

Communities and Partnership Committee Minutes Action Log

This is the updated action log as at 25th November 2020 and captures the actions arising from recent Communities and Partnership Committee meetings and updates Members on the progress in complying with delivery of the necessary actions.

Minutes of 12 th March 2020					
Minute number	Item title	Responsible officer(s)	Action	Comments	Status
245.	Joint Health and Wellbeing Strategy Consultation	L Robin	Provide Members with information on the committees and boards that would host presentations or workshops on the Joint Health and Wellbeing Strategy, including when and where they would be held.	<p>The consultation on the Joint Health & Wellbeing Strategy was placed on “pause” during the latter half of March due to the current situation around the COVID-19 outbreak. When the consultation resumes, a full list of committees/ boards, with dates of meetings, will be provided to the Committee.</p> <p>November 2020 update: The formal consultation will be restarted in 2021, and the Committee will be briefed on the detail in advance via one of the preceding service director reports. As this will be a new process, this action is marked as complete, but the need to provide a detailed update to the Committee ahead of consultation restarting has been recorded.</p>	Complete
249.	Domestic Abuse and Sexual Violence Service Review and White Ribbon Campaign	J Cullum	Investigate the possibility of the Council signing up to the Employers’ Initiative on Domestic Abuse (EIDA).	This has been agreed by the council’s senior leadership team. Officers are now working with colleagues in our Human Resources team to ensure processes are in place to meet the EIDA requirements before we confirm our commitment to EIDA. This will be completed before the January 2021 Committee meeting, and Members will be updated by that date.	Ongoing

Minutes of 22nd April 2020

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
260.	Cambridgeshire County Council's Response to Covid-19	A Chapman	Connect town and village response coordinators to the County Council through the respective local Members.	Following the recent Committee workshop, a series of place-based events is being scheduled to take place in all 22 service delivery areas between now and the end of February 2021. Local Members will be directly involved with the events relevant to their areas, and connections required as a result of this action will be formalised as part of this. Further updates on progress and impact will be provided to Committee in future reports.	Complete

Minutes of 6th August 2020

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
292.	Cambridgeshire County Council's Response to Covid-19	A Chapman	Provide Members with information on the different types of support available for people self-isolating, including those in quarantine when returning from a holiday or trip, and how they could be accessed, to share with affected residents.	A briefing note was circulated to Members.	Complete

Minutes of 3rd September 2020

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
302.	Cambridgeshire County Council's Response to Covid-19	A Chapman	Investigate how much proactive work business organisations, such as local Business Improvement Districts (BIDs), were undertaking.	A response was provided by the Head of Regulatory Services at the Committee meeting on 8 th October 2020, which confirmed the range of opportunities and interventions that are being actively deployed to support businesses.	Complete
		A Chapman	Circulate guidance published by the LGA on the role of elected members during the pandemic.	The LGA guidance was circulated to Members.	Complete
		J Lewis	Request a briefing note from the Director of Education on what support was being provided to teachers in preparation for the reopening of schools, such as the provision of personal protective equipment.	A response from the Director of Education was read out at the Committee meeting on 8 th October 2020 and included in the minutes of that meeting.	Complete
		A Chapman	Include information in the November iteration of the Covid-19 report on how universities were preparing for the return of students and how the outbreak control plan was managing the relationship with the universities.	A full briefing note was provided to the Local Member Engagement Board at the beginning of November, which has also now been circulated to Communities and Partnership Committee Members.	Complete

Minutes of 8th October 2020

Minute number	Item title	Responsible officer(s)	Action	Comments	Status
311.	Report of the Service Director for Communities and Partnerships	A Chapman	Circulate examples of local and national schemes similar to monitoring system being developed for the Youth in the Community Programme for their consideration prior to the workshop.	Information was circulated to Members in advance of the Member Workshop held on 12 November 2020.	Complete
312.	Libraries Open Access Project	G Porter	Establish how the Open Access Project could connect to other programmes and strategies currently being developed across the County.	A full overview of opportunities will be incorporated in the library service report due to be presented to the committee in January 2020.	Ongoing
313.	Cambridgeshire Registration Service Annual Report	L Clover	<p>Provide further information and demographic data of marriages and any shifts that may be occurring in the statistics, both on a local and national level.</p> <p>Consider collating specific data on forced and sham marriages in Cambridgeshire.</p>	<p>A briefing note was circulated to Members.</p> <p>The majority of forced marriage issues for those living in Cambridgeshire relate to ceremonies taking place outside England and Wales, which means they do not involve the County's registration service. Annual monitoring of numbers will continue to take place and any issues will be flagged to the Committee via the regular Service Director reports.</p>	Complete

314.	Innovate and Cultivate Fund – Endorsement of Recommendations – October 2020	E Matthews	Include information on how previously funded projects had fared after receiving funding in the next Innovate and Cultivate report	Updates on previously funded projects will be included in the 'Innovate and Cultivate Fund – 2019-20 Evaluation and Endorsement of Recommendations' report to be presented at the Committee meeting on 21st January 2021.	Ongoing
315.	Community Champions Annual Review	E Matthews	Consider whether Community Champions' written reports that were submitted for each Committee meeting could indicate how their ongoing work aligned with the Council's corporate policies.	A new standard reporting template has been developed and agreed with Community Champions, which will ensure consistency of reporting as well as capturing details of links to the Council's corporate policies and priorities.	Complete
316.	Business Planning Proposals for 2021-26: Opening Update and Review	A Chapman	Provide Members with data collated from research by the Adults Committee, as well as the Children and Young People Committee, on the demographic pressures and demands they were facing, prior to the Committee workshop in November	Information relating to this action was incorporated into the context setting presentation used during the Committee workshop on 12 November.	Complete