Saturn= £27,324 CSRM=£45,540	Under review	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	4000-4499 units and up to 270,000 sqm B1 commercial floor space	Saturn= £30,396 CSRM=£50,600	Under review	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	4500-4999 units and up to 300,000 sqm B1 commercial floor space	Saturn= £33,396 CSRM=£55,660	Under review	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	Other	Price on application	Under review	
Strategy & Development	Transport & Infrastructure Policy & Funding	Transport and Infrastructure Policy and Funding	Any requested run of a transport model	Bespoke service cost to be negotiated on a case by case basis reflecting time and complexity	Under review	