

## **CCC472291490 - Commuted Sums Policy**

**Directorate:** Highways & Transport - Highways Maintenance

**Service:** Asset Management

**Team:** Asset Planning

**Your name:** Barry Wylie

**Your job title:** Asset Planning Manager

**Directorate:** Highways & Transport - Highways Maintenance

**Service:** Asset Management

**Team:** Asset Planning

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**Proposal being assessed:** Commuted Sums Policy

**Business plan proposal number:** Cambridgeshire County Council

**Key service delivery objectives and outcomes :** Whilst a number of previous documents referred to the collection of commuted sums, they were disparate and could be contradictory in nature, with no consistent approach across the wider highway service. This is a new policy, formalising the approach and enabling the Council to collect commuted sums for non-standard highway infrastructure that it adopts further to developments by third parties.

**What is the proposal:** Currently there is no coherent Policy on the collection of commuted sums. This new policy will ensure commuted sums are collected to help the Council offset the future maintenance costs of new infrastructure that they acquire. Typically, such sums that it acquires from third parties undertaking developments which result in the council becoming responsible for new assets.

**What information did you use to assess who would be affected by this proposal?:** A national guide on the collection of commuted sums has been produced by CSS/ADEEPT, the Association of Directors of Environment, Economy, Planning and Transport, setting out a good practice approach. We have also undertaken an assessment of how a number of highway authorities deal with commuted sums, and the actual commuted sums that are collected. Our proposed approach reflects the principles of the CSS/ADEEPT guidance and is similar to the approach taken nationally by other highway authorities. This proposal has been considered in conjunction with the Housing Estate Road Construction Specification and the General Principles for Development as all three proposals are intrinsically linked.

**Are there any gaps in the information you used to assess who would be affected by this proposal?:**  
No

**Does the proposal cover:** All service users/customers/service provision in specific areas/for specific categories of user

**Which particular employee groups/service user groups will be affected by this proposal?:** This specifically will affect the Highways Development Management Team and the Highway Maintenance Team. It will affect those third parties who wish for residential developments to become publicly maintainable and who enter into agreements via Section 38 and Section 278 of the Highways Act 1980.

**Does the proposal relate to the equality objectives set by the Council's Single Equality Strategy?:** Yes

**Will people with particular protected characteristics or people experiencing socio-economic inequalities be over/under represented in affected groups:** About in line with the population

**Does the proposal relate to services that have been identified as being important to people with particular protected characteristics/who are experiencing socio-economic inequalities?:** No

**Does the proposal relate to an area with known inequalities?:** No

**What is the significance of the impact on affected persons?:** In general affected persons should be impacted positively by this policy. The outcome from this policy would be an increase in the available funding to maintain highway infrastructure, to the benefit of all.

**Category of the work being planned:** Policy

**Is it foreseeable that people from any protected characteristic group(s) or people experiencing socio-economic inequalities will be impacted by the implementation of this proposal (including during the change management process)?:** Yes

**Please select:** Age, Disability, Gender Reassignment, Pregnancy and maternity, Religion or belief (including no belief), Sexual orientation, Marriage and civil partnership, Race, Sex, Socio-economic inequalities

**Research, data and /or statistical evidence:** No specific research has been carried out to ascertain which affected groups will be affected. However, with increased funding available for highway maintenance activities generated from the implementation of this policy, it is clear all affected groups would benefit.

**Consultation evidence:** During the development of this policy, a number of highway authorities were approached to ascertain their approach to the collection of commuted sums. Legal advice has been sought to ensure compliance. All users of the highway would be positively affected.

**Based on all the evidence you have reviewed/gathered, what positive impacts are anticipated from this proposal?:** The benefits of the commuted sums policy will be an increase in funding, ring fenced to highway maintenance, to improve the condition of highway infrastructure and maintenance activities within the public highway. The policy also gives officers the discretion to waive commuted sums where infrastructure supports the councils wider aims and objectives. This effectively incentivises development which might be of benefit to those with protected characteristic.

**Based on consultation evidence or similar, what negative impacts are anticipated from this proposal?:** There are no negative implications from this proposal

**How will the process of change be managed?:** The implementation of this policy will be carried out internally by the Highway Development Management and Highway Maintenance Teams. Users should see no negative implications and only benefit from increased highway infrastructure maintenance.

**How will the impacts during the change process be monitored and improvements made (where required)?:** There will be no impact to people with protected characteristics. The process will be managed internally, with only positive benefits being realised.

**Equality Impact Assessment Action Plan:**

Details of negative impact (e.g. worse treatment/outcomes)	Groups affected	Severity of impact	Action to mitigate impact with reasons/evidence to support this or justification for retaining negative impact	Who by	When by
There are no negative impacts associated with this proposal	Age, Disability, Gender Reassignment, Pregnancy and maternity, Religion or belief (including no belief), Sexual orientation, Marriage and civil partnership, Race, Sex, Socio-economic inequalities	Medium	No negative implications.	Highway Maintenance Team	31/03/2024

**Head of service:** Jon Munslow

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**Confirmation:** I confirm that this HoS is correct

**Status:** Approved

## **CCC472643121 - Housing Estate Road Construction Specification**

**Directorate:** Highways & Transport - Highways Maintenance

**Service:** Asset Management

**Team:** Asset Planning

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**Your job title:** Asset Planning Manager

**Directorate:** Highways & Transport - Highways Maintenance

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**Proposal being assessed:** Housing Estate Road Construction Specification

**Business plan proposal number:** Cambridgeshire County Council

**Key service delivery objectives and outcomes :** The Policy document sets out the standards for developers to adhere to when constructing new residential developments, where they require them to become adopted public highway under S38 and S278 of the Highways Act 1980.

**What is the proposal:** This document has been in use for many years, but has never been formally approved by Committee. It is proposed, due to the strong links with the proposed commuted sums policy that this document is also approved via committee. This document sets out the 'standard infrastructure' that commuted sums will not be levied on.

**What information did you use to assess who would be affected by this proposal?:** This document is a technical standard for the construction of highway infrastructure. It is based upon national guidance and national specifications and is developed to ensure all affected people are provided with highway infrastructure of a high standard, meeting all current requirements to assist vulnerable people. It has been developed by Highways and Development Management staff to ensure it delivers a robust specification for new residential developments that are to be adopted. This proposal has been considered in conjunction with the Commuted Sums Policy and the General Principles for Development as all three proposals are intrinsically linked.

**Are there any gaps in the information you used to assess who would be affected by this proposal?:**  
No

**Does the proposal cover:** All service users/customers/service provision countywide

**Which particular employee groups/service user groups will be affected by this proposal?:** All users of the highway will be affected by this proposal.

**Does the proposal relate to the equality objectives set by the Council's Single Equality Strategy?:**  
Yes

**Will people with particular protected characteristics or people experiencing socio-economic inequalities be over/under represented in affected groups:** About in line with the population

**Does the proposal relate to services that have been identified as being important to people with particular protected characteristics/who are experiencing socio-economic inequalities?:** No

**Does the proposal relate to an area with known inequalities?:** No

**What is the significance of the impact on affected persons?:** It may be that there is considered a positive impact as all new highway infrastructure will comply with the most current requirements to assist anyone with specific protected characteristics.

**Category of the work being planned:** Policy

**Is it foreseeable that people from any protected characteristic group(s) or people experiencing socio-economic inequalities will be impacted by the implementation of this proposal (including during the change management process)?:** Yes

**Please select:** Age, Disability, Gender Reassignment, Pregnancy and maternity, Religion or belief (including no belief), Sexual orientation, Marriage and civil partnership, Race, Sex, Socio-economic inequalities

**Research, data and /or statistical evidence:** This is a technical specification for the construction of highway infrastructure and complies with all current standards and requirements.

**Consultation evidence:** There has been no specific consultation on this document, however the national standards to which it refers would have been subject to wide consultation.

**Based on all the evidence you have reviewed/gathered, what positive impacts are anticipated from this proposal?:** As this specification is referencing current national standards and guidance, all new infrastructure will be constructed to maximise the benefit to those characteristics where accessibility and mobility may be a concern.

**Based on consultation evidence or similar, what negative impacts are anticipated from this proposal?:** there are no negative impacts from this proposal

**How will the process of change be managed?:** This is an existing process, that we are formalising through committee, there is no change management to consider

**How will the impacts during the change process be monitored and improvements made (where required)?:** No change management to consider.

**Equality Impact Assessment Action Plan:**

Details of negative impact (e.g. worse treatment/outcomes)	Groups affected	Severity of impact	Action to mitigate impact with reasons/evidence to support this or justification for retaining negative impact	Who by	When by
There are no negative impacts	Age, Disability	Low	No negative impact	Highway Maintenance / Development Management	28/03/2024

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**Confirmation:** I confirm that this HoS is correct

**Status:** Approved

## **CCC473152361 - General Principles for Development**

**Directorate:** Highways & Transport - Highways Maintenance

**Service:** Asset Management

**Team:** Asset Planning

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**Proposal being assessed:** General Principles for Development

**Business plan proposal number:** Cambridgeshire County Council

**Key service delivery objectives and outcomes :** This document sets out the principles and requirements in respect of new highway infrastructure or altered development access proposals in conjunction with best practice and local & national planning and transport policy. Its purpose is to ensure future adopted public highway meets current standards.

**What is the proposal:** This is an existing document that has been used to manage residential development proposals by the Highway Development Management team. The proposal is to formalise the document by gaining committee approval.

**What information did you use to assess who would be affected by this proposal?:** This document reflects national policy, best practice and established legal principles, containing advice and guidance on how developers can design and construct prospective adopted highway for the benefit of all users. This proposal has been considered in conjunction with the Housing Estate Road Construction Specification and the Commuted Sums Policy as all three proposals are intrinsically linked.

**Are there any gaps in the information you used to assess who would be affected by this proposal?:**  
No

**Does the proposal cover:** All service users/customers/service provision countywide

**Which particular employee groups/service user groups will be affected by this proposal?:** All users of the highway

**Does the proposal relate to the equality objectives set by the Council's Single Equality Strategy?:**

No

**Will people with particular protected characteristics or people experiencing socio-economic inequalities be over/under represented in affected groups:** About in line with the population

**Does the proposal relate to services that have been identified as being important to people with particular protected characteristics/who are experiencing socio-economic inequalities?:** No

**Does the proposal relate to an area with known inequalities?:** No

**What is the significance of the impact on affected persons?:** There is no significant impact on affected persons. Ensuring that prospective adopted highway is constructed to modern standards, with regard to accessibility a positive impact may be realised.

**Category of the work being planned:** Policy

**Is it foreseeable that people from any protected characteristic group(s) or people experiencing socio-economic inequalities will be impacted by the implementation of this proposal (including during the change management process)?:** Yes

**Please select:** Age, Disability, Gender Reassignment, Pregnancy and maternity, Religion or belief (including no belief), Sexual orientation, Marriage and civil partnership, Race, Sex, Socio-economic inequalities

**Research, data and /or statistical evidence:** This is a technical specification for the construction of highway infrastructure and complies with all current standards and requirements.

**Consultation evidence:** There has been no specific consultation on this document, however the national standards to which it refers would have been subject to wide consultation.

**Based on all the evidence you have reviewed/gathered, what positive impacts are anticipated from this proposal?:** As this specification is referencing current national standards and guidance, all new infrastructure will be constructed to maximise the benefit to those characteristics where accessibility and mobility may be a concern.

**Based on consultation evidence or similar, what negative impacts are anticipated from this proposal?:** there are no negative impacts from this proposal

**How will the process of change be managed?:** This is an existing process, that we are formalising through committee, there is no change management to consider

**How will the impacts during the change process be monitored and improvements made (where required)?:** No change management to consider.

**Equality Impact Assessment Action Plan:**



Details of negative impact (e.g. worse treatment/outcomes)	Groups affected	Severity of impact	Action to mitigate impact with reasons/evidence to support this or justification for retaining negative impact	Who by	When by
there are no negative impacts	Age, Disability, Gender Reassignment, Pregnancy and maternity, Religion or belief (including no belief), Sexual orientation, Marriage and civil partnership, Race, Sex, Socio-economic inequalities	Low	N/A	Highway Maintenance / Highway Development Management	28/03/2024

**Head of service:** Jon Munslow

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**Confirmation:** I confirm that this HoS is correct

**Status:** Approved