

**CHILDREN AND YOUNG
PEOPLE COMMITTEE**

Minutes-Action Log



Introduction:

This log captures the actions arising from Children and Young People Service Committee meetings and updates Members on progress.

This action log was updated on **27 June 2017**

Minutes of 8 November 2016					
221.	Finance and Performance Report – September 2016	Wendi Ogle-Welbourn	<ul style="list-style-type: none">To look at the Council's practices in relation to early interventions to reduce legal costs.	<u>31.05.17</u> : Report completed by Children Families and Adults Directorate and due to be shared with LGSS. Scheduled to be brought to the Committee in September 2017.	In progress

Minutes of 14 March 2017

264.	Delivering the Extended Entitlement to an Additional 15 Hours Free Childcare for Eligible 3 & 4 Year Olds from September 2017	Sam Surtees	<ul style="list-style-type: none"> To provide Members with a written briefing note on the arrangements so that they are able to signpost constituents, both parents and potential providers, to the most appropriate sources of information and support. This should include information about how families could identify their eligibility for additional childcare and register to access their entitlement through HMRC. 	<p>02.06.17: The Strategic Policy and Early Years Operations Manager is drafting this.</p> <p>13.06.17: Details circulated to all County Councillors by email on 13.06.17 at the request of the Chairman.</p>	Completed
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Minutes of 12 June 2017

3.	Minutes of the Meeting on 14 March 2017 and Action Log	Hazel Belchamber	<ul style="list-style-type: none"> Review of Secondary School Provision in Fenland: To provide Members with an update on progress by email, including regarding any proposed new site. 	26.06.17: An update circulated by email.	Completed
		Fiona MacKirdy/ Richenda Greenhill	<ul style="list-style-type: none"> To clarify whether the Committee is still able to appoint elected members to the Adoption Panel or as Trustees now that arrangements are managed by Coram Cambridgeshire. 	27.06.17: The Committee may advise Coram Cambridgeshire Adoption (CCA) of any Members interested in joining the central list for the adoption panel, but it was no power to require the appointment of elected members. CCA is a commissioned service so it would not be appropriate to appoint an elected members as a Trustee to the Board.	Completed
4.	Petitions	Clare Buckingham	<ul style="list-style-type: none"> To produce a draft response to Ms Stevens' petition following discussions between councillors and officers. 	26.06.17: The Chairman sent a written response to Ms Stevens on 26.06.17, copied to all members of the Committee.	Completed

7.	Free School Proposals	Hazel Belchamber/ Richenda Greenhill	<ul style="list-style-type: none"> To seek an early meeting with the Regional Schools Commissioner on behalf of the Committee. 	27.06.17: The Regional Schools Commissioner will be invited to a seminar being held on 20 September 2017 to discuss the vision for education in Cambridgeshire during the next five to ten years.	Completed
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Minutes of 12 June 2017

7.	Free School Proposals	Clare Buckingham	<ul style="list-style-type: none"> To revise the Council's process for future competitions under the free school presumption so that Member engagement consists of the Chairman and Vice Chairwoman of the Committee, Lead Members and Local Members. 	26.06.17: The timetable for the first competition to take place under the new arrangements has been drawn up and invitations have been issued to Members for their participation in accordance with the revised process.	Completed
8.	Charging for Academy Conversions	Hazel Belchamber	<ul style="list-style-type: none"> To bring the decision about charging for academy conversions back to the Committee when the additional information requested by Members is available. 	27.06.17: This item has been added to the Forward Agenda Plan and a report will be brought to the Committee meeting on 12 September 2017.	Completed
9.	Finance and Performance Report: Outturn 2016/17	Dee Revens/ Richenda Greenhill	<ul style="list-style-type: none"> Add training on finance and performance reports be the Committee training plan if it is not already being covered in the training sessions on Local Government Finance which are open to all Members. 	19.06.17: A session will be arranged in September/October 2017 if this area has not already been covered in the Local Government Finance training sessions arranged by the Chief Finance Officer.	In progress

Minutes of 12 June 2017

9.	Finance and Performance Report: Outturn 2016/17	Martin Wade	<ul style="list-style-type: none"> To clarify the threshold for the direction arrows on the Risk Register being changed. 		In progress
10.	Appointments to Internal Advisory Groups and Panels and Partnership Liaison and Advisory Groups	Richenda Greenhill	<ul style="list-style-type: none"> To circulate details of unfilled appointments to the Chairman and Lead Members seeking nominations and report any appointments made by the Interim Executive Director for Children Families and Adults under delegated authority at the next meeting. 	<p>14.06.17: Details circulated by email to all CYP Lead Members with a request for nominations by close on Wednesday 21 June.</p> <p>23.06.17: The following appointments have been recommended by Cllr Bywater:</p> <ul style="list-style-type: none"> Cllr L Joseph: Cambridgeshire Culture Steering Group Cllr P Topping: Corporate Parenting Partnership Board 	In progress

		Meredith Teasdale	<ul style="list-style-type: none"> To confirm whether the Children's Health Joint Commissioning Board was still in operation and, if not, what arrangements have replaced it. 		In progress
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