

Agenda Plan, Training Plan, Appointments to Outside Bodies and Internal Advisory Groups and Panels, and the Appointment of Member Champions

To: Environment and Green Investment Committee

Meeting Date: 11 July 2024

From: Democratic Services Manager

Electoral division(s): All

Key decision: No

Forward Plan ref: Not applicable

Executive Summary: To review the Committee's agenda plan and training plan, and appointments to Outside Bodies and Internal Advisory Groups and Panels, and the appointment of Member Champions to lead on specific subject areas.

It is important that the Council is represented on a wide range of outside bodies to enable it to provide clear leadership to the community in partnership with citizens, businesses and other organisations.

Recommendation: The Committee is recommended to:

- a) Review its agenda plan attached at Appendix 1;
- b) Review the appointments to outside bodies as detailed in Appendix 2; and
- c) Review the appointments to Internal Advisory Groups and Panels as detailed in Appendix 3.

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1. Creating a greener, fairer and more caring Cambridgeshire

- 1.1 The annual review of appointments to Outside Bodies and Internal Advisory Groups and Panels, and the appointment of Member Champions enables Members to be aware of the groups which contribute to its seven ambitions.

2. Background

- 2.1 The Environment and Green Investment Committee reviews its agenda plan at every meeting.
- 2.2 The County Council's Constitution states that the Committee has authority to nominate representatives to Outside Bodies other than the Combined Authority, Greater Cambridge Partnership, Cambridgeshire and Peterborough Fire Authority, the County Councils Network Council, and the Local Government Association.
- 2.3 Appointments to Outside Bodies and Internal Advisory Groups and Panels are agreed by the relevant Policy and Service Committee.

3. Appointments

- 3.1 The Committee is invited to review its appointments to outside bodies where appointments are required as set out in Appendix 2.
- 3.2 The internal advisory groups and panels for review are set out in Appendix 3 to this report.
- 3.3 The appointment of Evidence-Informed Policy Member Champions is set out for review in Appendix 4.

4. Significant Implications

- 4.1 There are no significant implications within these categories: Finance; Legal; Risk; and Equality and Diversity.

5. Source documents

- 5.1 [Membership of Outside Bodies and Internal Advisory Groups and Panels](#)

Environment and Green Investment Committee Agenda Plan

Notes

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public.

The following are standing agenda items which are considered at every Committee meeting:

- Minutes of previous meeting and Minutes Action Log
- Agenda Plan, Training Plan and Appointments to Outside Bodies and Internal Advisory Groups and Panels

Committee date	Agenda item	Lead officer	Reference if key decision
[05/09/24] Reserve date			
03/10/24	Climate Change and Environment Strategy – Progress and Annual Carbon Footprint Report	E Bolton / S Wilkinson	2024/083
	Milton Household Waste Recycling Centre Redevelopment	A Smith	2024/069
	Trees and Woodland Strategy – Progress and Target Update	P Clark	Not applicable
	Biodiversity Strategy	P Clark	Not applicable
	Risk Update	F Jordan / P Gell	Not applicable
	Finance Monitoring Report – August 2024	S Heywood	Not applicable
	Performance Monitoring Report – Quarter 1 (2024-25)	R Springbett	Not applicable

Committee date	Agenda item	Lead officer	Reference if key decision
28/11/24	Connecting Cambridgeshire Programme Annual Progress Report	C Clulow	
	Community Energy Action Plan	S French	2024/084
	Finance Monitoring Report – October 2024	S Heywood	
	Performance Monitoring Report – Quarter 2 (2024-25)	R Springbett	
16/01/25	Business Planning – Scrutiny and Overview of the Environment and Green Investment Committee’s Proposals	F Jordan	
13/03/25	Climate Change and Environment Strategy – Progress and Annual Carbon Footprint Report	E Bolton / S Wilkinson	
	Finance Monitoring Report – January 2025	S Heywood	
	Performance Monitoring Report – Quarter 3 (2024-25)	R Springbett	
12/06/25	Notification of Chair and Vice-Chair		
	Finance Monitoring Report - Outturn 2024-25	S Heywood	
	Performance Monitoring Report – Quarter 4 (2024-25)	R Springbett	