

COMMITTEE TRAINING PLAN

To: Children and Young People Committee

Meeting Date: 30 June 2015

From: Adrian Loades, Executive Director: Children, Families and Adults Services/Democratic Services/Democratic Services

Electoral division(s): All

Forward Plan ref: Not applicable **Key decision:** No

Purpose: The Children and Young People Committee are asked to note the progress in developing a committee training plan to date.

Recommendation: The Children and Young People Committee are asked to agree that a full plan is developed to be presented to the next meeting and that all Members' contributions are received by the Executive Director's office for Children, Families and Adults Services by 3 July 2015.

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1.0 BACKGROUND

- 1.1 At the meeting of the Council held on 24 March 2015, it was agreed that each committee should consider and approve its own training plan at every meeting. Members of the Constitution and Ethics Committee were concerned about the low take up at training events and were keen that Members should be accountable publicly for their attendance. It was also thought that taking the training plan to the committee meeting would facilitate the organisation of training at a time convenient for the majority of committee members.

2.0 MAIN ISSUES

- 2.1 A paper was presented to Children and Young People Committee Spokesmen/women in May advising that a committee training plan was required and presenting a way forward to draft a plan for the committee. It was agreed that a range of topic options would be agreed with Children, Families and Adults (CFA) service directors and sent to committee members asking for information on the areas which they felt could be subject of further development (**Appendix 1**). Once all responses are received then the development of events tailored to Members' needs can be drawn up. If only one or two Members are interested in a topic it may be that this is best dealt with via a conversation with a relevant officer at their convenience; if a wide range of Members are interested in a topic then a more formal seminar may need to be arranged.
- 2.2 The seminars arranged in 2014 were not well attended. It is hoped that smaller, more informal ways of achieving the learning outcomes can be adopted so that these can be more flexible to take into account restrictions on Members' time.
- 2.3 At the time of writing the report, eight responses are still required to enable the completion of a training plan. If the committee can commit to completing the remaining forms by the 3 July 2015, a plan can be developed over the Summer in order to meet Members' needs.

3.0 ALIGNMENT WITH CORPORATE PRIORITIES

3.1 Developing the local economy for the benefit of all

- 3.1.1 There are no significant implications for this priority.

3.2 Helping people live healthy and independent lives

- 3.2.1 There are no significant implications for this priority.

3.3 Supporting and protecting vulnerable people

- 3.3.1 There are no significant implications for this priority.

4.0 SIGNIFICANT IMPLICATIONS

4.1 Resource Implications

- 4.1.1 There are no significant implications within this category.

4.2 Statutory, Risk and Legal Implications

4.2.1 There are no significant implications within this category.

4.3 Equality and Diversity Implications

4.3.1 There are no significant implications within this category.

4.4 Engagement and Consultation Implications

4.4.1 There are no significant implications within this category.

4.5 Public Health Implications

4.5.1 There are no significant implications within this category.

4.6 Localism and Local Member Involvement

4.6.2 There are no significant implications within this category.

Source Documents	Location
None	