

**CHILDREN AND YOUNG PEOPLE AGENDA PLAN AND APPOINTMENTS TO  
INTERNAL ADVISORY GROUPS AND OUTSIDE BODIES**

*To:* Children and Young People Committee

*Meeting Date:* 30 June 2015

*From:* Democratic Services

*Electoral division(s):* All

*Forward Plan ref:* Not applicable      *Key decision:* No

*Purpose:* To present the agenda plan for the Children and Young People Committee and to confirm appointments to Internal Advisory Groups and Panels and to Partnership Liaison Advisory Groups.

*Recommendation:* It is recommended that the Children and Young People Committee:-

1. Notes the agenda plan.
2. Confirms its appointments to:-
  - (a) the Adoption Panel (paragraph 2.3 refers).
  - (b) the Corporate Parenting Partnership Board (paragraph 2.4 refers).
  - (c) the Joint Consultative Committee (Teachers) (paragraph 2.5 refers).
3. Notes the position with regard to the proposed inclusion of a standing item on each agenda to enable reporting back by representatives on outside bodies.

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## **1. AGENDA PLAN**

- 1.1. The Children and Young People Committee Agenda Plan is attached as Appendix A.

## **2. APPOINTMENTS TO INTERNAL ADVISORY GROUPS AND PANELS AND TO PARTNERSHIP LIAISON ADVISORY GROUPS**

- 2.1 The Children and Young People Committee, at its meeting held on 19 May 2015, reviewed its appointments to Internal Advisory Groups and Panels and to Partnership Liaison and Advisory Groups.
- 2.2 The Committee is now invited to consider appointments to the following further bodies as outlined below:-

### **2.3 Adoption Panel**

- 2.3.1 At the last meeting of the Committee, reference was made to the understanding that only one elected Member was now required to sit upon the Adoption Panel. The Executive Director of Children, Families and Adult Services undertook to investigate further.
- 2.3.2 It can now be confirmed that the number of Members required upon the Adoption Panel has reduced from two to one. The two Members previously appointed to serve upon the Adoption Panel were Councillors P Brown and G Kenney. Councillor Brown is a member of the Children and Young People Committee and Councillor Kenney is a substitute member of the Committee.
- 2.3.3 The Committee is now invited to confirm its appointment to the Adoption Panel.

### **2.4 Corporate Parenting Partnership Board**

- 2.4.1 At the last meeting of the Committee, when reviewing appointments to Internal Advisory Groups and Panels, it was noted that the Corporate Parenting Executive Board had been amalgamated with the Corporate Parenting Partnership Board.
- 2.4.2 The Corporate Parenting Partnership Board is not presently included in the schedule of Internal Advisory Groups and Panels but should be included in that document. The following members are currently invited to attend meetings of the panel:
- Councillor D Brown (Chair)
  - Councillor J Whitehead
  - Councillor P Downes
  - Councillor D Divine
  - Councillor F Onsanya
  - Councillor S Van de Kerkove
- 2.4.3 The Committee is invited to confirm membership of the panel and to approve its inclusion in the schedule of Internal Advisory Groups and Panels.

### **2.5 Joint Consultative Committee (Teachers)**

- 2.5.1 The membership of the Joint Consultative Committee (Teachers) was not reviewed at the last meeting as it was incorrectly colour coded in the schedule of appointments.
- 2.5.2 The current membership of the body is as follows:-
- Councillor J Whitehead
  - Councillor D Brown
  - Councillor F Onasanya
  - Councillor P Downes
  - Councillor D Divine
  - Councillor S Van de Kerkhove
- 2.5.3 The Committee is asked to confirm the membership of the Joint Consultative Committee (Teachers).

### **3. REPORTS BACK FROM REPRESENTATIVES ON OUTSIDE BODIES**

- 3.1 At the previous meeting of the Committee, Members queried the mechanism by which representatives on outside bodies could report back to the parent committee. It was suggested that a standing item should be included on each agenda, together with the item on agenda plan and outside body appointments, to allow reporting back by representatives.
- 3.2 The Constitution and Ethics Committee, at its meeting to be held on 23<sup>rd</sup> June 2015, is being invited to consider the suggestion of the Committee with a view to it being rolled out more widely across Policy and Service Committees.

### **4. ALIGNMENT WITH CORPORATE PRIORITIES**

#### **4.1 Developing the local economy for the benefit of all**

There are no significant implications for this priority.

#### **4.2 Helping people live healthy and independent lives**

There are no significant implications for this priority.

#### **4.3 Supporting and protecting vulnerable people**

There are no significant implications for this priority.

## 5. SIGNIFICANT IMPLICATIONS

5.1 There are no significant implications within these categories:

- Resource Implications
- Statutory, Risk and Legal Implications
- Equality and Diversity Implications
- Engagement and Consultation Implications
- Localism and Local Member Involvement
- Public Health Implications

Source Documents	Location
Appointments to Internal Advisory Groups and Panels Appointments to Partnership Liaison and Advisory Groups	Room 117, Shire Hall, Cambridge

<b>CHILDREN AND YOUNG PEOPLE POLICY AND SERVICE COMMITTEE AGENDA PLAN</b>	Published 1st June 2015  Updated: 16th June 2015	
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### **Notes**

Committee dates shown in bold are confirmed.

Committee dates shown in brackets and italics are reserve dates.

The definition of a key decision is set out in the Council's Constitution in Part 2, Article 12.

\* indicates items expected to be recommended for determination by full Council.

+ indicates items expected to be confidential, which would exclude the press and public. Additional information about confidential items is given at the foot of this document.

Draft reports are due with the Democratic Services Officer by 10.00 a.m. eight clear working days before the meeting.

The agenda dispatch date is six clear working days before the meeting.

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
<b>30/06/15</b>	Minutes and Action Log	Democratic Services	Not applicable		16/06/15	19/06/15
	Policy for the establishment of new denominational schools	C Buckingham	Not applicable			
	Children's Centre Commissioning	J Sollars/ A Phillips	2015/047			
	Cambridgeshire School Improvement Board	K Grimwade	Not applicable			
	Children's Mental Health provision	M Teasdale	Not applicable			

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	Serious Case Review Action PlanS	N Clemo	Not applicable			
	Recruitment and Retention of Social Workers	N Clemo	Not applicable			
	Finance and Performance Report – 2014/15 Outturn Report	C Malyon/ S Heywood	Not applicable			
	Finance and Performance Report – May 2015	C Malyon/ S Heywood	Not applicable			
	Agenda Plan and Appointments to Outside Bodies	Democratic Services	Not applicable			
	Training Plan	H Fox /Democratic Services	Not applicable			
<i>[04/08/15] Provisional Meeting</i>					21/07/15	24/07/15
<b>08/09/15</b>	Minutes and Action Log	Democratic Services	Not applicable		24/08/15	27/08/15
	Business planning 2016-2020	A Loades	Not applicable			
	Post-16 Transport Review	H Belchamber/ S Surtees	Not applicable			
	Fenland Secondary School Review	H Belchamber/I Trafford	Not applicable			
	Revision of Multipliers for Forecasting Education Provision for New Developments	C Buckingham	Not applicable			
	LAC Placement Strategy	Meredith Teasdale	Not applicable			

Committee date	Agenda item	Lead officer	Reference if key decision	Spokes meeting date	Deadline for draft reports	Agenda despatch date
	The Mutualisation of a County Based Multi Systemic Therapy Service –	Tom Jefford	2015/046			
	Cambridgeshire Culture and the future of the County's School Art Collection	Amanda Askham	Not applicable			
	Finance and Performance Report	C Malyon/ S Heywood	Not applicable			
	Agenda Plan and Appointments to Outside Bodies	Democratic Services	Not applicable			
	Training Plan	H Fox/ Democratic Services	Not applicable			
<i>[06/10/15] Provisional Meeting</i>	Business planning 2016-2020	A Loades	Not applicable		22/09/15	25/09/15
<b>10/11/15</b>	Minutes and Action Log	Democratic Services	Not applicable		27/10/15	30/10/15
	Business Planning 2016-2020	A Loades	Not applicable			
	Decision to award contract CFA/MI systems	J Dobinson	2015/022			
	Policy for the provision of Nursery and Early Years places	C Buckingham	Not applicable			
	Home to School Transport	M Teasdale/K Grimwade	Not applicable			
	Revision of 2007 policy relating to establishment of new schools	Claire Buckingham	2015/052			

<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
	Selection of School Sponsor for Gt Kneighton development in south Cambridge	Rob Lewis/Jessica Woods	Not applicable			
	Selection of school sponsor for secondary school at Cambridge North West Fringe Development	Rob Lewis/Alan Fitz	Not applicable			
	Finance and Performance Report	C Malyon/ S Heywood	Not applicable			
	Agenda Plan and Appointments to Outside Bodies	Democratic Services	Not applicable			
	Training Plan	H Fox/	Training Plan			
<i>[08/12/15] Provisional Meeting</i>					24/11/15	27/11/15
<b>19/01/16</b>	Minutes and Action Log	Democratic Services	Not applicable		05/01/16	08/01/16
	CCG Personal Budget Policy for CYP aged 0-25 with SEND	J Ryder-Richardson	Not applicable			
	Finance and Performance Report	C Malyon/ S Heywood	Not applicable			
	Agenda Plan and Appointments to Outside Bodies	Democratic Services	Not applicable			
	Training Plan	H Fox /Democratic Services	Not applicable			
<i>[09/02/16] Provisional Meeting</i>					26/01/16	29/01/16



<b>Committee date</b>	<b>Agenda item</b>	<b>Lead officer</b>	<b>Reference if key decision</b>	<b>Spokes meeting date</b>	<b>Deadline for draft reports</b>	<b>Agenda despatch date</b>
<b>08/03/16</b>	Minutes and Action Log	Democratic Services	Not applicable		23/02/16	26/02/16
	Finance and Performance Report	C Malyon/ S Heywood	Not applicable			
	Agenda Plan	Democratic Services	Not applicable			
<i>[19/04/16] Provisional Meeting</i>					05/04/16	08/04/16
<b>24/05/16</b>	Minutes and Action Log	Democratic Services	Not applicable		10/05/16	13/05/16
	Finance and Performance Report	C Malyon/ S Heywood	Not applicable			
	Agenda Plan and Appointments to Outside Bodies	Democratic Services	Not applicable			
	Training Plan	H Fox	Training Plan			

**To be programmed:** Future management and governance of the Oasis Day Nursery, Wisbech (Nov./Dec 2016); New Primary School for NIAB Site/Darwin Green: Approval of Sponsor (H Belchamber/R Lewis) (date to be confirmed).

**Notice made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in compliance with Regulation 5(7)**

**Decisions to be made in private as a matter of urgency in compliance with Regulation 5(6)**

1. At least 28 clear days before a private meeting of a decision-making body, public notice must be given which must include a statement of reasons for the meeting to be held in private.
2. At least 5 clear days before a private meeting of a decision-making body, further public notice must be given which must include a statement of reasons for the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public and a statement of the Council's response to such representations.
3. Where the date by which a meeting must be held makes compliance with the above requirements impracticable, the meeting may only be held in private where the decision-making body has obtained agreement from the Chairman of the Council.
4. Compliance with the requirements for the giving of public notice has been impracticable in relation to the business detailed below.

Forward plan reference	Intended date of decision	Matter in respect of which the decision is to be made	Decision maker	List of documents to be submitted to the decision maker	Reason for the meeting to be held in private
.../...	[Insert Committee date here]		[Insert Committee name here]	Report of ... Director	The decision is an exempt item within the meaning of paragraph ... of Schedule 12A of the Local Government Act 1972 as it refers to information ....

5. The Chairman of the Council has agreed that the Committee may hold a private meeting to consider the business referred to in paragraph 4 above because the meeting is urgent and cannot reasonably be deferred for the reasons stated below.

Date of Chairman's agreement	Matter in respect of which the decision is to be made	Reasons why meeting urgent and cannot reasonably be deferred

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