

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees &amp; Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Borrowing Charges</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Books	Statutory	Free	Free		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	eBooks	Non-statutory	Free	Free		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Magazines	Non-statutory	Free	Free		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	eMagazines/ eNewspapers	Non-statutory	Free	Free		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Audio book or language course- junior/ young adult	Non-statutory	Free	Free		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Audio book or language course - adult	Non-statutory	£1.00	£1.10		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	eAudio book	Non-statutory	Free	Free		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	DVD	Non-statutory	£1	£1.00		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Music CD	Non-statutory	£1.00	£1.00		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Overdue Charges</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Books and magazines- Junior	Non-statutory	Free	Free		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Books and magazines- Adult	Non-statutory	25p per day (maximum charge £5.00)	25p per day (maximum charge £5)		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	eBooks/ e-Magazines/ e-News papers	Non-statutory	N/A	Free		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Audio book or language course- Junior	Non-statutory	Free	Free		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Audio book or language course- Adult	Non-statutory	25p per day (maximum fine £13)	25p per day (maximum charge £13)		

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Strategy & Partnerships	COSMIC	Public Library Services	Libraries	eAudio book	Non-statutory	N/A	N/A		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	DVD	Non-statutory	25p per day (maximum fine £13)	25p per day (maximum fine £5)		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Music CD	Non-statutory	25p per day (maximum fine £9)	25p per day (maximum charge £5)		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Membership</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Membership Card	Statutory	Free	Free		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Replacement card-adult/junior	Non-statutory	£2.25/£1.25	£2.50 / £1.50	Full cost recovery	
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Lost/damaged loan items	Non-statutory	Variable dependent on item value	Variable dependent on item value.	Full cost recovery	Includes £194 for lost British Library Item which is fee charged to the service.
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Reading Groups	Non-statutory	£35	£35		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Requests</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Vocal scores	Non-statutory	Under 25 copies £11 internal, £21 external	Under 25 copies £15 internal, £30 external	Full cost recovery for externally borrowed material	
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Vocal scores	Non-statutory	25-50 copies £21 internal, £41 external	25-50 copies £25 internal, £55 external	Full cost recovery for externally borrowed material	
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Vocal scores	Non-statutory	51 - 99 copies £31 internal, £62 external	51 - 99 copies £35 internal, £80 external	Full cost recovery for externally borrowed material	
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Vocal scores	Non-statutory	New	Over 100 copies, £50 Internal £100 external	Full cost recovery for externally borrowed material	
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Items not in Cambridgeshire stock	Non-statutory	£8.50	£8.50		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	British Library Loan	Non-statutory	£18.00	£18.70	Full cost recovery	Including University lending where the same fees are levelled against us i.e. full cost recovery
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	British Library Renewal	Non-Statutory	N/A	£6.00	Full cost recovery	New charge to reflect fees being charged by the British Library.

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Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Reservation of Cambridgeshire adult stock	Non-statutory	50p	50p		Evidence of increased use since we reduced fee to help ensure similar income is achieved
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Reservation of SPINE stock	Non-statutory	£2.00	£2.00		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Printing and Copying</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	A4 black and white	Non-statutory	20p	20p		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	A4 colour	Non-statutory	75p	75p		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	A3 black and white (copying only)	Non-statutory	40p	40p		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	A3 colour (copying only)	Non-statutory	£1.25	£1.25		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	A4/A3 microfilm	Non-statutory	75p/£1.25	£1/£1.50		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Fax</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	UK first page/ extra page	Non-statutory	£1.25/65p	£1.30 / 70p		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Europe first page/ extra page	Non-statutory	£2.25/£1.00	£2.40/£1/10		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	World first page/ extra page	Non-statutory	£2.85/£1.10	£3/£1.20		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Receiving first page/ extra page	Non-statutory	60p/25p	70p/30p		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Internet and Email</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Online reference resources	Statutory	Free	Free		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Internet and email access	Non-statutory	Free	Free		

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Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Wi-Fi access	Non-statutory	Free	Free		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Events					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Adult	Non-statutory	£0-£25	£0-£30		Dependant on event type
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Children	Non-statutory	£0-£5	£0-£10		Dependent on event type
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Central Library - Cambridge Room Hire Charges					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 1	Non-statutory	£26.50 ph (commercial) £15.00 ph (Council partner) £12.25 ph (community)	Price Range between £12.25-£30 ph		We propose to introduce a range of hire prices. Following a commissioned income generation report we are conducting market research to
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 2	Non-statutory	£26.50 ph (commercial) £15.00 ph (Council partner) £12.25 ph (community)	Price Range between £12.25-£30 ph		As above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 3	Non-statutory	£44.50 ph (commercial) £24.00 ph (Council partner) £21.00 ph (community)	Price Range between £21.00 - £50 ph		As above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Conference room	Non-statutory	£50.50 ph (commercial) £30.00 ph (Council partner) £24.00 ph (community)	Price Range between £24-£55 ph		As above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Foyer Space	Non-statutory	£360.50 per week / £141.60 per day (commercial) £202.90 per week / £88.05 per day (council Partner) £173 per week / £58.70 per day (community)	Price range between £58.70 - £150 per day  Price range between £173 - £380 per week		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Exhibition space	Non-statutory	£200.00 pw (commercial) £120.00 pw (Council partner) £96.00 pw (community)	Price Range between £96 - £220 pw		As above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Chatteris Library Room Hire Charges					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 1	Non-statutory	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)	Price Range between £7-£50ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Cherry Hinton Library Room Hire Charges					

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Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Community Space	Non-statutory	£5.75 ph (not for profit groups in the local community) £14.25 ph (all other bookings)	Price Range between £7-£50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Ely Library Room Hire Charges</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 1	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	Price Range between £7-£50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Interview room 1	Non-statutory	£15.00 ph (commercial) £7.50 ph (Council partner) £5.75 ph (community)	Price Range between £6-£20ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Huntingdon Library Room Hire Charges</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 1	Non-statutory	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)	Price Range between £7-£50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 2	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	Price Range between £7-£50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 1 and 2	Non-statutory	£26.00 ph (commercial) £14.75 ph (Council partner) £8.50 ph (community)	Price Range between £7-£50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Interview Rooms & Pods	Non-statutory	£15.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community)	Price Range between £6-£20 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Exhibition space	Non-statutory	£60.00 pw (commercial) £47.50 pw (Council partner) £35.00 pw (community)	Price Range between £25-£75 pw		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>March Library Room Hire Charges</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 1	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	Price Range between £7-£50ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Interview room	Non-statutory	£15.00 ph (commercial) £7.50 ph (Council partner) £5.50 ph (community)	Price Range Between £6-£20 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Milton Road Library Room Hire Charges</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting Room 1&2	Non-statutory	£30 ph (commercial) £15 ph (Council partner) £11 ph (community)	Price Range between £7-£50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting Room 3	Non-statutory	£40 ph (commercial) £20 ph (Council partner) £15 ph (community)	Price Range between £7-£50ph		as above

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Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Kitchen	Non-statutory	£10 ph (commercial) £5 ph (Council partner) Free (community)	£10 ph (commercial) £5 ph (Council Partner) Free (Community)		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Whole Lib	Non-statutory	£50 ph (commercial) £25 ph (Council partner) £20 ph (community)	Price Range between £7-£50 ph		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Ramsey Library Room Hire Charges</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 1	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	Price Range between £7-£50 ph		As above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Interview room	Non-statutory	£15.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community)	Price range between £6-£20 ph		As above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Rock Road Library Room Hire Charges</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Community Space	Non-statutory	£5.75 ph (not for profit groups in the local community) £14.40 ph (all other bookings)	Price Range between £7-£50 ph		As above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Soham Library Room Hire Charges</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 1	Non-statutory	£18.50 ph (commercial) £9.50 ph (Council partner) £6.25 ph (community)	Price range between £7-£50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>St Ives Library Room Hire Charges</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 1	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	Price range between £7-£50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 2	Non-statutory	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)	Price range between £7-£50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Foyer Space	Non-statutory	£58.00 pw (commercial) £37.00 pw (Council partner) £25.00 pw (community)	Price range between £25-£75 pw		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>St Neots Library Room Hire Charges</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 1	Non-statutory	£12.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community)	Price range between £7-£50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 2	Non-statutory	£12.00 ph (commercial) £7.50 ph (Council partner) £6.00 ph (community)	Price range between £7-£50 ph		as above

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Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Community space 1	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	Price range between £7-£50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Community space 2	Non-statutory	£22.50 ph (commercial) £12.50 ph (Council partner) £7.50 ph (community)	Price range between £7-£50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Exhibition space	Non-statutory	£58.00 pw (commercial) £37.00 pw (Council partner) £25.00 pw (community)	Price range between £25-£75 pw		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Foyer space	Non-statutory	£58.00 pw (commercial) £37.00 pw (Council partner) £25.00 pw (community)	Price range between £25-£75 pw		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Whittlesey Library Room Hire Charges</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 1	Non-statutory	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)	Price Range between £7 to £50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Wisbech Library Room Hire Charges</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 1	non-statutory	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)	Price Range between £7 to £50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 2	non-statutory	£18.50 ph (commercial) £9.50 ph (Council partner) £6.50 ph (community)	Price range between £7 to £50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 1 and 2	non-statutory	£26.50 ph (commercial) £14.50 ph (Council partner) £8.50 ph (community)	Price Range between £7 to £50 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Interview room	non-statutory	£15.00 ph (commercial) £7.50 ph (Council partner) £5.75 ph (community)	Price Range between £6 to £20 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Yaxley Library Room hire charges</b>					
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Meeting room 1	non-statutory	£7.35ph (not for profit groups in the local community) £9.00 ph (all other bookings)	Price Range between £7 to £20 ph		as above
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Commercial Poster Display	Non-statutory	A3 poster £10 per month A4 poster £6 per month A5 poster £4 per month A5 leaflets £5 per 50 leaflets Multiple leaflets / fliers 10% discount	A3 poster £10 per month A4 poster £6 per month A5 poster £4 per month A5 leaflets £5 per 50 leaflets Multiple Leaflets / fliers 10% discount		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	<b>Local Studies Research Services charges</b>					

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Strategy & Partnerships	COSMIC	Public Library Services	Libraries	30 mins	Non-statutory	Free	Free		
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	1 hour	Non-statutory	£32	£38	Full cost recovery	
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	1.5 hours	Non-statutory	£48	£56	Full cost recovery	
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	2 hours	Non-statutory	£64	£76	Full cost recovery	
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Each Additional 30 min	Non-statutory	£16	£18	Full cost recovery	
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Advertising on Mobile Library Vans	Non-statutory	From £200 per month	From £200 per month	Full cost recovery	New Service
Strategy & Partnerships	COSMIC	Public Library Services	Libraries	Adopt a Book Scheme	Non-statutory	£25 per annum	£25 per annum	Full cost recovery	Donation towards material
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	<b>Archives Services charges</b>					
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	1 hour	Non-statutory	£36	£38	Full cost recovery	Inflation rise
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	2 hours	Non-statutory	£72	£76	Full cost recovery	Inflation rise
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Specialist research for business or professional clients	Non-statutory	£85	£90	Full cost recovery	Inflation rise
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Other checks of records or indexes up to 15 minutes	Non-statutory	£16	£16	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Vehicle registration, electoral register and magistrates' court register	Non-statutory	£22	£22	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Replacement of lost CARN ticket	Non-statutory	£5	£5	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	<b>Reproduction Fees</b>					



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Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Local, limited distribution publications (1-10 pictures)	Non-statutory	£10 per image	£10 per image		Reproduction online: £20 for 1-5 images, £30 for 6-10 images. Negotiable over 10 images.
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Other commercial publications	Non-statutory	£25 per image	£25 per image		Negotiable
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	TV, film: world wide use 5 year licence	Non-statutory	£250	£260	Minor rise	Negotiable
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	<b>Outreach fees</b>					
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Group Visits to Archives	Non-statutory	£65	£70	Inflation rise	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Talks to groups outside the office	Non-statutory	£80	£85	Inflation rise	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	<b>Archives and Local Studies: Digitisation</b>					
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Document up to A3	Non-statutory	£8.00	£8.40	Full cost recovery	Inflation rise
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Document between A3 and A1	Non-statutory	£13.00	£13.50	Full cost recovery	Inflation rise
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Document larger than A1	Non-statutory	£32.00	£32.50	Full cost recovery	Requires two scans
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	35mm transparency	Non-statutory	£7.75	£8.40	Full cost recovery	At a specific DPI
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	C19 lantern slide	Non-statutory	£8.00	£8.40	Full cost recovery	At a specific DPI
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	C19 glass plate	Non-statutory	£8.00	£8.40	Full cost recovery	At a specific DPI
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Pre-digitised A4-A2	Non-statutory	£5.50	£5.80	Full cost recovery	Inflation rise
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Pre-digitised A1-A0	Non-statutory	£11.00	£11.50	Full cost recovery	Inflation rise

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Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Inclosure / tithe / estate maps	Non-statutory	£25.00	£26.00	Full cost recovery	Inflation rise
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Bulk scanning / large projects	Non-statutory	£25.00	£26.50	Full cost recovery	Hourly rate
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Image retouching	Non-statutory	£50.00	£50.00	Full cost recovery	Per image
Strategy & Partnerships	COSMIC	Cultural & Community Services	Libraries	<b>Local Studies: Non-digitised images (from negatives)</b>					
Strategy & Partnerships	COSMIC	Cultural & Community Services	Libraries	6 x 4 BW	non-statutory	£5.00	£5.00	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Libraries	7 x 5 BW	non-statutory	£6.00	£6.00	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Libraries	8 x 6 BW	non-statutory	£7.00	£7.00	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Libraries	10 x 8 BW	non-statutory	£8.00	£8.00	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Libraries	12 x 9 BW	non-statutory	£10.00	£10.00	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Libraries	35 mm slides	non-statutory	£2	£2	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Libraries	Negatives of privately owned images	non-statutory	£7	£7	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Libraries	Conservation work	non-statutory	£35 per hour, plus materials	£35 per hour, plus materials	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	<b>Photocopies and print outs in the search room</b>					
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	A4 photocopy archive	Non-statutory	£1.00	£1.50	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	A3 photocopy archive	Non-statutory	£1.50	£2.00	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	A4 photocopy library item	Non-statutory	£0.50	£0.50	Full cost recovery	

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	A3 photocopy library item	Non-statutory	£0.75	£0.75	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	A4 Microform print self service	Non-statutory	£0.80	£1.00	Full cost recovery	Inflation rise
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	A3 Microform print self service	Non-statutory	£1.25	£1.50	Full cost recovery	Inflation rise
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	IT printout black and white	Non-statutory	£0.25	£0.20	Full cost recovery	Matched with Libraries
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	IT printout colour	Non-statutory	£0.55	£0.50	Full cost recovery	Matched with Libraries
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	<b>Photocopies and print outs by post</b>					
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Photocopies or printouts	non-statutory	Minimum Charge of £7 (including postage) for up to 5 pages then £1 for each additional page	Minimum Charge of £10 (including postage) for up to 5 pages then £1 for each additional page	Inflation rise	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Certified Copies	non-statutory	£25 including cost of copy and postage	£25 including cost of copy and postage	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Photo permit - use of own camera in the search room	non-statutory	£10	£10		
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	<b>Digital Photography by post</b>					
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	A4 Colour print	non-statutory	£6.50	£6.50	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	A3 Colour print	non-statutory	£10.50	£10.50	Full cost recovery	
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Plus Handling Charge	non-statutory	UK: £3.50 Europe: £6.50 Rest of the world: £10.00 or actual postage if in excess	UK: £4.00 Rest of the world: £10.00 or actual postage if in excess	Full cost recovery	Inflation rise
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	<b>Digital Photography by email</b>					
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Per Photograph	non-statutory	£6.00	£6.50	Full cost recovery	Inflation rise
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Per email (max. 5jpegs per email)	non-statutory	£2.50	£3.00	Full cost recovery	Inflation rise
Strategy & Partnerships	COSMIC	Cultural & Community Services	Archives	Specialist photography by FSB Scanning Bureau	non-statutory	Prices available on application	Prices available on application	Full cost recovery	Prints larger than A3 have to be done by an external company and are quoted for on spec.

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	<b>Ceremonies</b>					
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Room 1 (stat fee ceremonies)	Statutory	£46	£46		A statutory ceremony only
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Venue marriage or CP Mon-Sat	non-statutory	£590	£650	Full cost recovery	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Venue marriage or CP Sun & current B/H	non-statutory	£685	£755	Full cost recovery	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	<b>Ceremonies-Marriage or CP #</b>					
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Council Ceremony room Mon to Thurs all day	non-statutory	£250	£275	Full cost recovery	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Council Ceremony room Friday & Sat all day	non-statutory	£370	£410	Full cost recovery	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Council Ceremony room Sunday	non-statutory	not applicable	not applicable		Not currently possible due to planning restrictions on new Cambridge site (which is the location where there would be potential demand)
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	<b>Ceremonies- Naming/ Renewals</b>					
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	All Council Ceremony room fees as per marriage / cp	non-statutory	Usual Council Ceremony Room fees	Usual Council Ceremony Room fees	Full cost recovery	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Any venue Mon to Sat	non-statutory	Usual venue fees apply	Usual venue fees apply	Full cost recovery	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Any venue Sun or B/H	non-statutory	Usual venue fees apply	Usual venue fees apply	Full cost recovery	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	<b>Ceremonies-Private Citizenship</b>					
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Then # applies	non-statutory	Usual Council Ceremony Room fees (No Sat Ceremonies)	Usual Council Ceremony Room fees (No Sat Ceremonies)	Full cost recovery	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	<b>Approved Premise Approvals</b>					
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Approval fee	non-statutory	£1,800	£1,900	Full cost recovery	for a three year approval initially, but all thereafter ( if Terms & Conditions are met) are 5 years. As agreed all venues that had a current approval in pandemic year 1 have been given an additional year on their next approval as a one off to reflect the impact, at no extra cost.

# Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	<b>General Search</b>					
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.31(2)(a), B&D Regn Act 1953; S.64(2)(a), Mge Act 1949- A general search in indexes in his/her office not exceeding 6 successive hours	Statutory	£18	£18		Search in registration index books (free search available on-line via CAMDEX)
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	<b>Certificates- Superintendent Registrar</b>					
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.31(2)(c), B&D Regn Act 1953; S.64(2)(c), Mge Act 1949- Issuing a standard	Statutory	£11	£11		Certificate
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act	Statutory	£11	£11		Certificate
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.33(1), B&D Regn Act 1953- Issuing a short certificate of birth	Statutory	£11	N/A		Certificate
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	<b>Certificates- Registrar</b>					
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.32(c), B&D Regn Act 1953; S.63(1)(b), Mge Act 1949- Issuing a standard	Statutory	£11	£11		Certificate
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.32(c), B&D Regn Act 1953; S.63(1)(b), Mge Act 1949- Issuing a standard	Statutory	£11	£11		Certificate
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act	Statutory	£11	£11		Certificate
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.10, Savings Bank Act 1887, as amended; S.178(1), Factories Act	Statutory	£11	£11		Certificate
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.33(1), B&D Regn Act 1953- Any other short certificate of birth at the	Statutory	£11	N/A		Certificate
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.33(1), B&D Regn Act 1953- Any other short certificate of birth after the time of registration	Statutory	£11	£11		Certificate
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	<b>Marriages- Superintendent Registrar</b>					
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.27(7), Mge Act 1949- Attending outside his/her office to be given notice of marriage of a house-bound or detained person	Statutory	£47 (housebound) £68 detained	£47 (housebound) £68 detained		Attending to take notice away from office

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.27(6), Mge Act 1949- Entering a notice of marriage in a marriage notice book where both parties exempt within meaning of Section 49 of the Immigration Act 2014	Statutory	£35	£35		Giving legal notice. Additional £12 per person if not exempt
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.17(2), Marriage (Registrar General's Licence) Act 1970- Entering a notice of marriage by Registrar General's Licence in a marriage notice book	Statutory	£3	£3		Giving legal notice.
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.51(2), Mge Act 1949- Attending a marriage at the residence of a house-bound or detained person	Statutory	£84 housebound, £94 detained	£84 housebound, £94 detained		Attending to take notice away from office
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.17(2), Marriage (Registrar General's Licence) Act 1970- Attending a marriage by Registrar General's licence	Statutory	£3	£3		Exceptional circumstances marriage (one person with very limited life expectancy)
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.51(1A)(b), Mge Act 1949; Reg 12(6), The Marriages and Civil Partnerships (Approved Premises) Regulations 2005-Attending with a registrar a marriage on approved premises	Statutory	As set by the local authority	As set by the local authority		See non stat fees
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	<b>Marriages- Registrar</b>					
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.51(1), Mge Act 1949- Attending a marriage at the register office	Statutory	£46	£46		Marriage registration - statutory ceremony
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.51(1), Mge Act 1949- Attending a marriage at a registered building or the residence of a house-bound or detained person	Statutory	£88 (Detained person) £81 Housebound	£88 (Detained person) £81 Housebound		Marriage registration - church / chapel / housebound / detained (prison / secure health unit)
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.17(2), Marriage (Registrar General's Licence) Act 1970- Attending a marriage by Registrar General's Licence	Statutory	£2	£2		Exceptional circumstances marriage (one person with very limited life expectancy)
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	<b>Certification for Worship and Registration for Marriage-Superintendent Registrar</b>					

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.5, Place of Worship Registration Act 1855- Certification of a place of meeting for religious worship	Statutory	£29	£29	Statutory limit	Legal notification of a church / chapel being registered for worship. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.41(6), Mge Act 1949- Registration of a building for the solemnization of marriages between a man and a woman	Statutory	£123	£123	Statutory limit	Legal notification of a church / chapel being registered for such ceremonies. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.43D Mge Act 1949- Registration of a building for the solemnization of marriages of same sex couples (building previously registered for the solemnisation of marriage between a man and a woman)	Statutory	£64	£64	Statutory limit	Legal notification of a church / chapel being registered for such ceremonies. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.43D Mge Act 1949- Registration of a building for the solemnization of marriages of same sex couples (building not previously registered for the solemnisation of marriage between a man and a woman)	Statutory	£123	£123	Statutory limit	Legal notification of a church / chapel being registered for such ceremonies. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.43D Mge Act 1949- Registration of a building for the solemnization of marriages of a man and a woman (building previously registered for the solemnisation of marriage between of same sex couples)	Statutory	£64	£64	Statutory limit	Legal notification of a church / chapel being registered for such ceremonies. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	S.43D Mge Act 1949- Joint application for the registration of a building for the marriage of a man and woman and same sex couples	Statutory	£123	£123	Statutory limit	Legal notification of a church / chapel being registered for such ceremonies. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	<b>Certificates</b>					
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified copy issued by a registrar, registration authority at the time of Registration	Statutory	£11	£11	Statutory limit	Certificate Fees set by national legislation. 2023-24 rates are under review so may be subject to increase

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified copy issued by a registration authority after the time of Registration	Statutory	£11	£11	Statutory limit	Certificate Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified extract issued by a registration authority at the time of Registration	Statutory	£11	£11	Statutory limit	Certificate Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified extract issued by a registration authority after the time of Registration	Statutory	£11	£11	Statutory limit	Certificate Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- For a certified copy or certified extract issued by the Registrar General	Statutory	£11	£11	Statutory limit	Certificate Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	<b>Notices</b>					
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attestation by an authorised person of the necessary declaration	Statutory	£35	£35	Statutory limit	Giving legal notice. Additional £12 per person if not exempt. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attendance of an authorised person at a place other than one provided by the registration authority, for the purpose of attesting the necessary declaration in accordance with the procedures for house-bound and detained persons	Statutory	£47 (housebound) £68 detained	£47 (housebound) £68 detained	Statutory limit	Attending to take notice away from office. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attestation by an authorised person of the necessary declaration under the special procedure	Statutory	£3	£3	Statutory limit	Additional process. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Application to shorten the waiting period	Statutory	£60	£60	Statutory limit	Application to reduce the normal 28 day period - exceptional reasons only. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase



## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Issue of Registrar-General's licence	Statutory	£15	£15	Statutory limit	Exceptional circumstances marriage (one person with very limited life expectancy). Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- On giving notice to a registration authority under the Civil partnership (Registration Abroad and Certificates) Order 2005, article 17(2) (certificate of no impediment)	Statutory	£35	£35	Statutory limit	Giving legal notice. Additional £12 per person if not exempt. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	<b>Registration</b>					
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Signing by the civil partnership registrar of the civil partnership a schedule	Statutory	£46	£46	Statutory limit	Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attendance of the civil partnership registrar for the purpose of signing the civil partnership schedule for house-bound or detained person	Statutory	£81 housebound, £88 detained	£81 housebound, £88 detained	Statutory limit	Attendance at church / chapel / housebound / detained (prison / secure health unit). Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Civil Partnership Act 2004c.33, Pt 2 c.1s. 34(1) & 36(4)- Attendance of the civil partnership registrar in whose presence the Registrar General's licence is signed	Statutory	£2	£2	Statutory limit	Exceptional circumstances marriage (one person with very limited life expectancy). Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Consideration by a Superintendent Registrar of a divorce/civil partnership dissolution obtained outside of the British Isles	Statutory	£50	£50	Statutory limit	All decree absolutes in this category require checking process. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Consideration by the Registrar General of a divorce/civil partnership dissolution obtained outside of the British Isles	Statutory	£75	£75	Statutory limit	All decree absolutes in this category require checking process. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Forename added within 12 months of birth registration (Space 17)	Statutory	£40	£40	Statutory limit	Where a child's name is changed via "Space 17" amendment. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Consideration by Registrar / Superintendent Registrar of a correction application	Statutory	£75	£75	Statutory limit	All formal corrections in this category require additional process. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Consideration by the Registrar General of a correction application	Statutory	£90	£90	Statutory limit	All formal corrections in this category require additional process. Fees set by national legislation. 2023-24 rates are under review so
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Waiver per individual notice	Statutory	£60 each	£60 each	Statutory limit	Application to reduce the normal 28 day period - exceptional reasons only. Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Letter provided by the Registrar General confirming that, on the basis of information provided, no record of a marriage or civil partnership in England and Wales has been found within a 10 year search period (for example: if required when getting married or forming a civil partnership outside England or Wales)	Statutory	£50	£50	Statutory limit	Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Other Fees (inc. VAT where applicable)					
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Post & handling (standard, UK)	non-statutory	£5.00	£5.50	Full cost recovery	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Signed for post & handling (UK)	non-statutory	£5.75	£6.50	Full cost recovery	

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Signed for post & handling (Non-UK)	non-statutory	£12.00	£13.50	Full cost recovery	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Express	statutory	£35.00	£35.00	Statutory limit	Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Media use of ceremony room	non-statutory	£140	£145	Full cost recovery	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Ceremony amendment fee	non-statutory	£45	£50	Full cost recovery	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - More than six months before the ceremony date	non-statutory	You will receive a full refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a full refund of the fees paid (subject to the inclusion of an administration fee).	N/A	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - Between six months and 3 months before the ceremony date	non-statutory	You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a 75% refund of the fees paid (subject to the inclusion of an administration fee).	N/A	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - Between three months and 30 day before the ceremony date	non-statutory	You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee).	You will receive a 50% refund of the fees paid (subject to the inclusion of an administration fee).	N/A	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Ceremony cancellation fee - Less than 30 days before the ceremony or failure to cancel in writing before the ceremony date	non-statutory	no refund will be made on any fees paid.	no refund will be made on any fees paid.	N/A	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Notice admin fee (applies only if T & Cs not met), per notice	non-statutory	£35	£35	Full cost recovery	Will be revised as and when statutory notice fee is updated.
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Ceremony discussion (30 mins) A - Normal weekday opening hours (in an RO, not with person conducting)	non-statutory	see notes	see notes	Full cost recovery	Is not already factored into other ceremony fees. Not introduced due to pandemic - service and fees currently being worked up (full cost recovery). Aim to offer from Spring 2023

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Ceremony discussion (30 mins) B - Saturday (in an RO, not with person conducting)	non-statutory	see notes	see notes	Full cost recovery	Is not already factored into other ceremony fees. Not introduced due to pandemic - service and fees currently being worked up (full cost recovery). Aim to offer from Spring 2023
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Ceremony discussion (30 mins) A - weekday via Teams (not with person conducting)	non-statutory	see notes	see notes	Full cost recovery	Is not already factored into other ceremony fees. Not introduced due to pandemic - service and fees currently being worked up (full cost recovery). Aim to offer from Spring 2023
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Ceremony discussion (30 mins) B - Saturday via Teams (not with person conducting)	non-statutory	see notes	see notes	Full cost recovery	Is not already factored into other ceremony fees. Not introduced due to pandemic - service and fees currently being worked up (full cost recovery). Aim to offer from Spring 2023
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Request from Approved Premise to review / amend numbers / rooms (inc VAT)	non-statutory	£150	£155	Full cost recovery	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Request from Approved Premise to issue duplicate documentation (inc VAT)	non-statutory	£45	£50	Full cost recovery	Plus postage & handling if by post instead of e-mail
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Passport PD2 form	non-statutory	£45	£50	Full cost recovery	
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Additional fee for an "anywhere" non-statutory ceremony	non-statutory	see notes	see notes	Full cost recovery	This is for a new service, not yet available. Costings currently being worked up. Not introduced due to pandemic. Aim to introduce from Spring 2023
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Notice amendment admin fee, per notice	non-statutory	£45	£50	Full cost recovery	This is a new fee from 1st Jan 2019, for when a customer has to attend for such an amendment
Place & Sustainability	COSMIC	Registration & Citizenship Services	Registrations	Duplicate authority, per authority	non-statutory	£45	£45	Full cost recovery	Plus postage & handling
Place & Sustainability	COSMIC	Coroners	Coroners	Document disclosed by a coroner by email to an interested person	Statutory	Free	Free		Fees set by national legislation. We are not currently aware of any planned increases.
Place & Sustainability	COSMIC	Coroners	Coroners	Recording of Inquest provided to PIP on CD	Statutory	£5	£5	Statutory limit	Fees set by national legislation. 2023-24 rates are under review so may be subject to increase
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Primary Authority Fees</b>					
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee of 4 hours; to include 3 hours of bespoke business advice, with the balance contributing to the overall management of the scheme.	Non - Statutory	£288.00	£320.00	Full cost recovery	VAT is not applicable
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Work undertaken under the formal Primary Authority Agreement	Non - Statutory	£72p/h	£80.00	Full cost recovery	VAT is not applicable
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Out of county mileage to be charged on Primary Authority-related journeys	Non - Statutory	45p per mile	45p per mile	Full cost recovery	

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Business Advice Fees</b>					
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Business advice provided outside of a Primary Authority agreement	Non - Statutory	£72 p/h plus VAT charged at 15 minute intervals	£80 p/h plus VAT charged at 15 minute intervals	Full cost recovery	
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Testing &amp; Verification Fees</b>					
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	All equipment and other weights and measures services, including Public Weighbridge Operators	Statutory	£72 p/h (minimum charge £36)	£80 per hour (minimum charge £40)	Full cost recovery	
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	If site visit required	Statutory	Additional charge of £72	Additional charge of £80	Full cost recovery	
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Certificate of accuracy when requested following routine testing	Statutory	£36.00	£40.00	Full cost recovery	
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Licensing Fees - Explosives</b>					
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (1 year duration)	Statutory	£189	£189		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (2 year duration)	Statutory	£248	£248		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (3 year duration)	Statutory	£311	£311		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (4 year duration)	Statutory	£382	£382		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	New application where a minimum separation distance is prescribed (5 year duration)	Statutory	£432	£432		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	New application where <b>NO</b> minimum separation distance is prescribed (1 year duration)	Statutory	£111	£111		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	New application where <b>NO</b> minimum separation distance is prescribed (2 year duration)	Statutory	£144	£144		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	New application where <b>NO</b> minimum separation distance is prescribed (3 year duration)	Statutory	£177	£177		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	New application where <b>NO</b> minimum separation distance is prescribed (4 year duration)	Statutory	£211	£211		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	New application where <b>NO</b> minimum separation distance is prescribed (5 year duration)	Statutory	£243	£243		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Renewal</b> of licence where a minimum separation distance is prescribed (1 year duration)	Statutory	£88	£88		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Renewal</b> of licence where a minimum separation distance is prescribed (2 year duration)	Statutory	£150	£150		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Renewal</b> of licence where a minimum separation distance is prescribed (3 year duration)	Statutory	£211	£211		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Renewal</b> of licence where a minimum separation distance is prescribed (4 year duration)	Statutory	£272	£272		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Renewal</b> of licence where a minimum separation distance is prescribed (5 year duration)	Statutory	£333	£333		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Renewal</b> of licence where <b>NO</b> minimum separation distance is prescribed (1 year duration)	Statutory	£55	£55		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Renewal</b> of licence where <b>NO</b> minimum separation distance is prescribed (2 year duration)	Statutory	£88	£88		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Renewal</b> of licence where <b>NO</b> minimum separation distance is prescribed (3 year duration)	Statutory	£123	£123		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

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Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Renewal</b> of licence where <b>NO</b> minimum separation distance is prescribed (4 year duration)	Statutory	£155	£155		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Renewal</b> of licence where <b>NO</b> minimum separation distance is prescribed (5 year duration)	Statutory	£189	£189		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Varying</b> name of licensee or address of site	Statutory	£37	£37		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Any other kind of variation	Statutory	Charged at a reasonable cost to the authority of having the work carried out	Charged at a reasonable cost to the authority of having the work carried out	Full cost recovery	
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Transfer of licence or registration	Statutory	£37	£37		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Replacement</b> of licence or registration referred to above if lost	Statutory	£37	£37		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Extended Fireworks Licence</b> - Annual licence to sell fireworks outside the permitted periods as stated	Statutory	£500	£500		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Annual Fee - Certificate to store Petroleum</b>					
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (1 year duration)</b>	Statutory	£45	£45		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (2 year duration)</b>	Statutory	£90	£90		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (3 year duration)</b>	Statutory	£135	£135		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (4 year duration)</b>	Statutory	£180	£180		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (5 year duration)</b>	Statutory	£225	£225		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (6 year duration)</b>	Statutory	£270	£270		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (7 year duration)</b>	Statutory	£315	£315		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (8 year duration)</b>	Statutory	£360	£360		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (9 year duration)</b>	Statutory	£405	£405		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity not exceeding <b>2,500 litres (10 year duration)</b>	Statutory	£450	£450		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (1 year duration)</b>	Statutory	£61	£61		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (2 year duration)</b>	Statutory	£122	£122		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (3 year duration)</b>	Statutory	£183	£183		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (4 year duration)</b>	Statutory	£244	£244		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (5 year duration)</b>	Statutory	£305	£305		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021



## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

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Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (6 year duration)</b>	Statutory	£366	£366		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (7 year duration)</b>	Statutory	£427	£427		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (8 year duration)</b>	Statutory	£488	£488		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (9 year duration)</b>	Statutory	£549	£549		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding 2,500 litres but <b>not exceeding 50,000 litres (10 year duration)</b>	Statutory	£610	£610		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (1 year duration)</b>	Statutory	£128	£128		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (2 year duration)</b>	Statutory	£256	£256		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (3 year duration)</b>	Statutory	£384	£384		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (4 year duration)</b>	Statutory	£512	£512		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (5 year duration)</b>	Statutory	£640	£640		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

Directorate	Reporting Committee	Policy Line	Service	Description of charge	Stat / non stat	2022-23 Charge	Proposed charge for 2023-24 (RPIX inflation rate currently 5% Sep22)	Full Cost Recovery, Agreed Discount or Statutory Limit	Additional information
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (6 year duration)</b>	Statutory	£768	£768		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (7 year duration)</b>	Statutory	£896	£896		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (8 year duration)</b>	Statutory	£1,024	£1,024		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (9 year duration)</b>	Statutory	£1,152	£1,152		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Annual fee to keep petroleum spirit of a quantity exceeding <b>50,000 litres (10 year duration)</b>	Statutory	£1,280	£1,280		Fees set by The Health and Safety and Nuclear (Fees) Regulations 2021
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Environmental Searches</b>					
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Fees charged in respect of environmental searches carried out on request will include for up to two hours officer time	Statutory	£72 p/h (minimum charge £36)	£80 p/h (minimum charge £40)	Full cost recovery	
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Where environmental search requests are made that incur officer's time in excess of two hours, an additional charge of £33 per hour per officer, or part there of will be charged	Statutory	£36p/h	£40p/h		
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	<b>Fees Payable for Approval</b>					
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Manufacture only, or manufacture and placing on the market, of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such additives (Approvals)	Statutory	£451 one off	£451 one off		

## Communities, Social Mobility and Inclusion: Draft Schedule of Fees & Charges 2023-24

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Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Placing on the market of feed additives referred to in Article 10(1)(a) of Regulation 183/2005 other than those specified in Regulation 2(3), or of premixtures of such (Approvals).	Statutory	£226 one off	£226 one off		
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Investigation fees					
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Hourly rate chargeable for Trading Standards Officer	Statutory	£72 p/h per hour, rounded to the nearest hour	£80 p/h, rounded to the nearest hour	Full cost recovery	
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Hourly rate chargeable for Administrative Officer	Statutory	£42p/h per hour, rounded to the nearest hour	£48 p/h. rounded to the nearest hour	Full cost recovery	
Place & Sustainability	COSMIC	Trading Standards	Trading Standards	Hourly rate chargeable for Accredited Financial Investigator	Statutory	£72 per officer per hour, rounded to the nearest hour	£80 per officer per hour, rounded to the nearest hour	Full cost recovery	