

Procurement of Replacement of Guided Busway and Babraham Park & Ride Site CCTV

To: Highways and Transport Committee

Meeting Date: 3 December 2024

From Executive Director of Place and Sustainability

Electoral division(s): All divisions within Cambridge City, South Cambridgeshire and Huntingdonshire.

Key decision: Yes

Forward Plan ref: 2024/017

Executive Summary: This paper seeks authorisation to procure the replacement of CCTV equipment and CCTV maintenance for the Guided Busway and Babraham Park & Ride site. The report also seeks to delegate the authority to award the contract following a full procurement process to be undertaken by Huntingdonshire District Council on the County Council's behalf, to ensure a high-quality service at the best achievable cost.

Recommendation: The Committee is recommended to:

- a) Authorise the procurement for replacement of CCTV; monitoring; response to incidents; data handling requests, and provision of transmission network linkage, for a term of five years; and
- b) Delegate authority to the Executive Director of Place and Sustainability, in consultation with the Chair and Vice-Chair of the Highways and Transport Committee, to award and execute a contract for the provision of CCTV as above starting in 2025.

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1. Creating a greener, fairer, and more caring Cambridgeshire

1.1 This procurement aligns with the Council's Strategic Framework and Ambitions in relation to the environment (Ambition 1) as follows:

- Failure to provide adequately monitored CCTV coverage and recording of facilities and road junctions associated with the Guided Busway will increase congestion and undermine road safety.
- The management of the Guided Busway & Park & Ride sites assists journey times for public transport promoting this mode of travel.
- Guided Busway & Park & Ride are tied to incentives around the usage of environmentally friendly transport.

1.2 In addition to this, the procurement firmly aligns with the second ambition of improving travel across the county through providing the resources needed for the service to manage the road traffic network.

1.3 The following bullet points set out details of implications identified by officers in regard to this ambition:

- CCTV on the Guided Busway covers all road junctions crossed by the service.
- The Guided Busway and Park & Ride sites assist journey times for public transport promoting this mode of travel.

2. Background

2.1 The current CCTV was installed as part of the Guided Busway project in 2010. The CCTV for Babraham was implemented during the construction of the site in 1999. As part of a separate contract, in 2022, four of the Cambridge Park & Ride sites upgraded the CCTV infrastructure with 60 new cameras, while a link was procured to the HDC central monitoring centre, which provides 24/7 monitoring and responding service for public space CCTV cameras.

2.2 There is a requirement to commence a procurement process to upgrade the CCTV for the Babraham Park & Ride plus the Guided Busway and associated CCTV maintenance. The likely cost of the addition of the Guided Busway and Babraham Park & Ride site to the contract is estimated to be £500k, exceeding the requirement for a key decision

2.4 The current arrangements provide a 24-hour monitoring service of the Park & Ride sites by suitably trained and licenced operators. They comply with all current legislation and ensure the system is fit for purpose.

2.5 The CCTV system will deter and assist in the detection of crime. The system will also reduce the fear of crime and anti-social behaviour and facilitate the apprehension and prosecution of offenders. The system will also deter vandalism, discourage anti-social

behaviour and enhance the local environment and thereby improve the enjoyment of the facilities by all who use them.

3. Main Issues

- 3.1 The current system requires replacement due to age and effectiveness.
- 3.2 HDC would undertake a competitive process on behalf of the County Council and complete all the necessary contractual documents, in accordance with the Council's Contract Procedure Rules.
- 3.3 The costs of the project would be funded through existing Guided Busway service budgets. The Capital Programme Board agreed to the allocation of funds for this project in June 2024.

4. Alternative Options Considered

- 4.1 Other alternatives have been considered. These options would be:
 - To do nothing and not replace equipment
 - Alternative route(s) to market
- 4.2 To do nothing has been discarded as an option, as this would result in the service provided ceasing to function, which would lead to several negative implications for the Council, including being unable to manage the highway effectively, which would be against the Council's ambitions and lead to a loss in public confidence.
- 4.3 Alternative routes to market would require an extensive procurement process undertaken by the Council, with no link being available to the Huntingdonshire Central Monitoring Centre. This would lead to a two-tier system of CCTV operation. All new Park & Ride sites associated with the GCP funding would have direct links back to the Huntingdonshire Monitoring Centre from day one of operation.

5. Conclusion and Reasons for Recommendations

- 5.1 The recommendation is to authorise the procurement of new CCTV and associated services for Guided Busway and Babraham Park & Ride. This is being recommended as the alternative options available would be of disbenefit to the Council and have severe negative implications.

6. Significant Implications

- 6.1 Finance Implications
Funding for these works is identified in the Place and Sustainability Capital Programme in 2024/25. It is estimated that the works will cost £500k.

6.2 Legal Implications

The following bullet points set out details of significant implications identified by officers:

- The procurement of a new CCTV contract carries the following risk:
 - The Council shall comply with the Public Contract Regulations 2015 and shall meet the obligations set out in the Council's Contract Procedure Rules.
 - Failure to upgrade the system would mean that we would be unable to provide coverage of unlawful or unsafe behaviour to the Police and law enforcement agencies.
 - The Council shall instruct Pathfinder Legal Services Ltd to support and assist this project by providing legal advice and drafting the necessary documents.

6.3 Risk Implications

The following bullet points set out details of significant implications identified by officers:

- A failure to procure the CCTV contract carries the following risks:
 - Failure to upgrade the CCTV to compliant standards undermine public confidence in the safety of the service.

6.4 Equality and Diversity Implications

There are no significant implications within this category.

A completed EqIA assessment is attached at Appendix 1 to this report.

6.5 Climate Change and Environment Implications (Key decisions only)

The following bullet points set out details of significant implications identified by officers:

- A failure to renew the enforcement contract carries the following risks:
 - Failure to adequately manage parking enforcement will undermine demand management and modal shift strategies.

Throughout the lifespan of the existing contract the council has implemented modal shift in the way the civil enforcement officers move about the SEA by replacing combustion scooters with e-bikes. Going forward the Council will be stipulating this as a requirement in the specification.

Further to this in the specification document it will be laid out that where feasible eco-friendly alternatives should be considered and adopted where appropriate, for example with bio-degradable stationery such as PCN wallets. The Council will look to implement this throughout the lifetime of the contract and review where possible as a continuous improvement plan in line with ambition 1.

7. Source Documents

7.1 [Road Traffic Regulation Act 1984, section 55](#)

7.2 [Crown Commercial Services framework RM6349](#)