

Audit and Accounts Committee Forward Agenda Plan

Agenda Item No: 10

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Minutes Action Log
- Financial Reporting and Related Matters Update, covering progress with the production and audit of the Council’s statement of accounts.
- Internal Audit Progress Report including progress of Implementation of Management Actions, Internal Audit Plan Update, Update on the value of the National Fraud Initiative and Risk Register.
- Agenda plan
- Training plan

+ indicates a report which is exempt from publication

Meeting Date	Report title	Frequency of report	Lead officer/ Report author	Final reports to reach Democratic Services	Agenda publication
30/01/25	Financial Reporting and Related Matters	Each meeting	Head of Finance		22/01/25
	Pension Fund Annual Report and Statement of Accounts 2023-24	Annual	Investments and Fund Accounting Manager - Pensions		
	Consultancy and Agency Spend	Biannual	Head of Procurement and Commercial		
	Internal Audit Progress Report	Each meeting	Head of Internal Audit & Risk Management		
	Adult Social Care Client Contributions – Methods of Credits		Service Director: Adult Social Care/ Head of Financial Operations		

Meeting Date	Report title	Frequency of report	Lead officer/ Report author	Final reports to reach Democratic Services	Agenda publication
	Adults, Health and Commissioning Directorate Assurance Report		Executive Director for Adults, Health and Commissioning		
26/02/25 [Special Meeting]	Cambridgeshire County Council Statement of Accounts 2023-24 and Audit Results Report	Annual	External Auditor KPMG/ Head of Finance	14/02/2025	18/02/2025
27/03/25 [Private]	Meeting with Auditors Committee members only				
27/03/25	Draft Internal Audit Plan 2025/26	Annual	Head of Internal Audit & Risk Management		19/03/25
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Debt Management Update	Biannual	Head of Finance Operations		
	Internal Audit Progress Report	Each meeting	Head of Internal Audit & Risk Management		
	Corporate Risk Register	Biannual	Head of Internal Audit & Risk Management		
	Place and Sustainability Directorate Assurance Report	Each meeting	Executive Director: Place and Sustainability		

Meeting Date	Report title	Frequency of report	Lead officer/ Report author	Final reports to reach Democratic Services	Agenda publication
04/06/25	Internal Audit Progress Report	Each meeting	Head of Internal Audit & Risk Management		27/05/25
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Children, Education and Families Directorate Assurance Report	Each meeting	Executive Director: Children, Education and Families		
23/07/25	Internal Audit Progress Report	Each meeting	Head of Internal Audit & Risk Management		15/07/25
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Finance and Resources and Strategy and Partnerships Directorates Assurance Report	Each meeting	Executive Director: Finance and Resources Executive Director: Strategy and Partnerships		
28/11/25	Internal Audit Progress Report	Each meeting	Head of Internal Audit & Risk Management		20/11/25
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Executive Director Assurance Report	Each meeting	TBC		
05/02/26	Internal Audit Progress Report	Each meeting	Head of Internal Audit & Risk Management		28/01/26
	Financial Reporting and Related Matters	Each meeting	Head of Finance		

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	Executive Director Assurance Report	Each meeting	TBC		
26/03/36	Internal Audit Progress Report	Each meeting	Head of Internal Audit & Risk Management		18/03/26
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Executive Director Assurance Report	Each meeting	TBC		
21/05/26	Internal Audit Progress Report	Each meeting	Head of Internal Audit & Risk Management		13/05/26
	Financial Reporting and Related Matters	Each meeting	Head of Finance		
	Executive Director Assurance Report	Each meeting	TBC		