Agenda Item No: 2

CHILDREN AND YOUNG PEOPLE COMMITTEE: MINUTES

Date: Monday 12 June 2017

Time: 2.00pm – 4.15pm

Present: Councillors S Bywater (Chairman), A Costello, P Downes, L Every, A Hay, S Hoy (Vice Chairwoman), L Nethsingha, T Sanderson, J Whitehead and J Wisson

Co-opted Member: A Read

Apologies: Councillor S Taylor (substituted by Councillor T Sanderson)

Co-opted Member: F Vettese

CONSTITUTIONAL MATTERS

1. NOTIFICATION OF CHAIRMAN/WOMAN AND VICE CHAIRMAN/WOMAN

It was resolved to note that Council had appointed Councillor Simon Bywater as the Chairman and Councillor Samantha Hoy as the Vice-Chairwoman of the Children and Young People Committee for the municipal year 2017/18.

2. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies for absence were received from Councillor S Taylor, substituted by Cllr T Sanderson, and co-opted member F Vettese.

A declaration of interest was made by Councillor J Wisson in relation to Item 4: Petitions as the local member for The Round House Primary Academy in St Neots.

Declarations of interest were made by Councillors L Every and L Nethsingha in relation to Item 7: Free School Proposals and Item 8: Charging for Academy Conversions as school governors.

A declaration of Interest was made by Mr A Read in relation to Item 7: Free School Proposals and Item 8: Charging for Academy Conversions relating to his role as Director Of Education for the Diocese of Ely and Chief Executive Officer of the Diocese of Ely Multi-Academy Trust (DEMAT).

3. MINUTES OF THE MEETING ON 14 MARCH 2017 AND ACTION LOG

It was resolved to approve the minutes of the meeting on 14 March 2017 as a correct record, subject to amending the final paragraph of Minute 270 to read 'Councillor Whitehead' rather than 'the Chairwoman'. The corrected minute reads:

'Cllr Whitehead noted that this was the last scheduled meeting for the Committee before the local government elections in May 2017. She thanked Members for their positive contributions and support during the current administration and offered particular thanks and good wishes to the Vice Chairman, Councillor David Brown, who would be stepping down in May.'

Members reviewed the action log and requested the following actions:

- Minute 239: Review of Secondary School Provision in Fenland: To provide Members with an update on progress by email, including regarding any proposed new site;
  (**Action**: Head of Service, 0-19 Place Planning and Organisation)
- Minute 255: Agenda Plan and Appointments: To clarify whether the Committee is still able to appoint elected members to the Adoption Panel or as Trustees now that arrangements are managed by Coram Cambridgeshire.
  (**Action**: Head of Service County Wide and Looked After Children/ Democratic Services Officer)

It was resolved to note and comment on the Action Log.

4. PETITIONS

The Committee received a petition from Ms Emma Stevens regarding The Round House Primary Academy in St Neots. The full text of the petition is attached at Appendix A and was circulated to members of the Committee in advance of the meeting.

Ms Stevens said that she was speaking on behalf of many members the local community in seeking to increase the capacity at The Round House Primary Academy in time for the September 2017 intake. The Round House Primary Academy had always been intended to accommodate local children, but due to mistakes in forecasting pupil numbers the school had been regularly oversubscribed in recent years leading to real frustration and disappointment to local families. It was understood that officers were looking at a solution from 2018 onward, but the use of temporary buildings would increase capacity in time for the September 2017 intake. The community was outraged by the failure to provide an adequate number of places at the school for local children.

The Chairman thanked Ms Stevens for her petition and summary of the issue. As there was no report on this item on the meeting agenda it would not be discussed by the Committee, but he invited Members to ask any questions of clarification they might have.

In response to questions from Members, Ms Stevens made the following points:

- Loves Farm was a geographically self-contained area designed to suit the needs of young families, but there were insufficient places available at the local school to meet the needs of those families;

- The majority of children who were not offered places at The Round House were driven past the school to their allocated schools in St Neots which they found upsetting;

- Between ten and twelve families were currently believed to be on the waiting list for places at The Round House for September 2017;

- Some children whose applications for places at The Round House Primary Academy were unsuccessful had been allocated places at Priory Park. This meant that some families which had expressed a preference for Priory Park were not offered places there;

- There was no suggestion that Priory Park was not delivering a good education, but it did not offer children living in Loves Farm the additional social and emotional benefits of attending their local school alongside their friends;

- A Member noted that schools were funded on a per-pupil basis. This meant that increasing the number of places at one school when places were still available in other local schools would have a negative impact on the funding of those schools with unfilled places, and consequently on their staffing levels;

- Several Members emphasised the importance of community cohesion and supporting new communities to thrive and develop;

- A Member highlighted the difficulty in producing accurate forecasts of pupil numbers given the significant number of variables involved and the duty on the Local Authority to act in the best interests of all of its residents within the finances available.

The Chairman thanked Ms Stevens for her petition and those members of the public who had also come along to show their support. The matter would now be discussed informally by councillors and officers and Ms Stevens would receive a written response within ten working days.
(**Action: The Strategic and Policy Place Planning Manager**: To produce a draft response to Ms Stevens' petition following discussions between councillors and officers)

DECISION

5. CHILDREN AND YOUNG PEOPLE COMMITTEE AGENDA PLAN AND TRAINING PLAN

The Committee received a report from the Interim Executive Director for Children Families and Adults containing the committee agenda plan and draft committee training plan.

The Chairman asked Members to note that there would be a seminar at Wyboston Lakes on Wednesday 20 September 2017 in the morning to bring together elected members, schools' representatives and education providers to discuss the vision for education in Cambridgeshire over the next five to ten years. Further details would be provided nearer the time.

In discussion of the draft training plan Members agreed that they would like training sessions to start between 4.00-4.30pm. There were no additional areas where Members felt that they required training at this stage, but this would be kept under review.

It was resolved to:

a) agree the agenda plan attached at Appendix A to the report.

b) agree the training plan that had been developed as set out at Appendix B to the report.

c) consider if there were any other areas of the Committee's remit where members felt they required additional training.

KEY DECISION

6. CAMBRIDGESHIRE COUNTY COUNCIL FRAMEWORK AND TERM CONTRACTS

The Committee received a report from the Interim Executive Director for Children Families and Adults seeking Member approval for four procurement frameworks. These would help ensure that the Council remained able to meet its statutory responsibilities to ensure the timely and cost effective delivery of capital programme projects to deliver sufficient numbers of maintained school and nursery places within the county. It was proposed that the financial assessment of each of the frameworks would be carried out by an external consultant at an estimated cost of between £100,000-150,000. This cost would be met from the Children and Young People Capital Programme. A number of projects were on hold pending Committee approval of the proposed procurement frameworks and officers advised of a significant risk to projects and programmes until the necessary frameworks were approved.

During discussion it was noted that the reference to 'lots' in paragraph 2.1.3 was a technical procurement term and referred to the practice of running one procurement process, but allowing different value options within the framework. In the case of paragraph 2.1.3 the framework had been divided into four which should mean that the appointed providers would be able to provide the best value based on a price and quality assessment. The percentage used to calculate capped fees against construction costs had not yet been finalised, but the percentage would vary depending on the value of the lot.

It was resolved to endorse:

a) the re-procurement of the following frameworks which had either expired or were due to expire in the next 12 months:

   - Design & Build Contractor Framework (expired 31 March 2017)
   - Relocation of Temporary Buildings and Associated Groundworks Term Contract (due to expire 31 March 2018)
   - Minor Works Framework (due to expire 31 March 2018)

b) the procurement of a Temporary Buildings Multi-disciplinary Framework to assist in the management and delivery of the design, health and safety compliance and town planning requirements relating to the provision of mobile accommodation.

7. FREE SCHOOL PROPOSALS

The Committee considered a report from the Interim Executive Director for Children Families and Adults which provided an update on the outcome of Wave 12 free school applications, next steps in relation to both successful and unsuccessful applications, the proposal to launch a competition to seek a sponsor to run an area special school at Alconbury Weald and the outcome of a joint application with Peterborough City Council to the Department for Education (DfE) to commission a special school focusing on the needs of 14-19 year old students with high functioning autism and complex emotional and mental health needs to serve the north of Cambridgeshire and Peterborough.

The Strategic and Policy Place Planning Manager stated that the outcome of the Wave 12 application round had resulted in three successful applications in areas where there was no identified basic need for additional places. In each of these cases no site had yet been identified for the proposed new school. Officers had met with the Regional Schools Commissioner and the heads of the existing schools potentially impacted by the approval of these applications to discuss the situation. Five of the seven unsuccessful Wave 12 applications were for schools in locations where a basic need for places existed as the result of new developments in the area. Officers had identified two possible alternative routes to address the basic need for additional school places in these locations. These were either launching a competition to identify a preferred sponsor in line with the provisions of the Education Act 2006 or approaching the Trust or Governing Body of an existing school with proposals to extend that school by establishing a second campus on a site in the development area.

The deadline for the Wave 13 application round had not yet been announced by the DfE so it was proposed to launch a competition later in June under the free school presumption process to identify a preferred sponsor for the area special school required at Alconbury Weald. There had previously been a role for Children and Young People Committee Spokes in the preferred school sponsor selection process and officers sought guidance from the Committee on Member involvement going forward.

The application to commission a 50 place special school in the north of the county for young people aged 14-19 with a high functioning autism spectrum disorder and/ or complex emotional and mental health needs which was made by jointly by the County Council and Peterborough City Council had been unsuccessful.

The Chairman stated that a request to speak on this agenda item had been received from Mr Rick Carroll, the Chief Executive Officer for the St Neots Learning Partnership, and he invited Mr Carroll to address the Committee.

Mr Carroll said that there were currently two mainstream academies in the St Neots area, Ernulf Academy and Longsands Academy, and both were committed to providing their students with the best possible learning experience and outcomes. Ernulf Academy had experienced a period of challenge, but had responded to this robustly and the improvements put in place had been praised by the Regional Schools Commissioner. Mr Carroll expressed grave concern about the impact on these existing schools of the proposed new mainstream secondary academy which had been approved by the DfE in St Neots. There were unfilled places at Ernulf Academy and if these remained unfilled it could lead to a drop in funding which would have a negative impact on existing pupils. There was increased demand for sixth form and special needs provision in the area and a limited vocational offer locally. If addressed this could enable the St Neots Sixth Form to become a beacon for the North Cambridgeshire area. Longsands Academy was continuing to improve and was now over-subscribed.

There were no questions from Members. The Chairman thanked Mr Carroll for attending in person to share his views with the Committee.

The following points arose in discussion of the report and in response to Members' questions:

- Several Members questioned the rationale for refusing applications to establish new schools where there was an identified need for additional places, but approving applications in areas where places remained unfilled in existing schools. Officers

advised that the DfE used eight definitions of need in considering applications and that the basic need for additional places was only one of these eight criteria. Members said they would welcome an early meeting with the Regional Schools Commissioner to clarify the local rationale and logic to the outcome of the Wave 12 applications in Cambridgeshire;
(**Action: Head of Service, 0-19 Place Planning and Organisation/ Democratic Services Officer**: To seek an early meeting with the Regional Schools Commissioner on behalf of the Committee)

- Officers advised that some of the Wave 12 applications had been unsuccessful because they would not be delivered by 2020. This would not prevent the Council from choosing a sponsor in future whose application had been turned down by the DfE on the basis of its timeframe;

- The co-opted representative of the Diocese of Ely stated that the Diocese of Ely Multi-Academy Trust (DEMAT) had been involved in both successful and unsuccessful applications under the Wave 12 round and reported inconsistent feedback on the quality of the bids submitted. He further stated that as the approved sponsor of the secondary school in Alconbury Weald DEMAT offered an open invitation to work alongside the chosen sponsor of the free special school required there, whoever that might be;

- Officers advised that the current strategy for secondary school places in St Neots which was approved by the Committee had been based on student numbers being accommodated across Longsands Academy and Ernulf Academy without the need to build an additional school. Given the DfE's approval of the St Neots Academy bid this strategy would need to be reviewed with the St Neots Learning Partnership and the Regional Schools Commissioner. Following these discussions a revised strategy would be brought to the Committee in the autumn for approval;

- A Member noted the significant difficulty which the Council had experienced over time in identifying suitable sites for secondary schools in areas where a basic need for additional places existed. Given this experience they questioned whether the proposed opening dates of 2018-2020 for the three approved secondary school applications where no site had yet been identified was achievable;

- Officers confirmed that there was no Section 106 agreement in relation to the Alconbury Weald free special school. It had not been possible to negotiate any capital input from the developer because, as an area special school, not all of the students would be drawn from the local development;

- Officers advised that the DfE had put together a central list of areas where new special schools were needed. Around 20 bids had been approved nationally as part of the Wave 12 round, all of which had both identified sites and sponsors;

- It was agreed that Member engagement in future competitions under the free school presumption process should draw from a pool consisting of the Committee Chairman, Vice Chairwoman, Lead Members and Local Members.
(**Action: The Strategic and Policy Place Planning Manager**: To revise the Council's process for future competitions under the free school presumption accordingly)

It was resolved to:

a) note and comment on the outcome of applications to open new free schools in Cambridgeshire under Wave 12 of the Department for Education's centrally delivered free school programme and the identified options in those cases where there was an identified basic need and the associated applications were not approved for implementation;

b) note and comment on the intention to launch a competition to seek a sponsor for a new area special school at Alconbury Weald;

c) note the Council's adopted process for competitions under the free school presumption process and the need to review them to align with the Council's new decision-making arrangements;

d) note and comment on the outcome of the application made jointly with Peterborough City Council to establish a free special school provision;

e) agree that, in addition to keeping Members informed of any implications for the local authority's statutory responsibilities of the free school applications where no basic need had been identified, that Officers should work with the St Neots Learning Partnership and the Regional Schools Commissioner's Office to develop a revised strategy for secondary school places in St Neots that would address 11-16 and sixth form provision;

f) seek an early meeting with the Regional Schools Commissioner to clarify the local rationale and logic to the outcome of the Wave 12 applications in Cambridgeshire to the Committee.

8. CHARGING FOR ACADEMY CONVERSIONS

The Committee received a report from the Interim Executive Director for Children Families and Adults which set out the process and arrangements for maintained schools to convert to academies and sought the Committee's agreement that the Council should introduce a charging arrangement for the work it was required to undertake and the costs incurred for all future conversions.

The Head of Service for 0-19 Place Planning and Organisation described the current arrangements whereby publicly funded schools could become academies through one of three routes: those deemed to be high performing schools by Ofsted could convert by joining an existing multi-academy trust (MAT) or as a stand-alone academy; those deemed by Ofsted to be requiring improvement could join an established MAT; and those deemed to be under-performing by Ofsted could be required to become academies. This latter group was termed sponsored academies.

In March 2017 the Council secured £50,000 in time-limited grant funding from the Department for Education (DfE) in recognition of the additional costs arising from the academy conversion process. However, a long term solution was needed to address this cost pressure going forward. Officers recommended that future charges should be based on actual costs rather than a flat rate to ensure that they were fair and transparent, but sought Members' views on whether they would wish to consider

different arrangements for those schools which were required to convert rather than chose to do so.

The following points arose in discussion of the report and in response to Members' questions:

- At present there were twelve schools within the county pending conversion to academy status, all of which were intending to join an established MAT;

- The £25,000 which schools received to support them with the cost of the academy conversion process was a flat rate sum regardless of school size;

- Officers confirmed that it would be possible to provide schools with an indication of the likely cost for Council services in advance of a decision to proceed;

- The majority of the £50,000 one-off funding from the DfE would be used to employ an Academies Project Officer on a one year fixed term contract. Part of this officer's role would be to prepare a baseline document in preparation for each conversion which would include making clear all ownership issues and liabilities;

- A Member disagreed with officers' judgement that the costs relating to the academy conversion process were easily identifiable and expressed concern that by charging for this service the Council left itself open to potential litigation relating to any delays in the process;

- Several Members expressed reservations about charging a flat rate because a small school would pay the same rate as a large school;

- Several Members questioned whether separate arrangements should apply to schools which were required to convert to academy status because they were deemed to be under-performing.

Summing up the discussion, the Chairman stated that this was an important decision which should not be rushed. Members would like more information about the implications of the various charging regimes before reaching a decision.

It was resolved that:

a) the Committee agreed in principle the proposal that the Council introduced a charging arrangement for the work it was required to undertake and the costs it incurred as a result of the conversion process which would apply to all future conversions, subject to further details of the charging arrangements being brought to the Committee by officers for approval.
(**Action: Head of Service, 0-19 Place Planning and Organisation**: To bring the decision about charging for academy conversions back to the Committee when the additional information requested by Members was available)

9. FINANCE AND PERFORMANCE REPORT: OUTTURN 2016/17

The Committee considered a report by the Chief Finance Officer and presented by the Strategic Finance Manager which set out the 2016-17 Outturn for the Children Families and Adults Directorate. Members were asked to restrict their attention to the budget lines for which the Children and Young People (CYP) Committee was responsible. The first set of figures for the 2017-18 financial year would be available in the July report.

The final outturn for 2016-17 was an overspend of approximately £7,000,000 on the budget areas for which CYP was responsible. This represented a worsening of the position which was reported to the Committee in March 2017. The difference was primarily due to increased costs relating to the discharge of the Council's statutory duties relating to Children's Social Care and Looked After Children. Committee approval was sought to submit the earmarked reserves listed at Appendix 3 to the General Purposes Committee for re-approval.

The following points arose in discussion of the report and in response to Members' questions:

- A savings tracker had been developed as a new tool to be used across all of the Council's business areas. The sections relating to those areas for which CYP was responsible would be reported to the Committee on a quarterly basis;

- The final outturn for 2016-17 took account of the additional £3,000,000 which had been allocated in-year to off-set increased costs relating to Looked After Children. Without this sum the total overspend on services for children and young people would have been in the region of £10,000,000;

- Appendix 2, Table 2.1: The original budget figure 2016/17 column related to the business plan approved by Council in February 2016; the budget 2016/17 column included in-year virements approved by the Committee;

- The Chairman asked that training on finance and performance reports be included on the Committee training plan if it was not already being covered in the training sessions on Local Government Finance which were open to all Members;
  (**Action: Executive Officer, Children Families and Adults/ Democratic Services Officer**: To investigate and add to the CYP training plan if appropriate)

- Members asked for clarification of the threshold for the direction arrows on the Risk Register being changed as they felt small shifts in performance might be represented disproportionately.
  (**Action: Strategic Finance Manager**)

It was resolved to:

a) Note the finance and performance position as at the end of 2016/17;

b) Recommend the earmarked reserves listed in Appendix 3, which were continuing in 2017/18, to the General Purposes Committee for their re-approval.

10. APPOINTMENTS TO INTERNAL ADVISORY GROUPS AND PANELS AND PARTNERSHIP LIAISON AND ADVISORY GROUPS

The Committee received a report from the Chief Executive on appointments to internal advisory groups and panels and partnership liaison and advisory groups. Members considered each of these in turn and agreed appointments as set out at Appendix B. A number of appointments were not filled and it was agreed that details of these would be circulated to the Chairman and Lead Members so that they could consult with their groups on possible candidates. Subject to the Committee agreeing the recommended delegation of authority to the Interim Executive Director of the Children Families and Adults Directorate these appointments would be finalised outside of the meeting in consultation with the Chairman.
(**Action: Democratic Services Officer**: To circulate details of unfilled appointments to the Chairman and Lead Members and report any appointments made under delegated authority at the next meeting)

The following points arose in discussion of the report:

- Children's Health Joint Commissioning Board: Members questioned whether this Board was still in operation and, if not, what arrangements had replaced it. If it remained active it was agreed to appoint Councillor Bywater and Councillor Nethsingha;
  (**Action: Service Director, Strategy and Commissioning**)

- Joint Consultative Committee (Teachers): Members noted that reform proposals had been submitted to Spokes (the political groups' spokesmen and women for CYP) during the previous administration, but that Spokes had chosen not to proceed with these at that time. Work was continuing to revise the consultation framework and it was known that the trade union side wanted to continue to meet formally with Members. A report would be brought to the Committee later in the year and it was agreed to postpone making appointments to the committee pending further consideration of the framework.

It was resolved to:

a) review and agree the appointments to outside bodies as detailed at Appendix 1 to the report;

b) review and agree the appointments to relevant partnership liaison and advisory groups as detailed at Appendix 2 to the report;

c) delegate, on a permanent basis between meetings, the appointment of representatives to any outstanding outside bodies, groups, panels and partnership liaison and advisory groups within the remit of the Children and Young People Committee to the Executive Director Children Families and Adults, in consultation with the Chairman of the Children and Young People Committee and to notify the Committee of these appointments at its next meeting.

INFORMATION ITEMS

11. 0-19 JOINT COMMISSIONING OF CHILDREN'S HEALTH AND WELLBEING SERVICES

The Committee received a report from the Head of Commissioning, Child Health and Well-Being which provided an update on the 0-19 Healthy Child Programme (HCP) and the impact which its work programme was having through the Joint Commissioning Unit. The work was already having a noticeable impact in reducing waiting lists and increasing the money being directed to early support services and it was intended to provide Members with an assurance that commissioning was being done in a joined up way in the context of the Children's Change programme. Members noted that a detailed report would be submitted to the Health Committee on 14 June 2017 and that a draft version of this report was attached for information.

The following points arose in discussion of the report and in response to Members' questions:

- The Cambridgeshire and Peterborough Clinical Commissioning Group (CCG) had agreed to pool budgets in some areas which allowed for the more joined up provision of services;

- There were less hand-offs of care between professionals which provided a better experience for families;

- A Member said that they would like to see the Council taking a more pro-active role in relation to childhood obesity. Officers confirmed that they recognised the need for a better core offer to primary schools to help address this issue;

- A Member commented that the report contained too much jargon and asked that this be removed from future reports;

- A lot of work had been done directly with schools, families, children and young people to ask them what would make the most difference to them. The most frequently recurring request was for more integrated working.

It was resolved to:

a) Support the work to date;

b) Note the interdependencies with other transformation work streams.

12. DATE OF NEXT MEETING

It was noted that the Committee would meet next on Tuesday 11 July 2017 at 2.00pm in the Kreis Viersen Room, Shire Hall, Cambridge.

Chairman
(date)

Appendix A

Petition received from Emma Stevens:

‘The Round House Primary Academy is over-subscribed and not all children living on Loves Farm will be giving a place. Places are currently allocated based on distance to the school meaning it’s children living to the North of the estate who will miss out on a place. And it’s these children who have the furthest to travel to the next nearest school which is at least a 40 minute walk away.

Loves Farm has grown at a fast rate over the past few years, and has a particularly high proportion of young families, however the capacity of the primary school has not been increased to reflect this.

Loves Farm residents have spent a huge amount of time building our estate into a wonderful community and at the heart there's a fantastic primary school. It’s so deeply disappointing that the school does not have enough spaces for all of the children on Loves Farm and preventing more and more children from attending the local school is likely to have a huge impact on the community spirit of Loves Farm and sadly start to erode all of the hard work and progress that’s been made.

It’s so disheartening to see the majority of children in our neighbourhood being able to walk to school, whilst a small minority have to be driven past all of them, past the local school, in order to attend another school much further away. Living close to the school they attend not only makes travelling much easier for both the parents and children, but it also provides exercise, gives the children an opportunity to socialise, make friends, and really feel part of the community. It makes it far easier to attend extra curricula and social activities that are so important to enriching their education, and it will also mean they will live close to their school friends and this will be so beneficial for them both now and in the long run.

We would like the capacity of The Round House Academy to be increased in time for the September 2017 intake.’

Appendix B

CAMBRIDGESHIRE COUNTY COUNCIL
CHILDREN AND YOUNG PEOPLE COMMITTEE
APPOINTMENTS TO INTERNAL ADVISORY GROUPS AND PANELS

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Accelerating the Achievement of Vulnerable Groups Steering Group The Group steers the development and implementation of the Accelerating Achievement Action Plan, which aims to rapidly improve the educational achievement of vulnerable groups.	6	1	Councillor A Costello (Con)	Keith Grimwade Director of Learning 01223 507165 Keith.Grimwade@cambridgeshire.gov.uk
Cambridgeshire Culture Steering Group The role of the group is to give direction to the implementation of Cambridgeshire Culture, agree the use of the Cambridgeshire Culture Fund, ensure the maintenance and development of the County Art Collection and oversee the loan scheme to school and the work of the three Cambridgeshire Culture Area Groups.	3	3	1. Councillor S Bywater (Con) 2. Councillor N Kavanagh (Lab) 3. Vacancy	Keith Grimwade Director of Learning 01223 507165 Keith.Grimwade@cambridgeshire.gov.uk
Cambridgeshire Schools Forum The Cambridgeshire Schools Forum exists to facilitate the involvement of schools and settings in the distribution of relevant funding within the local authority area	6	3	1. Councillor S Bywater (Con) 2. Councillor P Downes (LD) 3. Councillor J Whitehead (Lab)	Richenda Greenhill Democratic Services Officer 01223 699171 Richenda.greenhill@cambridgeshire.gov.uk

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Corporate Parenting Partnership Board The Corporate Parenting Partnership Board looks after the interests of all children and young people who are looked after. As corporate parents, the Council will strive to ensure we provide our Looked After children with safe and supportive care which promotes their talents, skills and potential and encourages them to be the best that they can be.	4	6	1. Councillor A Costello (Con) 2. Councillor L Every (Con) 3. Councillor A Hay (Con) 4. Councillor J Whitehead (Lab) 5. Vacancy 6. Vacancy	Theresa Leavy Interim Service Director: Children's Social Care 01223 727989 theresa.leavy@cambridgeshire.gov.uk
Fostering Panel Recommends approval and review of foster carers and long term / permanent matches between specific children, looked after children and foster carers. It is no longer a statutory requirement to have an elected member on the Panel.	2 all-day panel meetings a month	1	1. Councillor S King (Con) 2. Cllr P Topping (Con)	Fiona MacKirdy Interim Head of Service Looked After children 01223 715576 fiona.mackirdy@cambridgeshire.gov.uk
New Street Ragged School Trust Management of the Cambridge Learning Bus, which provided enhanced curriculum support to Cambridge City nursery and primary schools. It travels to the schools where the Learning Bus teacher and teaching assistant deliver workshops.	2	2	1. Councillor L Nethsingha (LD) 2. Councillor J Whitehead (Lab)	Keith Grimwade Director of Learning 01223 507165 Keith.Grimwade@cambridgeshire.gov.uk
Standing Advisory Council for Religious Education (SACRE) To advise on matters relating to collective worship in community schools and on religious education.	As required	3	1. Councillor C Richards (Lab) 2. Councillor J Wisson (Con) 3. Vacancy	Kerri McCourty Business Support Team kerri.mccourly@cambridgeshire.gov.uk

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Virtual School Management Board The Virtual School Management Board will act as "governing body" to the Head of Virtual School, which will allow the Member representative to link directly to the Corporate Parenting Partnership Board.	Termly	1	1. Councillor A Costello (Con)	Keith Grimwade Director of Learning 01223 507165 Keith.Grimwade@cambridgeshire.gov.uk Edwina Erskine Business Support Officer – Administration Services Team Cambridgeshire's Virtual School for Looked After Children (ESLAC Team) 01223 699883 edwina.erskine@cambridgeshire.gov.uk

CAMBRIDGESHIRE COUNTY COUNCIL
CHILDREN AND YOUNG PEOPLE COMMITTEE
APPOINTMENTS TO PARTNERSHIP LIAISON AND ADVISORY GROUPS

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Cambridgeshire Children's Trust Executive Partnership (CTEP) The CTEP overseas the work of the three Area Partnerships which cover Cambridgeshire and provides synergy between common work areas. It produces an annual report to the Cambridgeshire Health and Wellbeing Board on the delivery of Priority 1 of the Board's Strategy: 'to ensure a positive start to life for children, young people and their families'.	2	1	1. Councillor S Bywater (Con)	Richenda Greenhill Democratic Services Officer 01223 699171 richenda.greenhill@cambridgeshire.gov.uk
Cambridgeshire Music Hub A partnership of school music providers, led by the County Council, to deliver the government's National Plan for School Music.	3	1	1. Vacancy 2. Vacancy	Keith Grimwade Director of Learning 01223 507165 Keith.Grimwade@cambridgeshire.gov.uk
Cambridgeshire School Improvement Board To improve educational outcomes in all schools by ensuring that all part of the school improvement system work together.	6	2	1. Councillor S Bywater (Con) 2. Councillor C Richards (Lab)	Keith Grimwade Director of Learning 01223 507165 Keith.Grimwade@cambridgeshire.gov.uk

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Children's Health Joint Commissioning Board Health and Local Authority Commissioners work together to improve the quality of provision of services delivered to children and families and comment on the performance of health contracts which affect children and young people in Cambridgeshire.	6	2	1. Councillor S Bywater (Con) 2. Councillor L Nethsingha (LD) *(subject to confirmation that the Board is continuing)*	Meredith Teasdale Service Director: Strategy and Commissioning 01223 714568 Meredith.teasdale@cambridgeshire.gov.uk
College of West Anglia Governing Body One of up to sixteen members who appear to the Corporation to have the necessary skills to ensure that the Corporation carries out its functions under article 3 of the Articles of Government. The appointment is subject to the nominee completing the College's own selection process.	5	1	Councillor S Count (Con) [4 year appointment]	Rochelle Woodcock Clerk to the Corporation College of West Anglia 01553 815288. Ext 2288 Rochelle.Woodcock@cwa.ac.uk
F40 Group F40 (http://www.f40.org.uk/)represents a group of the poorest funded education authorities in England where government-set cash allocations for primary and secondary pupils are the lowest in the country.	tbc	1 + substitute	Councillor P Downes (LD). Substitute: Cllr S Hoy (Con)	Meredith Teasdale Service Director: Strategy and Commissioning 01223 714568 Meredith.teasdale@cambridgeshire.gov.uk
Huntingdonshire Area Partnership Meetings are chaired by Daniel Beckett, (daniel.beckett@godmanchesterbaptist.org) also attends them. Cambridgeshire County Council's Children and Young People's Area Partnerships' Manager is Gill Hanby (gill.hanby@cambridgeshire.gov.uk).	3-4	1	Councillor A Costello (Con)	Dawn Shepherd Business Support Officer St Ives Locality/Hunts SEND SS/ PA for Sarah Tabbitt Unit 7 The Meadow, Meadow Lane St Ives PE27 4LG dawn.shepherd@cambridgeshire.gov.uk 01480 699173

NAME OF BODY	MEETINGS PER ANNUM	REPS APPOINTED	REPRESENTATIVE(S)	CONTACT DETAILS
Joint Consultative Committee (Teachers) The Joint Committee provides an opportunity for trade unions to discuss matters of mutual interest in relation to educational policy for Cambridgeshire with elected members.	2	6	1. Vacancy 2. Vacancy 3. Vacancy 4. Vacancy 5. Vacancy 6. Vacancy *(appointments postponed pending proposals on future arrangements)*	Keith Grimwade Director of Learning 01223 507165 Keith.Grimwade@cambridgeshire.gov.uk
Local Safeguarding Children's Board LSCBs have been established by the government to ensure that organisations work together to safeguard children and promote their welfare. In Cambridgeshire this includes Social Care Services, Education, Health, the Police, Probation, Sports and Leisure Services, the Voluntary Sector, Youth Offending Team and Early Years Services.	tbc	1	Councillor S Bywater (Con)	Andy Jarvis, LSCB Business Manager 07827 084135 andy.jarvis@cambridgeshire.gov.uk